

MINUTES OF THE  
REGULAR MEETING OF  
BERKELEY PARK DISTRICT  
OF WEDNESDAY, NOVEMBER 2 2022

The regular meeting of the commissioners of the Berkeley Park District was held on Wednesday, November 2, 2022 at Berkeley Park District's Lind Park building. The meeting was called to order at 7:31 p.m.

Roll call Commissioners present: J.Traina, D. Ditchfield, P. Smith, K. Lowe and T. Larem.

Others present: Attorney S. Posey, Park District Director P. Graham, Treasurer A. Schenone, and Secretary A. Hord, and 5 Berkeley residents

A motion was made to approve the minutes of the Regular Board Meeting of October 5, 2022, by Commissioner Lowe and seconded by Commissioner Ditchfield  
Commissioners voting "aye": J. Traina, D. Ditchfield, P. Smith, K. Lowe and T. Larem. Motion carried.

Treasurer's Report:

Receipts for the month of September were \$18,410.88

There was no payroll for the month of October

Disbursements for the month of October were \$43,893.13 A motion was made by Commissioner Smith and seconded by Commissioner Ditchfield to approve the disbursements.

Commissioners voting "aye": J. Traina, D. Ditchfield, P. Smith, K. Lowe, and T. Larem Motion carried.

Correspondence: A letter from the library was received regarding the progress of their Phase I remodel. It included 2 ADA washrooms, new kitchen, drinking fountains, flooring, paint, new spaces, and a drive thru window. An invites to attend their Open House on December 3 from 11:00 – 1:00 p.m. They will be holding a Holiday Open House.

Council's Report: No report

Report of Commissioners:

A.) Commissioner Traina : No Report

B.) Commissioner Larem: is waiting to hear from a Karate class as a possible program idea. The January-March flyer will be finalized by November 4 and then will roll out next week.

C.) Commissioner Smith: will report during New Business

D.) Commissioner Ditchfield: reported that Pete Graham spoke with Romano Landscaping who will be replacing the landscaping timbers at the Lind Park playground at the end of November.

E.) Commissioner Lowe: No Report

Directors Report: Pete reported that Halloween Walk was well attended with over 100 persons participating, despite the rainy weather. He also reported that there was a leak in the Lind Park building roof.

IT Report: No Report

Old/Unfinished Business:

- A.) Land Survey of Berkeley Park: the topographical survey bill had been paid.

New Business:

- A.) A motion was made by Commissioner Smith and seconded by Commissioner Ditchfield to approve the 2022 preliminary Tax Levy for Berkeley Park District in tentative form, in the amount of \$234,774.00.  
Commissioner voting "aye" were: J. Traina, D. Ditchfield P. Smith, K. Lowe and T. Larem Motion carried.
- B.) Commissioner Larem created a Job Posting/Description for an Assistant Park Director.  
Commissioner will review. A discussion took place regarding the steps in hiring a new person.
- C.) Discussion on Lind Park playground improvements took place. Replacing the wood chips with a flooring material and new playground equipment, and ADA accessible will be looked into after finishing with the grant proposals for Berkeley Park. Grants will be looked into for remodeling Lind Park.
- D.) Discussed at Ad-Hoc meeting
- E.) A motion was made by Commissioner Smith and seconded by Commissioner Ditchfield to approve the pricing on the stripping of the tennis and pickleball courts at Berkeley Park in the amount of \$1200.00 by Midwest Sports.  
Commissioner voting "aye" were: J. Traina, D. Ditchfield P. Smith, K. Lowe and T. Larem Motion carried.

Public Comment: A comment was brought up regarding the Halloween Walk that was held the Sunday before Halloween. It is set up directly across the street from the resident and he and his wife both felt it was too gory and in bad taste for children. They would like it to be toned down, but they love the winter holiday light walk in December. During the discussion it was suggested to hold a Halloween event indoors. Another resident thanked Pete for the Haunted Trail walk, and stated how the schools held Trunk or Treat event at Jefferson for the younger kids. She suggested putting a job posting for helping at Berkeley Park District, as many high school students are looking for volunteer hours, and that may blossom into an internship.

Next Meeting:

Ad-Hoc Meeting on Wednesday, November 9, 2022 at 6:30 p.m. at the Berkeley Village Hall  
Regular Meeting on Wednesday, December 7, 2022 at 7:30 p.m. at the Lind Park building

Adjournment:

A motion was made by Commissioner Smith seconded by Commissioner Lowe to adjourn the meeting at 8:19 p.m.

Commissioner voting "aye" were: J. Traina, D. Ditchfield P. Smith, K. Lowe and T. Larem Motion carried.

Ann Hord  
Secretary