## Important Dates Checklist

DATE	EVENT
July 4, 2023	Complete Application by Deadline
July 6, 2023	<ul> <li>Attend Mandatory Information Session</li> <li>This session is your opportunity to ask questions.</li> <li>You must attend this session in full to be considered for the next steps.</li> <li>Detailed event information will be emailed prior to the event.</li> </ul>
July 10, 2023	<ul> <li>Complete Aptitude Assessments by 12:00 pm EST</li> <li>Assessments are completed online and are best completed on a computer, not a phone or tablet. They take approximately two hours to complete.</li> <li>You will receive an emailed link to the assessments after you attend the Information Session in full.</li> </ul>
July 10, 2023	<ul> <li>Schedule First-Round Interview 6-8:00 PM EST</li> <li>Based on the application, resume, and aptitude assessment results, selected applicants will be invited to a first-round interview via email.</li> <li>Only candidates selected to move forward will receive an email to schedule their first-round interviews.</li> <li>Missed emails may disqualify you from moving forward in the selection process.</li> </ul>
July 11-14, 2023	<ul> <li>Attend First-Round Interview (Virtual)</li> <li>Selected candidates will be interviewed by IAA program staff.</li> <li>Review all program information prior to your interview.</li> <li>Be prepared to have your video on during your interview.</li> <li>Interview links will be provided at the time of scheduling.</li> </ul>
July 14, 2023	<ul> <li>Schedule Second-Round Interview 7-9:00 pm EST</li> <li>Based on the results of the first-round interview, only candidates selected to move forward will receive an email to schedule their second-round interview.</li> <li>Missed emails may disqualify you from moving forward in the selection</li> </ul>



process.

July 19-20, 2023	<ul> <li>Attend Second-Round Interview (In-Person)</li> <li>Selected candidates will be interviewed by Optum and WellMed clinic staff.</li> <li>Visit the employer's website(s) to review information about the company, as well as reviewing the employer's benefits sheet.</li> </ul>
July 20, 2023	<ul> <li>Receive Final Candidate Selection Call 6-8:00 pm EST</li> <li>Only selected candidates will receive a call.</li> <li>Alternates may be selected and contacted as well.</li> <li>Be sure to be by your phone during the designated time.</li> </ul>
July 24, 2023	<ul> <li>Attend Enrollment Day</li> <li>Apprentices will complete necessary documents for employment and hiring screening</li> </ul>
Aug. 14, 2023	<ul> <li>Attend First Day of Employment/Class 8:30 am-5:00 pm EST</li> <li>Class is scheduled for Monday-Friday, 8:30 am - 5:00 pm</li> <li>All apprentices must attend the in-person class. Location TBD.</li> </ul>
Oct. 20, 2023	CCMA Exam - Last Day of Class
Oct. 23, 2023	First Day of OJT Phase

• Apprentices will be at their assigned clinics.

