

DRAFT AGENDA
SIouxLAND COALITION TO END HOMELESSNESS

Wednesday, March 25, 2020, at 1:00 p.m.

LOCATION: City Hall, Lower Level Conference Room, 405 - 6th Street, Sioux City, IA

****REMINDER: Unless otherwise stated, only the 14 elected SCEH Board Members may make motions and vote on agenda items requiring a vote.**

****REMINDER: Please bring a copy of the agenda and any other materials to the meeting. They will not be provided at the meeting.**

- 1) Attendance and Introductions
- 2) Approval of Agenda
- 3) Approval of Minutes from Previous Meeting - Minutes from previous meetings are available on the SCEH website at www.siouxlandhomeless.org.
- 4) Treasurer's Report and Approval - Wendy Jackson
- 5) Committee Reports
 - a. Executive/Nominating - Susan/Amy
 - i. ICH Meeting - meetings are being held the 4th Friday of every other month, typically the Friday following our SCEH meeting. Meeting notes and items of importance/interest will be posted to SCEH website along with SCEH meeting minutes.
 - ii. Exec Committee will be meeting to review/revise By-Laws and Governance Charter and see about merging them into 1 document
 - iii. Nominating Committee - Elections will be held at our May 27, 2020 meeting. If interested in serving on the SCEH Board, please let Susan know. We have 2 members with terms ending and 1 vacancy left by a member resignation.
 - iv. City of Sioux City's 5 Year Consolidated Plan - Amy
 1. The draft of the City's 5-Year Consolidated Plan is available on the City's website - www.sioux-city.org.
 2. The Public Comment period is open. The City invites everyone to review the plan and offer comments and insight.
 - v. HUD CoC Grantee semi-annual conference call - March 25, 2020
 1. COVID-19 update - HUD employees are mandated to telework. The best way to contact your CPD Field Officer is via e-mail. Responses to mail will be delayed as they are only checking and relaying mail once a week. HUD staff will not be attending any in-person meetings or conducting on-site monitoring visits until further notice.
 2. FY 2019 Grants
 - a. All Tier 1 and Tier 2 new and renewal grants have been announced. Field Officers will begin working on grant agreements and documents. There are about 10 grants with an April 1 start date. They will work on those and get those out first.
 - b. They recommend that you print, sign, scan and e-mail the signed grant agreement.
 - c. They will probably be using the FY18 e-mailbox. Pay close attention to the letter/instructions.
 3. CPD Staff changes/turnover
 - a. Latrease is leaving the Omaha Field Office. She has accepted a position with the SNAPS division in DC.
 - b. Brian Gaskill has been hired and started on January 21. He comes to HUD from the State of Nebraska Economic Development office.
 4. eLOCCS Access
 - a. Shari reminded everyone again to call your CPD rep if you have questions or problems with eLOCCS. **DO NOT** call HUD Headquarters or eLOCCS.
 - b. All users should have an "M" user ID#. If you do not have one, or if you are requesting access to eLOCCS, you will need to fill out a form HUD 27054E (this is a new form, be sure you have the one with the "e" at the end of the numbers). The Program Area is "SNAP" and the Program Area Name is "Special Needs Assistance Program." The eLOCCS Access Registration Guide will be posted to the SCEH website.

