For SCEH New and Renewal CoC Program Funding Applicants:

This message is to provide information and a timeline for any agencies interested in submitting a new or renewal application for CoC Program funding through the Siouxland Coalition to End Homelessness Continuum of Care program for homeless services.

*****New and Renewal CoC Project Applications Due in eSnaps by 5:00 p.m. Wednesday, August 31, 2022*****

The Continuum of Care (CoC) program is a program of the U.S. Department of Housing and Urban Development (HUD). HUD CoC Program regulations can be found at www.hudexchange.info and search for CoC Program Interim Rule.

The Siouxland Coalition to End Homelessness (SCEH) CoC includes Sioux City, Woodbury County, Iowa, and Dakota County, Nebraska. Any agency or unit of local government within the SCEH that is interested in receiving CoC Program funding must submit a project application for review by the SCEH Project Development and Monitoring Committee. For more information on the SCEH and this competition, please visit our website at www.siouxlandhomeless.org.

The CoC Consolidated Application to be submitted to HUD consists of the FY 2022 CoC Application (information about the CoC planning body, governance structure, overall performance, and strategic planning process), the FY 2022 Priority Project Listing (including reallocations forms, new and renewal projects listings and 4 non-ranked projects listings, and HUD -2991 Certification of Consistency with the Consolidated Plan), the FY 2022 New and Renewal Project Applications, as well as any required forms and attachments. The SCEH Grant Committee provides support for this process, and our CoC Collaborative Applicant, the City of Sioux City, submits the application that is recommended by the SCEH Project Monitoring and Development Committee and approved by the SCEH Board of Directors.

HUD has released the Notice of Funding Opportunity (NOFO) for this competition, which can be found at https://www.grants.gov/web/grants/view-opportunity.html?oppId=342855 under the Related Documents tab. All applicants are encouraged to read the NOFO in its entirety. The NOFO lists eligible applicants and activities as well as information regarding the CoC ranking process and HUD scoring. Pay special attention to HUD's policy priorities which include ending homelessness for all persons, using a Housing First approach, reducing unsheltered homelessness, improving CoC System Performance, partnering with housing, health, and service agencies, racial equity, and inclusion of persons with lived experience. HUD also provides a number of resources to assist applicants with their application and navigating the system. They can be found on the Continuum of Care (CoC) Program Competition page of HUD's website which can be found at https://www.hud.gov/program_offices/comm_planning/coc under the CoC Program Competition link.

New Projects may be created through reallocation, CoC Bonus, or a combination of reallocation and bonus; DV Bonus; and CoC Planning.

New Projects created through reallocation or bonus are limited to the following types of projects:
- New PH-PSH projects must serve persons eligible to be served by DedicatedPLUS projects and all units funded by the project must be used to serve program participants who meet the qualifications for DedicatedPLUS **OR** persons experiencing chronic homelessness at the time they initially enroll in the project.
- New PH-RRH, Joint TH and PH-RRH, and SSO-CE projects may serve persons who qualify as homeless under paragraphs (1), (2), or (4) of HUD's Homeless Definition.
- New Dedicated Homeless Management Information System (HMIS) for the costs that can only be carried out by the HMIS Lead, which is the recipient or subrecipient of an HMIS grant, and that is listed on the HMIS Lead form in the CoC Applicant profile in e-snaps.
- SSO-CE project to develop or operate a centralized or coordinated assessment system.

New Projects created through the DV Bonus are limited to the following types of projects:
- PH-RRH projects dedicated to serving survivors of domestic violence, dating violence, sexual assault, or stalking that are defined as homeless at 24 CFR 578.3.

- Joint TH and PH-RRH component projects dedicated to serving survivors of domestic violence, dating violence, sexual assault, or stalking that are defined at 24 CFR 578.3.
- SSO – Coordinated Entry project to implement policies, procedures, and practices that equip the CoC's coordinated entry to better meet the needs of survivors of domestic violence, dating violence, sexual assault, or stalking.

Expansion Project – see pp. 23 and 44 of NOFO
- A new expansion project created through reallocation, CoC bonus, or the DV Bonus processes to expand existing projects that will increase the number of units, persons served, services provided to existing program participants, or to add additional activities to HMIS and SSO-CE projects.
- If applying for a new project for the purposes of expanding an eligible renewal in the CoC Program, the applicant must:
   o Enter the renewal grant number of the project being expanded on the new project application
   o Indicate how the new projects will expand units, beds, services, persons served, or services provided to existing program participants, or in the case of HMIS or SSO-CE projects, how the current activities will be expanded for the CoC's geographic area
   o Ensure the funding request for the expansion grant is within the funding parameters allowed under reallocation, CoC Bonus, or DV Bonus available amounts

Outside of reallocation, CoC Bonus, DV Bonus, and CoC Planning, there are no new funds available for new projects.

