

MINUTES OF THE
REGULAR MEETING OF
BERKELEY PARK DISTRICT
OF WEDNESDAY, SEPTEMBER 7, 2022

The regular meeting of the commissioners of the Berkeley Park District was held on Wednesday, September 7, 2022 at Berkeley Park District's Lind Park building. The meeting was called to order at 7:32 p.m.

Roll call Commissioners present: J. Traina, D. Ditchfield, P. Smith, K. Lowe and T. Larem

Others present: Attorney S. Posey, Park District Director P. Graham, Treasurer A. Schenone, Secretary A. Hord, 1 Berkeley resident

A motion was made to approve the minutes of the Regular Board Meeting of August 3, 2022 by Commissioner Lowe and seconded by Commissioner T. Larem

Commissioners voting "aye": J. Traina, D. Ditchfield, P. Smith, K. Lowe, and T. Larem. Motion carried.

Treasurer's Report:

Receipts for the month of July were \$2,583.85

Art gave each commissioner a copy of the Financial Statement Report for 2021 and it has been filed.

There was no payroll for August

Disbursements for the month of August were \$12,954.54. A motion was made by Commissioner Lowe and seconded by Commissioner Smith to approve the disbursements.

Commissioners voting "aye": J. Traina, D. Ditchfield, P. Smith, K. Lowe, and T. Larem. Motion carried.

Correspondence: An email from a Berkeley resident was received, regarding the lack of vending machines at Berkeley Park. The resident, Terrance Jones offered to place a soda machine at the shed building at Berkeley Park and he would maintain the machine, free of charge to Berkeley Park District. A discussion took place that the park district had vending machines in the past that had been removed due to vandalism. The commissioners asked Pete to get a proposal from Mr. Jones, stating the company name and contract information.

Council's Report: No report

Report of Commissioners:

A.) Commissioner Traina : No Report

B.) Commissioner Larem: No Report

C.) Commissioner Smith: reported the tennis/pickleball courts are now open. The public has been using the courts, and there was an informal grand opening.

D.) Commissioner Ditchfield: reported that he has been in contact with Planet Landscaping regarding the landscaping at Berkeley Park. They would be doing the work in sections, and have been in contact with contractors.

E.) Commissioner Lowe: No Report

Directors Report: No Report

IT Report: No Report

Old/Unfinished Business:

A.) Land Survey of Berkeley Park: a final survey has not been received yet. Council is working on this.

B.) Phase II Concept of Berkeley Park Master Plan: A minimum of 5 projects are needed, to apply for an OSLAD grant. The items discussed were: Playground, Small Splashpad, Picnic Shelter, Walking Trail (1/4 mile), Ball Field upgrade, Outside Exercise Equipment, Challenge Course for kids and adults. The total would be approximately 1.2 million, with the splash pad being the most expensive. The park district would need to be able to match the grant, in the amount of \$500,000.00. The ballfield upgrade would be to shift it to make room for a walking trail. Additional ideas of Tables with Chess Boards, and Ping Pong Tables. Talk of Sun Sails for shade at Lind Park to be

added to the OSLAD grant, which will be investigated. Washroom facilities are not considered to be counted towards the grant. Infrastructure is not to exceed 40%

C.) The Illinois Transportation Enhancement Program grant would be a long shot if applied for.

New Business:

- A.) Financial Plan & Budget for Berkeley Park District: a discussion took place regarding having a monthly report, financial report, and Levy report.
- B.) IDEA Financial Strategy session
- C.) Discussion of park district partnership: the need to add staff for programs and maintenance was discussed. Pete asked about finding a consultant to help direct the Berkeley Park District and help form structure. He will look to contact some similar size park district to see how they run a small park district. The partnership with the Berkeley library, possibly using the same custodian as the library and village. The library suggested they could rent out pickleball paddles since their building is closer. The commissioners are not sure if they want to do that. The village asked the park district and the library about their landscaping contracts. The question was asked who is responsible for maintaining the lighting along the Prairie Path and the flag poles at the Memorial Corner.
- D.) Program for Winter and Spring: it was asked to have a rough draft for the programs being offered in the next brochure, for the next meeting.
- E.) Fundraising Event: a discussion took place of having a Spooky Kid Run event. This type of event would need to be run by a Friends of the Park Foundation which would need a separate board. Special events such as Wiffleball Tournament & Volleyball Tournament. This is to be discussed at a future date.

Public Comment: Berkeley resident Kelly Schmock stated she would love to see Berkeley have a Teen Commission. Other towns such as Melrose Park and Forest Park have Teen Commission. A discussion took place stating the it would need to have an application process, have policies, and determine how often to meet.

Next Meeting:

Ad-Hoc Meeting on Wednesday, August 18, 2022 at 6:30 p.m. at the Berkeley Village Hall

Regular Meeting on Wednesday, September 7, 2022 at 7:30 p.m. at the Lind Park building

Adjournment:

A motion was made by Commissioner Ditchfield seconded by Commissioner Lowe to adjourn the meeting at 8:58p.m. Commissioner voting "aye" were: J. Traina, D. Ditchfield P. Smith, K. Lowe and T. Larem Motion carried.

Ann Hord
Secretary

Public in attendance for the Regular Board Meeting held on Wednesday, August 3, 2022 was:
Kelly Schmock