- c. If you are requesting access or need to make changes during the COVID-19 crisis, you must send everything via encrypted email. The email address is CFOForm27054e@HUD.gov. And cc your CPD Rep.
 - 5. New Audit Confirmation Process
 - a. Everyone should have received an email from Greg Cecil outlining the new process.
 - b. This is for your agency's auditors who need to obtain confirmation from HUD regarding the amount of HUD funding your agency received during your fiscal year.
 - c. Reminder - the deadline to submit your single audit, if required to do so, to the Federal Audit Clearinghouse is being extended for up to 6 months. Contact Greg Cecil in the Omaha Field Office if you are going to be with your submission.
 - 6. In-Kind Match/MOU
 - a. Grantees are required to provide a 25% match, either cash or in-kind, for CoC Program expenses.
 - b. You must have a signed MOU in place at the start of your grant year for all in-kind match. Volunteer hours can be used for in-kind match, but it is usually difficult to get the signed MOU prior to the start of the grant year because volunteer hours aren't usually set.
 - 7. Category 2 of the Homeless Definition w/ Rapid Rehousing
 - a. Nobody should be using FY 2018 RRH funds to help persons with RRH under Category 2 of the homeless definition unless you received special permission from HUD and were grandfathered in.
 - b. You can use FY 2019 RRH funds to assist persons under Category 2 of the homeless definition. The start date of these grants will be sometime in 2020.
 - c. NOTE - The provision to assist persons under Category 2 w/ RRH funds may not be available in the FY 2020 NOFA which will be released later this year.
 - d. NOTE - There have been no changes to ESG regulations. ESG RRH Funds can only be used to assist persons under Category 1 and Category 4 of the Homeless Definition.
 - 8. IA/NE HUD Homeless Symposium - has been postponed until 2021. It will be held in Des Moines. The planning committee is still working out the dates in order to avoid the Iowa Pork Expo and other events where we would be competing for hotel rooms.
 - 9. CoC Start-Up - Let the Field Office know if you have any topics you'd like to see covered. After you were awarded your CoC grant, what questions or problems did you have that you would like more information about.
 - 10. Wellness Checklists - These refer to your agency and required policies and procedures related to HUD and your CoC grant. Being in compliance with all of the items on the checklist may help you avoid compliance issues when HUD monitors your project. The Wellness Checklist will be posted to the SCEH website
 - 11. FHEO Guidance on Service Animals
 - a. REMINDER - Dogs are the only type of service animal. All others are assistance/support animals
 - b. HUD has published guidance on Service Animals. This document will be posted to the SCEH website.
- b. Project Monitoring/Development - Wendy/Amy
 - i. Project Monitoring Committee - Wendy/Amy/Kristine/Katie
 - 1. 2nd Quarter reports are due by April 10, 2020
 - 2. Agencies are currently using a Google Form to respond to performance standards not met; will be due around the end of April
 - 3. Committee will meet the last week of April/first week of May to review and discuss
- c. Data and Performance Management/Point In Time Count -Stephanie
 - i. 2020 PIT/HIC
 - 1. Wednesday, January 29, 2020; deadline for submitting data in HDX has been extended to June 30, 2020
 - 2. Sheltered Count
 - 3. Unsheltered Count
 - a. Where and when?
 - b. How Many were counted?
 - 4. Housing Inventory Survey -
 - ii. System Performance Measures
 - 1. Were submitted to HUD by the February 28, 2020 deadline
 - 2. This section has been worth 60 points on the CoC Consolidated Application
 - 3. Overview -
 - a. Metric 1 - length of time persons remain homeless: Goal is a reduction in the length of time individuals/families remain homeless by 5%
 - i. 2016: ES - 28 persons, 179 days; ES/TH - 314 persons, 154 days
 - ii. 2017: ES - 62 persons, 27 days; ES/TH - 398 persons, 98 days

