



AERIAL LIFTS

Innovations Manufacturing, Inc. (the Company)

Version: 2

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Purpose

The purpose of this program is to define the requirements for safely operating an aerial lift device.

Scope

This policy shall cover all aerial lift devices used on Company property.

Key Responsibilities

Supervisors

- Shall ensure that all aerial devices are properly operated by trained personnel.
- Shall ensure that aerial lift devices are designed and constructed in conformance with applicable requirements of the American National Standards for "Vehicle Mounted Elevating and Rotating Work Platforms" ANSI A92.2-1969, including appendix.

Employees

- Shall follow all aspects of this program.

General Instructions for Safe Operation

According to the manufacturer of our aerial lift, lift operators will display a professional attitude and will demonstrate the following skills:

- Respect for personal safety.
- Regard for the safety of others.
- Obey procedures at all times.
- Demonstrate excellent work habits, efficiency, and reliability.
- Demonstrate respect for facilities and property.
- Any person operating the controls of the Scissor lift or occupying the platform must be familiar with these Safety and Operating Procedures.
- The machines at Innovations Manufacturing are not insulated. The operator must maintain safe clearances from electrical power lines and apparatus.
- You must allow for platform sway, rock, or sag.

Most aerial lift accidents are caused by the failure to follow simple and fundamental safety rules and precautions. The Operator must be familiar with the manufacturers operating instructions before using any aerial personnel lifting device. Never deviate from the manufacturers recommendations!

Every project is different and so the hazards are always changing. Before starting any overhead work make sure you have assessed the hazards and identify the appropriate personal protective equipment needed to protect your eyes, ears, hands, feet and body.

Overhead Work

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When working above an area where workers could be present, the ground floor area shall be taped off with yellow or red tape or the area should have cones and a spotter present to warn others of the overhead falling object hazard. YELLOW tape signifies the need to take caution and make the overhead workers aware of your presence, then you may enter the area. RED danger tape signifies a NO ENTRY condition. There is an active danger that requires all workers to stay out of the taped off area. No one should enter a Danger area once it is roped off.

Procedures for Operation

The purpose of the Scissor Lift work platform is to transport and raise personnel and tools to overhead work areas. The following points must be remembered when operating a Scissor Lift:

- Do not drive near drop-offs, holes, or loading docks.
- Do not raise platform on slope or drive onto slope when elevated.
- Do not raise platform on uneven or soft surfaces.
- Do not drive onto uneven or soft surfaces when elevated.
- Do not use without guardrails, mid rails, chain, or bar in place.
- Do not raise platform in windy or gusty conditions.
- Do not exceed rated load.
- Do not use if working platform is not working properly or if any part is damaged, worn or missing.
- Do not use near moving vehicles or cranes.
- Do not stand or sit on guardrails.
- Do not use under the influence of alcohol or drugs.
- Do not override safety devices.
- Do not raise platform while machine is on a truck, forklift, or other device or vehicle.
- Do not use ladder, scaffolding, or other devices to increase the working height of the platform.
- Do not use with damaged tires.
- Do not attach ropes or chains to the guardrails.
- Do not use as a crane for lifting.
- Do not use with tires that are not per manufacturers, specifications.
- Follow the manufacturers operating instruction for the specific lift you will be using.
- FAILURE TO AVOID THE ABOVE HAZARDS MAY RESULT IN SERIOUS INJURY OR DEATH!