

Dear Potential Applicant,

Are you searching for meaningful work, but lack the time, money for education, or experience to progress in a career? If so, we invite you to learn more about an exciting opportunity called, **The Pharmacy Technician Apprenticeship Program, with Genoa Healthcare®**, part of **Optum Rx**, a collaborative effort involving the *US Department of Labor*, the *Institute for American Apprenticeships* (a not-for-profit education center), and *Genoa Healthcare®*, part of *Optum Rx*, and member of the *UnitedHealth Group* family.

The IAA Apprenticeship Program is a highly successful model that provides:

- *Career training, mentoring, and guaranteed employment opportunities with our employer partners*
- *Superior quality education and professional development*
- *Student-centered learning in small cohorts of up to 20 participants*
- *Accelerated “boot camp” style format, just nine weeks of training*

Over the past twenty years, the *Institute for American Apprenticeships* has educated and developed employment opportunities for nearly 2,000 individuals in the healthcare, information technology, advanced manufacturing, and business services fields. Currently, we are accepting applications for our latest healthcare program. The program offers immediate employment, nine weeks of paid training at no cost, and apprenticeship as a **Pharmacy Technician** with *Genoa Healthcare (Genoa)*, part of *Optum Rx*. There are up to 20 full-time positions being offered this session.

Job Opportunities and Program Overview

Genoa Healthcare’s personalized and outcomes-driven pharmacy care improves the quality of life for those with behavioral and other complex health issues.

The classroom session of the apprenticeship program features:

- *Immediate, full-time employment with Genoa Healthcare, part of Optum Rx, and a member of the UnitedHealth Group family*
- *Enrollment in a USDOL registered apprenticeship, providing advance-level education, mentorship, and an opportunity to increase wages*
- *Comprehensive benefits package*
- *Starting wages of \$17.50 per hour*
- *Nine weeks of intense coursework and hands-on instruction in a classroom and online environment*
- *Attendance requirements from Monday through Friday from 8:00am to 4:30pm*
- *Significant homework each night and on weekends*
- *24/7 support from program instructors and mentors*
- *Structured preparation for the Certified Pharmacy Technician PTCB examination*

Upon completion of the nine-week classroom session, apprentices in good standing will receive:

- *Continued employment and an apprenticeship with Genoa as Pharmacy Technicians*
- *Performance-based increases to hourly wages at prescribed intervals*
- *Monthly performance evaluations with specific pre-defined performance metrics that justify wage increases*

Program Costs & Tuition

There are no direct costs associated with the *Genoa Pharmacy Technician Apprenticeship Program*. The program is supported in part by the *US Department of Labor* and *UnitedHealth Group*. Students are provided with all necessary materials to participate, including textbooks and laptop computers. Each graduate will receive a certificate of completion from *UnitedHealth Group* and the *Institute for American Apprenticeships (IAA)*.

Academic Requirements

Candidates must have a high school diploma or a GED to be eligible for the program.

Application and Selection Process

Selected participants will enroll on June 27, 2022, and begin the program on July 18, 2022.

1. *All interested applicants must apply online and follow instructions to submit their resume by **June 10, 2022**.*
2. *Candidates must also attend an in-person Orientation on **June 13, 2022**. The Orientation will provide you with detailed information about participation in the program. Attendance at this two-hour event is mandatory for those interested in participating. The Orientation location is to be determined, and applicants will be updated prior to the event.*
3. *All candidates who are interested in moving forward with the selection process will be invited to take several online basic aptitude assessments. These assessments will take approximately two hours, and the link will be sent out following confirmation of attendance at Orientation. The assessments must be completed by **June 15, 2022**, at noon.*
4. *Based on completed application, resume, attendance at the Orientation, and completed aptitude assessments, a group of applicants will be invited back for a first round of in-person interviews with the Institute for American Apprenticeships on **June 17, 20, or 21, 2022**. The first-round interviews last approximately 40 minutes.*
5. *Based on results of first-round interviews, application, resume, and aptitude assessment scores, a select number of applicants will be invited back for a second (final) round of interviews with the sponsoring employer, Genoa Healthcare, part of Optum Rx, on **June 23 or 24, 2022**.*

Final selections are based on a candidate's overall desire and potential for success in the program. Selected candidates will be notified by **June 24, 2022**. The first day of class, employment, and the apprenticeship will be **July 18, 2022**.

If you are interested in pursuing this opportunity, you must fill out an online application at www.iaahitec.org to receive instructions on attending the mandatory orientation session. **Remember, the deadline for applying is June 10, 2022.** Thank you for considering the Genoa Healthcare's Pharmacy Technician Apprenticeship Program. We are pleased to provide Minnesota residents with the opportunity to obtain exciting careers in healthcare, and we wish you the very best of luck in the selection process.

Sydney Tryon
Project Leader & Mentor
Institute for American Apprenticeships