- iii. 2018: ES - 13 persons, 42 days; ES/TH - 292 persons, 113 days
 - iv. 2019: ES - 15 persons, 52 days; ES/TH - 297 persons; 97 days
 - v. More persons served in ES and ES/TH, spent more days homeless in ES but fewer days homeless in TH
 - vi. 24% increase in length of time homeless for persons in ES; 15% decrease for persons in TH
- b. Metric 2 - the extent to which persons who exit to PH destinations return to homelessness: Goal is a reduction of at least 5% over a 6 to 12-month period
- i. 2016: Total Exits - 178 persons; 0 returns in 6 months; 0 returns in 12 months
 - ii. 2017: Total Exits - 169 persons; 1 return in 6 months; 7 returns in 12 months
 - iii. 2018: Total Exits - 136 persons; 5 returns in 6 months; 0 returns in 12 months
 - iv. 2019: Total Exits - 190 persons; 0 returns in 6 months; 3 returns in 12 months
 - v. Overall had a 0% return to homelessness in 6 months, and a 2% return in 12 months
- c. Metric 3.1 - Change in PIT Counts: Goal is a decrease of at least 5% in the number of sheltered, unsheltered, and combined sheltered/unsheltered individuals and families on the most recent PIT
- i. 2016: Total Count - 348; Sheltered Count - 339; Unsheltered Count - 9
 - ii. 2017: Total Count - 288; Sheltered Count - 286; Unsheltered Count - 2
 - iii. 2018: Total Count - 264; Sheltered Count - 258; Unsheltered Count - 6
 - iv. 2019: Total Count - 255; Sheltered Count - 248; Unsheltered Count - 7
 - v. 2020 Total Count -
 - vi. 2018-2019 Sheltered Count - decreased by 9 persons/4%; Unsheltered Count - increased by 1 person/17%; Combined Sheltered and Unsheltered Count - decreased by 9/3%
- d. Metric 3.2 - Change in Annual Counts (unduplicated homeless persons in ES and TH):
- i. 2016: 315 total - 28 in ES; 295 in TH
 - ii. 2017: 401 total - 61 in ES; 347 in TH
 - iii. 2018: 292 total - 12 in ES; 282 in TH
 - iv. 2019: 297 total - 15 in ES; 286 in TH
- e. Metric 4 - Employment and Income Growth: Goal is increase in income from employment and non-employment cash sources for persons in CoC Program-funded projects
- i. 2016
 - 1. Adult stayers: increased earned income - 18%
 - 2. Adult stayers: increased non-employment cash income - 18%
 - 3. Adult stayers: increased total income - 36%
 - 4. Adult leavers: increased earned income - 32%
 - 5. Adult leavers: increased non-employment cash income - 13%
 - 6. Adult leavers: increased total income - 41%
 - ii. 2017
 - 1. Adult stayers: increased earned income - 0%
 - 2. Adult stayers: increased non-employment cash income - 25%
 - 3. Adult stayers: increased total income - 25%
 - 4. Adult leavers: increased earned income - 34%
 - 5. Adult leavers: increased non-employment cash income - 12%
 - 6. Adult leavers: increased total income - 43%
 - iii. 2018
 - 1. Adult stayers: increased earned income - 25%
 - 2. Adult stayers: increased non-employment cash income - 0%
 - 3. Adult stayers: increased total income - 25%
 - 4. Adult leavers: increased earned income - 36%
 - 5. Adult leavers: increased non-employment cash income - 15%
 - 6. Adult leavers: increased total income - 49%
 - iv. 2019
 - 1. Adult stayers: increased earned income - 0%
 - 2. Adult stayers: increased non-employment cash income - 0%
 - 3. Adult stayers: increased total income - 0%
 - 4. Adult leavers: increased earned income - 25%
 - 5. Adult leavers: increased non-employment cash income - 25%
 - 6. Adult leavers: increased total income - 45%
 - v. Overall
 - 1. Adult stayers increased earned income (big ↓)
 - 2. Adult stayers increased non-employment cash income (no change)
 - 3. Adult stayers increased total income (big ↓)
 - 4. Adult leavers increased earned income (slight ↓)
 - 5. Adult leavers increased non-employment income (slight ↑)
 - 6. Adult leavers increased total income (slight ↓)

