

DRAFT AGENDA
SIouxLAND COALITION TO END HOMELESSNESS

Wednesday, March 27, 2019, at 1:00 p.m.

LOCATION: City Hall, 5th Floor City Council Chambers, 405 - 6th Street, Sioux City, IA

****REMINDER: Unless otherwise stated, only the 13 elected SCEH Board Members may make motions and vote on agenda items requiring a vote.**

****REMINDER: Please bring a copy of the agenda and any other materials to the meeting. They will not be provided at the meeting.**

- 1) Attendance and Introductions
- 2) Approval of Agenda
- 3) Approval of Minutes from Previous Meeting January 23, 2019
- 4) Treasurer's Report - Wendy Jackson
 - a. Discuss/Approve automatic payments from SCEH checking account - In years past, Amy Keairns has paid for all SCEH expenses, specifically website expenses, and requested reimbursement. As mentioned during the November meeting, godaddy.com recommended upgrading the website platform from Business Plus Website Builder to GoCentral Business Plus. This change would pass google.com's security certification process. Amy reported the cost would be \$900 for five years, which is less than staying on the current plan for five years. The actual cost for the switch was \$899.40 plus \$62.96 tax for a total of \$962.36. The new platform will be active in February. Therefore, Amy had to pay for one month (January) on the "old" plan, which was \$18.18 for one month. She would like to change the process and allow all website expenses to be automatically withdrawn from the SCEH checking account. Amy would then report the expenses to SCEH at the next regular meeting. **Discussion/Motion/Vote to allow for automatic payments from the SCEH checking account for all future website related expenses.**
- 5) Committee Reports
 - a. Executive/Nominating - Susan/Amy
 - i. ICH Meeting 4/4/19 - Susan/Amy
 1. Meeting has been moved to April to coincide with Day on the Hill. More information is available on IFA's website under Homeless Programs for anybody interested in participating in Day on the Hill
 2. HUD/CoC Homeless Grantees semiannual conference call - Wednesday, April 3, 2019, 1:30 - 3:00 p.m.
 3. CoC Program Grant Start-Up Training, Thursdays April 11, 18, and 25 and May 2 from 10:00 - noon; required for all new project recipients who have been awarded a new project in the last 3 years
 - b. Project Monitoring/Development - Wendy/Amy
 - i. Project Monitoring Committee - Wendy/Amy/Kristine/Katie/Susan
 1. 1st Quarter Reports - have been submitted and reviewed. Much of the discussion was around data quality and accurate, timely entry. We also discussed performance measures and both how to improve project performance and ramifications for projects that consistently perform below the standards
 2. 2nd Quarter Reports - Due April 10, 2019
 - c. Data and Performance Management/Point In Time Count - Stephanie/Allison
 - i. 2019 PIT/HIC Preliminary/Mostly Final Numbers
 1. Was held February 6, 2019 - delayed 1 week due to the polar vortex that was gripping the Midwest during the week of January 29.
 2. Sheltered Count
 3. Unsheltered Count
 4. Housing Inventory Survey
 - d. Coordinated Entry Update - Stephanie/Allison
 - i. CE Manual - Discussion/Motion/Vote to approve Centralized Intake Policies and Procedures
 - ii.
 - e. Grant - Susan
 - i. FY 2018 Grant Application Debriefing
 1. We scored: 144.25/200 - we were about average compared to all CoC's (high score 190; low score 47.75; median score 160)
 - a. Part 1: CoC Structure and Governance 39.75/52; high priority question = Project Review, Ranking, and Selection and Severity of Needs and Vulnerabilities (13/22)
 - b. Part 2: Data Collection and Quality: 26/49; high priority question = HMIS bed coverage (1/6)

