

PHOENIX PERMIT SERVICE LLC

1241 E. Washington St Ste 101

Phoenix, AZ 85034

PHONE: 480-205-4828

EMAIL: leodra@phoenixpermitservices.com

February 1, 2022

RE: Use Permit Application for 4846, 2832, 4840 & 4830 E. Virginia

Dear **Property Owner** or **Neighborhood Association representative**:

The purpose of this letter is to inform you that the owner and Permit Services LLC has recently filed a request for a use permit to allow the Planned Residential Development (PRD) option in a new development located at 4846 E. Virginia. The project will be a new townhome community, the attached site plan will provide additional project information. The application is also provided for additional information.

The hearing is scheduled as follows:

Zoning Adjustment Hearing
Meeting will be held virtually.

To participate, see the instructions on the agenda available on the Public Meeting Notices website

<https://phoenix.gov/cityclerk/publicmeetings/notices>

Date: February 17, 2022

Time: 1:30 PM

You may attend this meeting virtually to learn about the case and make your opinions known. Hearing information may also be found on signs posted on the site. You may also make your opinions known on this case by writing to the Planning and Development department at 200 West Washington, 2nd Floor, Phoenix, AZ 85003 and referencing the case number. You can also send an email to zoning.adjustment@phoenix.gov. Please reference the above case number and hearing date in your email. Your letter/email will be made part of the case file and shared with the Hearing officer.

Please feel free to contact me with any questions or concerns at 480-205-4828 or Leodra@phoenixpermitservices.com should you have any questions or comments regarding this case. You may contact the City of Phoenix's Planning and Development Department at 602-262-7131, Option 6 or zoning.adjustment@phoenix.gov. Please reference the above case number and hearing date in your email to expedite a response.

Sincerely,

Leodra Bowdell

Leodra Bowdell
Attachments