

MINUTES OF THE  
REGULAR MEETING OF  
BERKELEY PARK DISTRICT  
OF WEDNESDAY, DECEMBER 7, 2022

The regular meeting of the commissioners of the Berkeley Park District was held on Wednesday, December 7, 2022 at Berkeley Park District's Lind Park building. The meeting was called to order at 7:32 p.m.

Roll call Commissioners present: J.Traina, D. Ditchfield, P. Smith, K. Lowe and T. Larem.

Others present: Attorney S. Posey, Park District Director P. Graham, and Secretary A. Hord, and 3 Berkeley residents

A motion was made to approve the minutes of the Regular Board Meeting of November 2, 2022 pending corrections of D. of the Commissioners reports, by Commissioner Smith and seconded by Commissioner Lowe

Commissioners voting "aye": J. Traina, D. Ditchfield, P. Smith, K. Lowe and T. Larem. Motion carried.

Treasurer's Report: to be reported at the January 4, 2023 meeting

Correspondence: A letter from the library was received thanking the Berkeley Park District for attending their open house. A letter from resident Ellen Greiner was shared, giving her opinion of the Berkeley Connects letter from Mayor Lee.

Council's Report: No report

Report of Commissioners:

- A.) Commissioner Traina : No Report
- B.) Commissioner Larem: No Report
- C.) Commissioner Smith: No Report
- D.) Commissioner Ditchfield: No Report
- E.) Commissioner Lowe: No Report

Directors Report: Pete Graham and Commissioner Ditchfield attended the Berkeley Village Hall Board Meeting and received a plaque as a thank you for hosting the veterans' events at Berkeley Park.

IT Report: No Report

Old/Unfinished Business:

- A.) New hire job description: a discussion took place regarding creating a subcommittee for a new hire position. Commissioners Smith and Ditchfield will be on the committee. A job description needs to be completed including definition of job duties. The committee will begin working on this task in January 2023. Treasurer Shenone will be contacted to review the budget for the new position. A discussion of investigating student programs at Triton College for possible intern help. The Berkeley Library director does their web design and is also looking for help with taking it over.
- B.) Improvements of the Lind Park Playground: to be tabled

New Business:

- A.) A motion was made by Commissioner Ditchfield and seconded by Commissioner Larem to approve an ordinance #22-04 levying and assessing the taxes on all properties, real and railroad within the limits of the Berkeley Park District for the fiscal year beginning January 1, 2022 and ending December 31, 2022 in the amount of \$234,774.00.  
Commissioner voting "aye" were: J. Traina, D. Ditchfield P. Smith, K. Lowe and T. Larem Motion carried.

Public Comment: None

A motion was made by Commissioner Ditchfield and seconded by Commissioner Smith to enter an Executive Closed Session at 8:07 p.m.  
Commissioner voting "aye" were: J. Traina, D. Ditchfield P. Smith, K. Lowe and T. Larem Motion carried.

Executive Session

A motion was made by Commissioner Smith and seconded by Commissioner Ditchfield to end the executive session at 9:08 p.m. return to the regular board meeting  
Commissioner voting "aye" were: J. Traina, D. Ditchfield P. Smith, K. Lowe and T. Larem Motion carried.

Next Meeting:

Ad-Hoc Meeting on Wednesday, December 14, 2022 at 6:30 p.m. at the Berkeley Village Hall  
Regular Meeting on Wednesday, January 4, 2023 at 7:30 p.m. at the Lind Park building

Adjournment:

A motion was made by Commissioner Traina seconded by Commissioner Lowe to adjourn the meeting at 9:10 p.m.  
Commissioner voting "aye" were: J. Traina, D. Ditchfield P. Smith, K. Lowe and T. Larem Motion carried.

Ann Hord  
Secretary