Important Dates Checklist

DATE	EVENT
July 4, 2023	Complete Application by Deadline
July 6, 2023	 Attend Mandatory Information Session This session is your opportunity to ask questions. You must attend this session in full to be considered for the next steps. Detailed event information will be emailed prior to the event.
July 10, 2023	 Complete Aptitude Assessments by 12:00 pm EST Assessments are completed online and are best completed on a computer, not a phone or tablet. They take approximately two hours to complete. You will receive an emailed link to the assessments after you attend the Information Session in full.
July 10, 2023	 Schedule First-Round Interview 6-8:00 PM EST Based on the application, resume, and aptitude assessment results, selected applicants will be invited to a first-round interview via email. Only candidates selected to move forward will receive an email to schedule their first-round interviews. Missed emails may disqualify you from moving forward in the selection process.
July 11-14, 2023	 Attend First-Round Interview (Virtual) Selected candidates will be interviewed by IAA program staff. Review all program information prior to your interview. Be prepared to have your video on during your interview. Interview links will be provided at the time of scheduling.
July 14, 2023	 Schedule Second-Round Interview 7-9:00 pm EST Based on the results of the first-round interview, only candidates selected to move forward will receive an email to schedule their second-round interview. Missed emails may disqualify you from moving forward in the selection



process.

July 19-20, 2023	 Attend Second-Round Interview (In-Person) Selected candidates will be interviewed by Optum and WellMed clinic staff. Visit the employer's website(s) to review information about the company, as well as reviewing the employer's benefits sheet.
July 20, 2023	 Receive Final Candidate Selection Call 6-8:00 pm EST Only selected candidates will receive a call. Alternates may be selected and contacted as well. Be sure to be by your phone during the designated time.
July 24, 2023	 Attend Enrollment Day Apprentices will complete necessary documents for employment and hiring screening
Aug. 14, 2023	 Attend First Day of Employment/Class 8:30 am-5:00 pm EST Class is scheduled for Monday-Friday, 8:30 am - 5:00 pm All apprentices must attend the in-person class. Location TBD.
Oct. 20, 2023	CCMA Exam - Last Day of Class
Oct. 23, 2023	First Day of OJT Phase

• Apprentices will be at their assigned clinics.

