

MINUTES OF THE
REGULAR MEETING OF
BERKELEY PARK DISTRICT
HELD ON WEDNESDAY, MAY 4, 2022

The regular meeting of the commissioners of the Berkeley Park District was held on Wednesday, May 4, 2022 at Berkeley Park District's Lind Park building. The meeting was called to order at 7:36 p.m.

Roll call Commissioners present: J.Traina, D. Ditchfield, P. Smith, and K. Lowe

Commissioners absent: T. Larem

Others present: Attorney Stephanie Posey, Park District Director P. Graham, Treasurer A. Schenone, Secretary A. Hord, and 11 Berkeley residents.

Commissioners voting "aye": J. Traina, D. Ditchfield, P. Smith, and K. Lowe. Motion carried.

A motion was made to approve the minutes of the Regular Board Meeting of April 6, 2022 by Commissioner Smith and seconded by Commissioner Lowe.

Commissioners voting "aye": J. Traina, D. Ditchfield, P. Smith, and K. Lowe. Motion carried.

A motion was made to approve the minutes of the Special Board Meeting of April 27, 2022 by Commissioner Lowe and seconded by Commissioner Smith.

Commissioners voting "aye": J. Traina, D. Ditchfield, P. Smith, and K. Lowe. Motion carried.

Treasurer's Report:

Receipts for the month of April were \$20,573.27

There was no payroll for April

Disbursements for the month of April were \$8,651.17. A motion was made by Commissioner Lowe and seconded by Commissioner Smith to approve the disbursements.

Commissioners voting "aye": J. Traina, D. Ditchfield, P. Smith, and K. Lowe. Motion carried.

Correspondence: None

Council Report: No Report

Report of Commissioners:

A.) Commissioner Traina : No Report

B.) Commissioner Larem: Absent

C.) Commissioner Smith: Will report during Old/Unfinished Business

D.) Commissioner Ditchfield: reported that at the May Ad Hoc meeting Williams Architect was asked about the Master Plan and suggested to keep the tennis and blue courts in the same location.

E.) Commissioner Lowe: No Report

Directors Report: no report

Commissioner Ditchfield asked Pete if Mark Flores viewed the picnic shelter and shed at Berkeley Park and also Lind Park. Pete responded that he had.

IT Report: No Report

Old/Unfinished Business:

A.) Discussion of Residential Questionnaire: Pete is still working on this project. Discussion of Bids with Time Line for Concrete Work: Commissioner Smith stated that Robert E.Lee construction

could possibly set the new posts of the tennis courts in a week or two. It would be best to reset 2 and install 2 posts all at the same time. The project could be completed within two weeks.

- B.) Partnership with Memorial Park: Commissioner Ditchfield and Director Graham met with Mark Flores from Memorial Park District and walked the Berkeley Park District property. He is interested in helping the park district, and discussions took place regarding maintenance of the properties, and having the Village of Berkeley public works assist as well.
- C.) Discussion of Village of Berkeley Proposal of Partnership: This is still to be determined. They are waiting to see what help Memorial Park District can offer. Keeping communication open was discussed.

New Business:

- A.) Discussion and Certification of the 2021 Annual Financial Statement in draft form: A motion was made by Commissioner Traina and seconded by Commissioner Lowe to approve the certification of the 2021 Annual Financial Statement in draft version.

Commissioner voting "aye" were: J. Traina, D. Ditchfield, P. Smith, and K. Lowe Motion carried.

- B.) Discussion of Talk with Memorial Park District – discussed during Commissioner's Reports
- C.) Introduction to Mark Flores from Memorial Park District – he was unable to attend
- D.) Discussion and Approval of contract with Planit Landscape of Downers Grove who was recommended by the College of DuPage, for landscaping plan at Berkeley Park. It would take approximately 10 to 12 hours of planning.

