

MINUTES OF THE
BERKELEY PARK DISTRICT
REGULAR BOARD MEETING
Wednesday, April 5, 2023

The regular meeting of the commissioners of the Berkeley Park District was held on Wednesday, April 5, 2023 at Berkeley Park District's Lind Park building. The meeting was called to order at 7:02 P.M.

Roll call Commissioners present: J.Traina, D. Ditchfield, , K. Lowe, T. Larem, and P. Smith
Others present: Attorney S. Posey, Park District Director P. Graham, and Treasurer A. Schenone

A motion was made to approve the minutes of the regular board meeting on March 1, 2023 by Commissioner Lowe and seconded by Commissioner Larem.
Commissioners voting "aye": J. Traina, D. Ditchfield, P. Smith, K. Lowe, and T. Larem. Motion carried.

Approval of minutes from the Executive Session held on March 1, 2023 were tabled until May.

Treasurer's Report:
Receipts for the month of February were \$56,302.20

No payroll for February

Disbursements for the month of February were \$9,436.18. A motion was made by Commissioner Lowe and seconded by Commissioner Larem to approve the disbursements.
Commissioners voting "aye": J. Traina, D. Ditchfield, P. Smith, T. Larem, and K. Lowe. Motion carried.

Treasurer Schenone gave a brief report regarding the recent bank failure and informed Board that Park District funds are protected.

Council Report:

- A.) S. Posey has filed approved budget and will get copies to Secretary Hord and Treasurer Schenone.
- B.) S. Posey updated Board on the Decennial Committees on Local Government Efficiency Act. This new Act required local government agencies form a committee and meet before June 10, 2023. The Committee is to be made up of two Board members and two residents of the Park District. This Should be on the May agenda with a meeting date before Wednesday, June 7, 2023.
- C.) S. Posey thanked Commissioner Ditchfield for his service to the Park Distict.

Correspondence: None

Report of Commissioners:

- A.) Commissioner Traina had no report
- B.) Commissioner Larem reported some new art programs have been added to Park Programming.
- C.) Commissioner Smith reported Village Public Works Director, Joe Wagner, informed him that Maple Avenue parking lot will be paved by the Village this spring. Parking lot was damaged by contractors installing cell tower equipment on and around water tower.
Commissioner Smith also reported the permanant pickleball nets have arrived and he has contacted contractor to schedule install in the next few weeks.
- D.) Commissioner Ditchfield gave an update on the FY2023 OSLAD Grant and areas where the Park

Distict missed points. FY2024 OSLAD Grants are open July 3, 2023 and Hitchcock Design will assist with application at no cost to Park District (as long as application and scope of work is the same).

- E.) Commissioner Lowe thanked Attorney Posey, Treasurer Schenone, Director Graham, and Commissioner Ditchfield for their service.

Directors Report: Director Graham reported the June 10, 2023 Veteran's group event in Berkeley Park is growing and should go over well.

Next Saturday, April 8, 2023, annual Easter Egg Hunt at Berkeley Park. Commissioners are welcome to attend.

Director Graham will be out of town May 11 through 15, 2023, to attend son's graduation.

IT Report: Commissioner Ditchfield filled in for IT Specialist Michelle Meyer and reported that three laptop computers used by Secretary Hord, Art Schenone, and Michelle Meyer are outdated and should be replaced.

Old/Unfinished Business:

- A.) Commissioner Larem is looking into re-organizing Lind Park building space and installing new flooring. She will be working on getting quotes.
- B.) Commissioner Smith discussed secondary part time position and need to determine what salary Park District could afford.

New Business:

- A.) Commissioner Larem thanked Commissioner Lowe and Ditchfield for their service on the Park District Board.
- B.) Commissioner Ditchfield presented breakdown of combined landscaping proposal the Village put out to bid, which included Park District. The specifications used in the Village proposal were not exactly what is in the current Park District Landscaping Contract. Commissioner Ditchfield requested a new proposal from Romano Landscaping, using current Park Distict specifications, and the proposed cost is \$18,540.00. This is \$1,521.00 less than the proposal from JP Landscaping without annual 2% cost escalation and included 25 yards of premium mulch annually.
Commissioner Traina made a motion to accept a three year landscaping proposal from Romano Landscaping LLC for an annual cost of \$18,540.00. Motion was seconded by Commissioner Larem.
Commissioners voting "aye": Commissioner Traina, Commissioner Larem, Commissioner Lowe, Commissioner Smith, and Commissioner Ditchfield. Motion carried.

Public in attendance:

Mari and Tim Carpenter
Laura Garcia-Graham
Denise Pikes

Public Comment:

Denise Pikes asked about possible ways to increase public engagement in the decision making process and how to make sure Park District Board members hear concerns and input from all residents.

Next Regular Board Meeting on May 3, 2023 at 7:00 PM to be held at Lind Park.

Adjournment:

A motion was made by Commissioner Lowe seconded by Commissioner Ditchfield to adjourn the meeting at 8:19 P.M.

David Ditchfield
Secretary Protem