

MINUTES OF THE REGULAR MEETING OF THE

BERKELEY PARK DISTRICT

Wednesday, January 3, 2024

Lind Park, Berkeley, Illinois

The regular meeting of the commissioners of the Berkeley Park District was held on Wednesday, January 3, 2024, at Berkeley Park District's Lind Park building. The meeting was called to order at 7:00 p.m.

Roll Call, Commissioners present: President T. Larem, R. Sudduth, P. Smith M. Carpenter and G. Sada.

Other Park District Officials present: Attorneys Scott Puma, Megan Mack and Eugene Bolotnikov, Treasurer Art Schenone, Director P. Graham, Consulting Director D. Schimmel

1. A motion was made by Commissioner Sada and seconded by Commissioner Carpenter to approve the January 3, 2024, Regular Meeting Agenda, with the removal of item E under New Business. Voting "aye" were Commissioners Sada, Larem, Carpenter, Smith, and Sudduth. Motion carried.
2. A motion was made by Commissioner Carpenter and seconded by Commissioner Sada to approve the December 6, 2023, Special Meeting Minutes. Voting "aye" were Commissioners Sada, Larem, Carpenter, Smith, and Sudduth. Motion carried.
3. A motion was made by Commissioner Sada and seconded by Commissioner Smith to approve the minutes of the Regular Meeting held on December 6, 2023, subject to minor spelling corrections noted by Commissioner Sada. Voting "aye" were Commissioners Carpenter, Sada, Larem, Smith and Sudduth. Motion carried.
4. Consulting Director D. Schimmel introduced the Board to new Attorneys Scott Puma, Megan Mack, and Eugene Bolotnikov.
5. Treasurer A. Schenone presented the monthly Treasurer's report. A motion was made by Commissioner Sada and seconded by Commissioner Carpenter to approve disbursements totaling \$32,156.54 for the month. Voting "Aye" were Commissioners Sada, Larem, Smith, Sudduth and Carpenter. Motion carried. Treasurer Schenone also advised that next month the Board will need to review and approve draft budget, that will need to be posted in the newspaper with final approval of the budget at the March board meeting.
6. Correspondence received included the P&R Magazine for all Park Board and Staff, information flyers from the IL Association of Park Districts, and a letter from the IL Secretary of State approving the request for destruction of old records.
7. Attorney Report: Attorney Scott Puma thanked the board for allowing he and his colleagues the opportunity to represent the park district.
8. Committee Reports were presented as follows:
 - A. Budget & Finance. Commissioner Carpenter had no Budget & Finance Committee report.
 - B. Programs. Commissioner Larem reported Michelle created a spreadsheet that has been helpful with seeing program registration trends for upcoming programs.

- C. Playgrounds. Commissioner Smith reported that he met with Ted Haug from Legat Architecture regarding the ADA plan. He and D. Schimmel also met with the Village regarding the Bikeway Grant.
- D. Grants & Hiring. No report.
9. Fundraising. Commissioner Sada continues to work on a sponsorship package.
10. Park Director Graham reported that the Christmas programs went well. There is an upcoming bags tournament and painting program.
11. Interim Director Schimmel had no report.
12. Ray Ochromowicz presented the summary of the process and the preliminary results of the Strategic Planning sessions held December 2023. He stated that he advised four areas 1) Mission Statement; 2) Values; 3) Goals; 4) Quarterly Objectives. He also prepared a SWAT analysis based on the community and stakeholders' sessions and identified common denominators from each group. The final product will be a summary sheet that should be provided to the public with the mission statement, values, and goals of the Park District. A discussion was held with the Board members seeking input on the draft mission statement, the proposed values and goals. D. Schimmel stated that the keystone is overcoming the challenges with staff and programming and current resources. He suggested that the Park District should work to come up with fairly priced, keystone programs that will generate a lot of registrations. The district should also work with school districts and business to partner on programs and events. Ray Ochromowicz provided suggestions on ways to generate additional income based on his past experiences and the possibility of seeking financial aid sponsors.
13. A motion was made by Commissioner _____ and seconded by Commissioner _____ to approve the Intergovernmental Agreement with the Village for the Bikeway Grant Management pending acceptance by the attorney.
14. A motion was made by Commissioner Carpenter and seconded by President Larem and seconded to approve the Illinois Department of Natural Resources Agreement Bikeway Grant pending resolution of signatories. Voting "aye" were Commissioners Carpenter, Sada, Larem, Smith and Sudduth. Motion carried.
15. A motion was made by Commissioner Smith and seconded by Commissioner Sada to approve the proposal for Consulting Services from Gewalt Hamilton for Topographical Study for Bikeway Grant. Voting "aye" were Commissioners Carpenter, Sada, Larem, Smith and Sudduth. Motion carried.
16. A motion was made by President Larem and seconded by Commissioner Carpenter to approve the proposal for consulting services from Legat Architects for Lind Building Assessment. Voting "aye" were Commissioners Carpenter, Sada, Larem, Smith and Sudduth. Motion carried.
17. A motion was made by President Larem and seconded by Commissioner Sada to appoint Interim Director Dan Schimmel as secretary and to ratify, Nunc pro tunc, his acts attesting the 2023 levy ordinance. Voting "aye" were Commissioners Carpenter, Sada, Larem, Smith and Sudduth. Motion carried.
18. There was no public comment.
19. A motion was made by Commissioner Sada and seconded by Commissioner Smith to adjourn the meeting at 8:31pm. All Commissioners Voting "aye". Motion carried.

Submitted – February 7, 2024