- f. Metric 5 - # of persons first time homeless: Goal is to reduce the number of persons who become homeless for the first time
 - i. 2016: 9/223 (4%) entering ES/TH projects had prior enrollment in HMIS (214 1st time homeless); 16/251 (6%) entering ES/TH/PH projects had prior HMIS enrollments (235 1st time homeless)
 - ii. 2017: 5/327 (2%) entering ES/TH projects had prior HMIS enrollments (322 1st time homeless); 6/360 (2%) entering ES/TH/PH projects had prior HMIS enrollments (354 1st time homeless)
 - iii. 2018: 10/223 (4%) entering ES/TH projects had prior HMIS enrollments (213 1st time homeless); 18/287 (6%) entering ES/TH/PH projects had prior HMIS enrollments (269 1st time homeless)
 - iv. 2019: 12/242 (5%) entering ES/TH projects had prior HMIS enrollments (230 1st time homeless); 14/291 (5%) entering ES/TH/PH projects had prior HMIS enrollments (277 1st time homeless)
 - v. Overall - increased the number of persons who became homeless for the 1st time and increased the number of persons entering ES, TH, and PH projects
 - g. Metric 7 - Successful placement in or retention of Permanent Housing: Goal is an increase of at least 5% of persons who exit to PH or retain PH is currently in a PH project
 - i. 2016:
 - 1. Exits from ES/TH/RRH to PH destination - 124/230 (54%)
 - 2. PSH exits to PH or retention in PSH - 26/34 (76%)
 - ii. 2017:
 - 1. Exits from ES/TH/RRH to PH destination - 185/346 (53%)
 - 2. PSH exits to PH or retention in PSH - 7/5 (47%)
 - iii. 2018:
 - 1. Exits from ES/TH/RRH to PH destination - 187/253 (74%)
 - 2. PSH exits to PH or retention in PSH - 6/6 (100%)
 - iv. 2019:
 - 1. Exits from Street Outreach (SO) to PH destination - 11/16 (81%)
 - 2. Exits from ES/TH/RRH to PH destination - 225/284 (79%)
 - 3. PSH exits to PH or retention in PSH - 9/9 (100%)
 - i. Overall - We made great strides in both exits to permanent housing (SO/ES/TH/RRH projects) and exits to or retention of permanent housing (PSH projects).
 - d. Coordinated Entry Update - Stephanie/Sara
 - e. Grant - Susan
 - i. FY 19 CoC Program Grants
 - 1. Tier 1 Awards were announced on January 14, 2020
 - a. All of our renewal projects from Tier 1 were funded - Bridges West TH (\$130,609); Heartland Counseling PSH (\$173,010); ICA Siouland HMIS (\$43,156); Crittenton Center Project Help PSH (\$54,393); CSADV RRH (\$122,635 - funding reduced by \$34,249 in Tier 2); ICA Siouland CE (\$186,608)
 - b. Total funding is \$710,411
 - 2. Tier 2 Awards were announced on March 13, 2020
 - a. The portion of CSADV's RRH project that had fallen into Tier 2 has been funded adding an additional \$36,625 to their RRH project
 - 3. Total Tier 1 and Tier 2 funding is \$747,036
 - ii. FY 20 CoC Program Grant Application
 - 1. CoC Registration was completed in eSnaps before March 5, 2020
 - f. EFSP Ad Hoc Committee - Susan
 - i. Phase 36 Funding Spending deadline is March 31, 2020
 - ii. Catholic Charities and the Urban Native Center will provide spreadsheets and required documentation by Apr. 15, 2020.
 - iii. Phase 35 and 36 Final Reports are due May 15, 2020
 - g. Public Awareness and Advocacy - Stephanie Pickinpaugh
- 6) Old Business
- a. Plans for 2019/2020 - some need to be completed before the 2020-2021 CoC Program Grant Application?
 - i. PHA Homeless Preferences/Moving On Strategy w/ SSC Housing Authority has been accomplished - may need to look at working with SC and SSC to revise language
 - ii. Written Standards for PSH and RRH programs
 - iii. Written Standards for PSH programs - Adopt the Orders of Priority for Prioritizing Persons Experiencing Chronic Homelessness and Other Vulnerable Homeless Persons

- iv. Written policy for VAWA Implementation
- v. Formal Agreements/MOU's with School Districts (Education Equity) and Education Services for ages 0-5???
- vi. Review SCEH By-Laws/Governance Charter; look at merging into 1 document

7) New Business

- a. 2020 Agency Spotlight/Community Resource sign-up
- b. 2020 SCEH Committee Sign-up
- c. SCEH Board Elections
 - i. To be held at May 27, 2020 meeting
 - ii. We have up to 3 open spots on the Board
 - 1. Members with terms ending 03/31/2020: Wendy Jackson, Alison Justice
 - 2. Vacancy left by resignation of Cate Combs
 - iii. If you are interested in serving on the Board, let Susan know
- d. SCEH Officer Elections
 - i. To be held at July 22, 2020 meeting
 - ii. Current/Continuing Officers - Chair - Susan McGuire; Secretary - Amy Keairns
 - iii. Open Officer Positions
 - 1. Vice Chair - currently held by Frank Tenuta
 - 2. Treasurer - currently held by Wendy Jackson
 - iv. Office positions are open to current Board Members and Board Members elected in May 2020. Let Susan know if you are interested in holding an officer position on the Board.

8) Agency Spotlight/Reports/Activities/Updates/Discussion

- a. Agency/Resource Spotlight
 - i.
 - ii.
 - iii.
- b. Sioux City Street Project/Committee Updates -
 - i. - Detox -
 - ii. Super Shelter/Housing -
- c. Other Agency Reports/Activities/Updates/Discussion
 - i. Center For Siouxland - VITA free income tax preparation has been suspended due to COVID-19. The filing deadline has been extended to July 15, 2020. As soon as we are able, we will resume our program.

9) Approve date, time and location for next meeting - Wednesday, May 27, 2020 @ 1:00 @ City Hall Lower Level Conference Room -

10) Adjournment

Mission Statement: To eliminate and prevent homelessness through collaborative planning, advocacy and funding of a system of housing and supportive services.

The SCEH Board and its Member Agencies value the input of individuals, particularly those who have experienced or are experiencing homelessness, and organizations with knowledge of homelessness and an interest in preventing or ending homelessness. New members, especially current and formerly homeless individuals, are invited to join the SCEH, attend meetings, and participate in SCEH committees as we work to end homelessness in Siouxland.