- c. Part 3: CoC Performance and Strategic Planning: 68/77; high priority questions = CoC System Performance (41/46); CoC Performance and Strategic Planning Objectives (3/3)
 - d. Part 4: Cross-cutting Policies: 10.5/22; high priority question = accessing mainstream benefits and additional policies (8.5/20)
 - ii. HUD Debriefing webinar highlights - not specific to our CoC or our grant application but a lot of good information and suggestions to consider when preparing the FY 19 application
 - iii. National Homeless Information Project (NHIP) Ranking of CoCs - based on our System Performance Measures
 - 1. We were ranked 203/273 in the Small Cities category (HMIS count of 57-9,258; our count = 401)
 - 2. We ranked High on SPM's 1 & 2 length of time homeless & returns to homelessness; Medium on SPM's 4 & 7.1 increased income & successful exit to permanent housing; and Low on SPM 7.2 retention in PSH/successful exits from PSH to PH
 - 3. We are ranked among the Average Performing Small Cities
 - iv. FY 2018 Project Contracts
 - 1. Renewal Projects - seem to be running ahead of schedule. Bridges West has already received their Scope of Work and the funding has been spread in eLoccs ready for our June 1 start date.
 - 2. New Projects (Heartland PSH and SCEH Planning Project) - have not received their "congratulations on your final selection for funding" letter yet, but hopefully, they will be sent soon and the new projects will be under contract by late summer/early fall.
 - v. FY 2019 Grant Application
 - 1. Registration opened in February; was submitted by the March 14, 2019 deadline
 - 2. HUD plans to open the CoC competition in early May w/ the application due in late August and awards announced in early November. This would be the ideal timeline every year going forward.
 - f. EFSP Ad Hoc Committee - Susan
 - i. All of the Phase 35 funding has been spent. Agencies are working on compiling their final reports and documentation. These are due to the National Board by July 15.
 - 1. \$25,947 total funding; awarded to Catholic Charities, Heartland Counseling, and The Salvation Army for rent/mortgage and utilities assistance
 - 2. Assisted 49 households with rent/mortgage; 30 households w/ utilities
 - ii. Phase 36 Funding Update
 - 1. Phase 36 allocations will be posted to the EFSP website in the near future; we should then get our allocation from the State set-aside. Once we know that, we'll reconvene the local board and start the application and awarding process for Phase 36.
 - 2. Phase 35 and Phase 36 will run almost concurrently - this is a little confusing since we have already been awarded and spent our Phase 35 funding, but maybe that wasn't the case across the country.
 - g. Public Awareness and Advocacy - No report in absence of Committee Chair
- 6) Old Business
 - a. SCEH Donation Policy
 - i. Carried over from January due to no quorum...In November we approved using a facebook donation to assist a homeless gentleman with eye surgery. Following the discussion and the vote, Frank requested a policy be written that outlines the manner in which the SCEH will accept and disburse donations.
 - ii. **Discussion/Motion/Vote to approve proposed SCEH Donation Policy**
 - b. Plans for 2019 - some need to be completed some items before the 2020-2021 CoC Program Grant Application
 - i. PHA Homeless Preferences/Moving On Strategy w/ SSC Housing Authority, Siouxland Regional Housing Authority, Emerson Housing Authority, NE Nebraska Joint Housing Agency
 - ii. Written Standards for PSH and RRH programs
 - iii. Adopt the Orders of Priority for Prioritizing Persons Experiencing Chronic Homelessness and Other Vulnerable Homeless Persons - within Written Standards for PSH programs
 - iv. Written policy for VAWA Implementation
 - v. Formal Agreements/MOU's with School Districts (Education Equity) and Education Services for ages 0-5
 - vi. Review SCEH By-Laws/Governance Charter; look at merging into 1 document
 - c. SCEH Board Elections
 - i. To be held at May 22, 2019 meeting
 - ii. Members w/ terms ending 03/31/2019: Kristine Bornholtz, Jennifer Jackson, Allison Larson, Susan McGuire, Connie Noreen, Monica Rosenthal, Frank Tenuta
 - iii. Members whose terms are ending 03/31/2019 and who have left their employment and have not indicated a desire to continue on the Board: Rhonda Jordal, Alice Mollett, Terri Sturges
 - iv. If you are interested in serving on the SCEH Board, let Susan know
 - d. SCEH Officer Elections
 - i. To be held at July 24, 2019 meeting
 - ii. Current Board Members and Board Members elected in May interesting in holding an officer position, let Susan know
- 7) New Business
 - a. SCEH Committees 2019
 - i. Sign up sheet was passed around

- ii. All SCEH members are encouraged to sign up for a committee or two, especially the Project Monitoring/Development and AD-Hoc EFSP Committees. All funded agencies are **REQUIRED** to serve on various committees. Make sure your agency has representation as required.
 - b. 2019 Agency/Community Resource Spotlight
 - i. Sign-up sheet was passed around
 - ii. Just a 5-10 minute overview of the programs/services your agency provides
 - iii. Adding Community/Mainstream Resources - overview of benefits available, eligibility requirements, application/access information
- 8) Agency Spotlight/Reports/Activities/Updates/Discussion
 - a. Agency/Resource Spotlight
 - i. Community Action Agency of Siouxland
 - b. Sioux City Street Project/Committee Updates -community meeting held June 19, 2018
 - i. - Detox -
 - ii. Super Shelter/Housing -
 - c. Other Agency Reports/Activities/Updates/Discussion
 - i. Center For Siouxland - VITA free income tax preparation continues through April 13.
 - ii. Faces of Siouxland Multicultural Fair - March 31, noon-4pm, Convention Center.
 - iii. Expungement Clinic - Iowa Legal Aid will be hosting an Expungement Clinic on May 16.
 - iv. Four Directions/Hope Street/Detox Committee? Meeting - w/ HIS, Steve King, and reps from Senators Ernst and Grassley and Governor Reynolds' offices on April 17, 2019 at the Ho Chunk Center
- 9) Approve date, time and location for next meeting - Wednesday, May 22, 2019 @ 1:00 @ City Hall Lower Level Conference Room
- 10) Adjournment

Mission Statement: To eliminate and prevent homelessness through collaborative planning, advocacy and funding of a system of housing and supportive services.

The SCEH Board and its Member Agencies value the input of individuals, particularly those who have experienced or are experiencing homelessness, and organizations with knowledge of homelessness and an interest in preventing or ending homelessness. New members, especially current and formerly homeless individuals, are invited to join the SCEH, attend meetings, and participate in SCEH committees as we work to end homelessness in Siouxland.