



## **MINUTES**

**February 19, 2023**

### **Executive Board Meeting**

### **Southwood Shores**

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Southwood Shores POA Board met in Executive Session on February 19, 2023

The meeting was called to order by Vice President, Jim White at 2:00 pm.

The following Board Members were in attendance: Vice President Jim White, Treasurer Mark Wiesmann, Secretary Edna Maxwell, Board Member Glenn Howell, Board Member April Adkisson

The following Board Members were absent: Board Member Christi Hanson, President Wicked Miller.

A quorum was announced by Secretary, Edna Maxwell.

The following agenda items were discussed:

1. The Financial Report was presented to the Board by Treasurer, Mark Weismann. The current Balance Sheet and a potential 2023 budget was discussed. Many good ideas to increase revenue and decrease our cost of operating the POA were presented to the group.
2. A three month Time Line was presented by Vice President, Jim White. The objectives for the next three months include: Nominations for 2023-24 Board and Officer election procedures, Resident Survey, Proposed Updated Bylaws and approval process, future Board Meeting Dates, Voting Ballots, and Annual POA Meeting details.
3. The Nomination Committee Chairman, Jim White updated the Board regarding officer election procedures, nomination documents, and process for the nomination for 2023-24 Board and Officers. The Nomination Form and process aligns with Section 209 of the Property Code compliance. The Board approved for the Nomination Form be posted on the Southwood Shores POA website and to

reference its availability on Facebook. It will also be emailed to those property owners who have supplied their email addresses to the Board. Members without email addresses will have the Nomination Form sent via U.S.Mail.

4. Proposed Updated Bylaws were reviewed and discussed. The Board approved the Proposed Updated Bylaws in compliance with Section 209 of the Property Code for the State of Texas. The Proposed Updated Bylaws will be forwarded to the Attorney for legal approval. An open question/discussion meeting will be held for POA Members prior to the final approval vote of the membership.
5. A Resident Survey was discussed and approved to be forwarded to POA Membership.
6. Board Insurance was discussed with no decision, action or approval at this time due to lack of funds.
7. Dues and Keys, along with the timing and process of such was discussed. No decision, action or approval at this time. Information regarding the process will be posted in the near future for this agenda item.
8. Motion to Adjourn. The meeting adjourned at 5:45 pm

Submitted by Southwood Shores POA  
Secretary Edna Maxwell