A motion was made by Commissioner Ditchfield and seconded by Commissioner Smith to approve hiring Planit Landscape of Downers Grove to design the landscaping for the renovations at Berkeley Park, for the cost of \$80.00 per hour, for the total of \$1200.00 Commissioner voting "aye" were: J. Traina, D. Ditchfield, P. Smith, and K. Lowe. Motion carried.

- E.) Discussion and Approval for Quotes for Repairs of Picnic Shelter at Berkeley Park: Some quotes were: DeLuca Construction to repair the fascia, soffit, and rehing the roof for \$3750.00. Accert Concrete to raise the concrete slab quoted \$3600.00 and Raise Right quoted \$5690.00. A discussion took place regarding the concrete work to be done. To be discussed and approved at the next special meeting.

Public Comment: Residents made the following comments-

- At the next Ad-Hoc meeting, will questions be answered?/ She commented that it seems like Mayor Lee wants a short term plan from Berkeley Park District.
- What is the general layout of the Master Plan for Berkeley Park District and will William Architect be in attendance? /Possibly at the next regular meeting
- Who can attend the Ad-Hoc meetings?/ Residents can attend.
- Will Mark Flores from Memorial Park District be in attendance at the next regular meeting?/ Hopefully. Commissioner Ditchfield and other commissioners visited the Memorial Park District facilities and were impressed with them. They could help with employee help, maintenance help, suggestions on playground set up, and program promoting. Mr. Flores spoke with his board of commissioners who are not opposed to helping Berkeley Park District.
- Would Berkeley Park District keep their exercise programs? / Berkeley Park District only has one part time employee, Peter Graham. If the Park District expands, there will need to be full time employees. With a full time staff, it will be able to handle maintenance in house, and have more programs. Therefore, we have to wait to see what help is available from Memorial Park District.
- If Berkeley Park District partners with Memorial Park District would the boards merge?/ Its

- not on the table right now. This is the early stages, still exploratory.
- Would Pete remain part time and Mark Flores full time?/ Again Berkeley Park is exploring different possibilities to benefit the residence of Berkeley. Elmhurst and Hillside have large full time park districts and Berkeley is small and part time.
 - What will be done with the Lind Park building?/ We are still in the exploratory phase. The public stated they did not want a new building at Berkeley Park. Renovation on the Lind Park building, installing new floors conducive to exercise areas and dedicated children's areas have been talked about for a future phase. This will need to be discussed with an architect company.
 - What is the purpose of the Ad-Hoc meetings, and who started them?/ The Ad-Hoc meetings were started by the Village of Berkeley, to include input from the village, park district, and library to share ideas and help with communication.
 - A resident has attended 2 Ad-Hoc meetings and said it seems like the village keeps attacking the park district and it didn't seem like they were trying to work together./ The Village's Trustee Hammar is the liaison to Berkeley Park District and is in attends at this meeting. Again, it is important to keep communication open.
 - Will the new Saturday exercise classes be held outdoor?/ Possibly, weather permitting.

Next Meeting:

Ad-Hoc Meeting on Thursday, May 12 2022 at 6:30 p.m. at the Berkeley Village Hall

Special Meeting on Wednesday, May 18, 2022 at 7:30 p.m. at the Lind Park building

Regular Meeting on Wednesday, June 1, 2022 at 7:30 p.m. at the Lind Park building

Adjournment:

A motion was made by Commissioner Ditchfield seconded by Commissioner Lowe to adjourn the meeting at 8:20 p.m.

Commissioner voting "aye" were: J. Traina, D. Ditchfield, P. Smith, and K. Lowe Motion carried.

Ann Hord
Secretary

Public in attendance for the Regular Board Meeting held on Wednesday, May 4, 2022

Tamara Notter
Debbie Doerner
Lisa Mickow
Fran Sloss
Carlos Anderson
Larry Hammar
Kelly Smock
Cindy Cairns
Laura Garica-Graham
Daniel Graham
Angela Sevcik