

Bonefish Marina Condominium Association Hurricane and Storm Preparation Plan June 2016

The purpose of the Bonefish Marina Condominium Association Hurricane and Storm Preparation Plan is to protect persons and property from injury or damage caused by hurricane or tropical storm force winds and storm surge. Rules and Regulations contained in the Bonefish Marina Condominium Association Documents already specify slip owner requirements for vessel condition, insurance terms, and responsibility for damage caused by their vessel. It is the intent of this Plan to further clarify actions to be taken by Marina personnel, Slip Owners, Vessel Owners, and other stakeholders in order to increase safety and limit damage.

A. General Requirements:

It is the specific responsibility of each boat owner to take necessary precautions to prevent injury to persons or damage to property. The liability for such injury or damage lies with the boat owner only and Bonefish Marina Condo Association specifically disclaims such liability.

All slip owners, vessel owners, and other stakeholders should familiarize themselves with the excellent guidelines provided in the “**Hurricane Manual for Marine Interests**” published by the Florida Inland Navigation District. Manual is available from this link: http://www.aicw.org/hurricane_manual.jsp

1. All Slip Owners are required to have a Hurricane Plan on file with the Marina. This includes instances where the slip is rented to other individuals
2. Absentee boat owners must identify a person responsible for moving and or securing their boat during storm conditions. If deemed necessary, the Marina Manager may require the movement of a boat by commercial means in order to promote safety to persons and property.
3. All Slip Owners are responsible for ensuring that all contact information is up to date.
4. Marina Manager or designee shall assemble a file containing:
 - a. Hurricane plan submitted by each slip owner
 - b. Up to date contact information for all slip owners and the designated local contact.
 - c. Marina Insurance documents, policy numbers, and contacts
 - d. Contact information for all emergency services
 - e. This storm preparation plan document
5. During a Cat 1 or greater storm the Marina strongly urges owners not to occupy their vessels. Seek alternative shelter on land if at all possible.

B. Preparatory actions to be taken by Vessel Owners:

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In advance of a named storm forecast to affect the middle keys all slip owners are required to take the following steps to minimize potential damage and loss to marina property and other vessels moored in the harbor.

1. Any trailerable boat must hauled and removed from the marina to a safe location. If the owner has no alternate storage location, the boat and trailer may be stored on marina property until such time that the boat can be safely transported or re-launched after the storm threat has passed.
2. All owners are strongly encouraged to make arrangements to have the boats in their slips hauled out and secured at a suitable storage facility. The marina recognizes that these facilities are limited in the Keys and this may not be possible for all boats.
3. Follow guidelines provided in the **“Hurricane Manual for Marine Interests”** published by the Florida Inland Navigation District. Manual is available from this link: http://www.aicw.org/hurricane_manual.jsp
4. Any vessel remaining in the marina should take the following preparatory steps:
 - a. All sails shall be removed from the vessel and properly stowed below decks.
 - b. All canvas (Bimini, Dodger, sun shades) should be removed from vessel and properly stowed.
 - c. All dinghies and tenders shall be removed from hanging davits and either removed from the vessel or securely lashed to the deck to minimize the risk of it becoming detached from the vessel and a hazard to the marina property or other vessels.
 - d. All kayaks, paddleboards, etc. shall be removed from the deck of the vessel and stowed below decks or off site of the marina.
 - e. All loose items, flags, satellite dishes, accessible antennas and control lines that pose a risk of becoming a projectile must be removed from the vessel.
 - f. Solar panels and wind generators should be removed or robustly secured to ensure that they do not become projectiles and cause damage.
 - g. Mooring line requirement:
 - i. Properly sized for the vessel and expected conditions and free of damage or chaffed areas prone to failure under high stress loads

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- ii. Double all lines. Rig crossing spring lines fore and aft. Attach lines high on the pilings to allow for tidal rise or surge. Make sure lines will not slip off pilings.
- iii. All lines shall have chafe protection on all appropriate locations
- iv. Deploy properly sized fenders in all locations where vessel can come in contact with docks, pilings, and other boats.
- h. Remove all shore power cables not directly required for maintaining safe conditions aboard the vessel (ex. Emergency bilge pumps). Ensure that breaker for slip is deactivated.
- i. Dock boxes shall be removed from the docks and stored in an area designated by the Marina Manager
- j. Owners must immediately comply with all directives by the Marina Manager to relocate or secure any personal items located on marina property.

C. Preparatory actions to be taken by Marina Personnel:

Marina Manager is authorized to perform or spend marina funds to sub-contract all preparatory steps listed in this document and as required by his best judgment

1. Secure the marina office, ensuring all doors are properly latched in closed position.
2. Transfer all critical marina documents to secure location
3. Collate important contact information and policy numbers
4. Secure the marina clubhouse and open air Tiki bar area
 - a. Tiki Bar area:
 - i. All chairs, tables, and wall mounted items removed and stored or secured within the building.
 - ii. TV and electronics removed
 - iii. Bar area cleared of all loose items, and cabinetry secured and locked.
 - b. Grill removed and stored within the workshop area
 - c. Blinds and fabric wind screens removed
 - d. Tool room area secured and door locked in closed position
 - e. Galley area secured and door locked in closed position
 - f. Workshop area secured and door locked in closed position
 - g. Sliding door closed and secured
5. Remove all flags from poles and buildings

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6. Remove or secure all loose items on the property that pose a projectile risk
7. Remove or secure trash and recycling containers
8. Remove or secure all items marina parking facilities
9. Secure marina golf cart inside storage area
10. Secure the oil storage area
11. Identify the location of primary shut-off for water and electrical power
12. Secure and store the pump-out facilities and equipment