

MINUTES OF THE
REGULAR MEETING OF
BERKELEY PARK DISTRICT
OF WEDNESDAY, OCTOBER 5, 2022

The regular meeting of the commissioners of the Berkeley Park District was held on Wednesday, October 5, 2022 at Berkeley Park District's Lind Park building. The meeting was called to order at 7:32 p.m.

Roll call Commissioners present: J. Traina, D. Ditchfield, P. Smith, and K. Lowe
T. Larem arrived at 7:35 p.m.

Others present: Attorney S. Posey, Park District Director P. Graham, Treasurer A. Schenone, and Secretary A. Hord

A motion was made to approve the minutes of the Regular Board Meeting of September 7, 2022, pending correction of Old/Unfinished Business and New Business (C) by Commissioner Lowe and seconded by Commissioner T. Larem
Commissioners voting "aye": J. Traina, D. Ditchfield, P. Smith, K. Lowe and T. Larem. Motion carried.

Treasurer's Report:

Receipts for the month of September were \$838.63

Payroll for September was \$475.88. A motion was made by Commissioner Smith and seconded by Commissioner Lowe to approve the payroll.
Commissioners voting "aye": J. Traina, D. Ditchfield, P. Smith, K. Lowe, and T. Larem. Motion carried.

Disbursements for the month of September were \$15,057.95 A motion was made by Commissioner Lowe and seconded by Commissioner Larem to approve the disbursements.
Commissioners voting "aye": J. Traina, D. Ditchfield, P. Smith, K. Lowe, and T. Larem. Motion carried.

Correspondence: An email from a Berkeley resident was received stating that they enjoyed the Playdates in the Park. They had attended 4 of the 5 events, and are looking forward to next year's events.

Council's Report: No report

Report of Commissioners:

A.) Commissioner Traina : No Report

B.) Commissioner Larem: stated she wants to explore the possibility of bringing a new employee on board at Berkeley Park District. She has a person interested. Commissioner Ditchfield agrees that a backup person is a good idea. A discussion of setting the levy for funds for a new employee for the future year took place. The discussion involved the amount a full-time person would be, and 2 part time verses 1 full time. A job description with measurable goals needs to be developed. Pete agrees he needs help, especially with adding new programs. Someone to open/close the building. Possibly hiring an intern, or college age person to help run programs. A discussion took place regarding partnership with the village, Memorial Park District, and sharing custodial worker with them. Commissioner Ditchfield will be meeting with the Berkeley Library to see how they handle their employees. Commissioner Larem wants faster progress in changes. The border at Lind Park still needs repairs.

C.) Commissioner Smith: No Report

D.) Commissioner Ditchfield: reported that the final plans for the grant for Berkeley Park Renovation was submitted last week. He had a pre-meeting with the Department of National Resources for the State of Illinois. Planet Landscaping has made the design of the Veteran's Memorial Corner area, of a pollinator Garden to attract butterflies and bees. It will have native plantings that require minimal care as they thrive on their own. The needs of new landscaping at Lind Park were discussed to look into that in the spring of 2023. The areas to cover at Berkeley Park would include where the loop trail meets at the street and the entrance to Berkeley Park, placing flower beds on each side of the entrance. The village of Berkeley wants to contribute towards the landscaping. Commissioner Ditchfield will ask at the next Ad-Hoc meeting.

E.) Commissioner Lowe: No Report

Directors Report: Pete reported that he will meet with Mr. Flores from Memorial Park District and Ryan from Berkeley library regarding playdates over the winter. He will work with the library regarding programs. The Halloween walk along the Prairie Path at Berkeley Park will be held on October 31. It is targeted towards the 5-10 year old age group.

IT Report: No Report

Old/Unfinished Business:

- A.) Land Survey of Berkeley Park: the topographical survey is done, and it will be reported next month.
- B.) Maintaining the Prairie Path lighting and Flag Poles at the Memorial Corner: if Berkeley Park District is responsibility since they are located on park district property, an Intergovernmental agreement may be needed.
- C.) The Winter/Spring Programs for Berkeley Park District: Program dates have been established and additions will be done as time goes on since it is advertised online.
- D.) Fundraising Event: will not be done

New Business:

- A.) Landscaping: discussed during Commissioner Ditchfield's report

Public Comment: None

Next Meeting:

Ad-Hoc Meeting on Wednesday, November 9, 2022 at 6:30 p.m. at the Berkeley Village Hall

Regular Meeting on Wednesday, December 7, 2022 at 7:30 p.m. at the Lind Park building

Adjournment:

A motion was made by Commissioner Ditchfield seconded by Commissioner Lowe to adjourn the meeting at 8:44p.m.

Commissioner voting "aye" were: J. Traina, D. Ditchfield P. Smith, K. Lowe and T. Larem Motion carried.

Ann Hord
Secretary