While HUD's final CoC Program Application deadline is Friday, September 30, 2022, the internal deadline for all New and Renewal Project Applications and required attachments and supplemental documentation is **5:00 p.m., Wednesday, August 31, 2022.** This will ensure the Project Monitoring and Development Committee has enough time to review, prioritize, and rank the project applications and notify the project applicants before submitting the entire CoC Program Application to HUD by the September 30, 2022 deadline.

Updated - Funding amounts*:
SCEH's Preliminary Pro Rata Need (PPRN) = $1,479,418
SCEH's Annual Renewal Demand (ARD) = $764,412 (amount needed for all current projects to renew for an additional year, pending any ineligible renewal projects)
SCEH's Final Pro-Rata Need (FPRN) = $1,479,418 (higher of PPRN or ARD; the base for the maximum award amount for projects within the CoC)
Tier 1 project ranking amount = $726,191 (95% of ARD)
Tier 2 project ranking amount = $112,192 (Difference between Tier 1 and the maximum amount of renewal, reallocation, and CoC Bonus funds that a CoC can apply for)
SCEH's Planning Funds = $44,383 (3% of FPRN)
SCEH's DV Bonus = $147,942 (10% of FPRN)
SCEH's CoC Bonus Project = $73,971 (5% of FPRN)
*These amounts subject to change. HUD will publish a report of all final Tier 1, Tier 2, CoC Bonus, DV Bonus, and CoC Planning funding amounts.

Updated - Anticipated timeline:
- Monday, August 1, 2022: FY2022 CoC Program Competition opens
- Tuesday, August 9, 2022: SCEH RFP, FY 2022 NOFO, and Scoring procedure, charts, etc. are available on SCEH website (www.siouxlandhomeless.org).
- Tuesday, August 16, 2022: FY 2022 CoC and New/Renewal Project Applications are available in eSnaps.
- Wednesday, August 31, 2022, 5:00 p.m.: New and Renewal Applications due to the SCEH in eSnaps; The remaining required reports and documents as outlined below must be e-mailed to Susan McGuire (susan.mcguire@centerforsiouxland.org). Late applications and/or required documents will not be accepted. Incomplete applications and/or documents will not be scored and will be rejected by the CoC.
- Wednesday, September 14, 2022: Project applicants are notified whether their project applications were accepted or rejected for inclusion in the SCEH CoC Application.
- Wednesday, September 21, 2022 (likely date): SCEH CoC Application is available on SCEH website for review
- Monday, September 26, 2022 (likely date): SCEH Board votes on and approves SCEH CoC Application
- Wednesday, September 28, 2022 (likely date): SCEH CoC Application submitted to HUD via eSnaps

Tips to help ensure a smooth application process:

1) Review the *CoC Interim Regulations* and the *CoC NOFO* to understand the program, the changes from past years, and how your project may fit. Pay special attention to the following sections of the NOFO:
   a. pp 9-11 HUD's Homeless Policy and Program Priorities
   b. pp 18-27 *CoC Program Requirements/Definitions/Concepts* as well as outside resources and references
   c. pp 47-53 *Threshold Requirements and Project Scoring*
   d. p 57 *FY 2022 Project Application Requirements/Forms*
   e. pp 62-86 *CoC Consolidated Application Scoring* - If you are applying for a new or renewal project, you will be expected to actively participate in completing the *CoC Consolidated Application* and helping us meet HUD's program requirements and goals.

2) Additional resources, detailed instructions, and FAQ's for the HUD CoC Program Competition and eSnaps can be found at https://www.hud.gov/program_offices/comm_planning/coc under the *CoC Program Competition* link.

3) Refer to pages 57 of the NOFO for a list of Project Application requirements. All required forms must be dated between June 30, 2022 and September 30, 2022. Many of the required forms are part of *eSnaps* and found in the Applicant Profile and/or in the Project Application. They are filled in and signed electronically when completed in *eSnaps*. Required forms not in *eSnaps* will have to be uploaded in the Applicant Profile.

4) Make sure your Agency's Code of Conduct is on file with HUD at https://www.hud.gov/program_offices/spm/gmomgmt/grantsinfo/conduct. If your organization is not listed, you will need to attach a copy of your Code of Conduct in the Applicant Profile. For more information on Code of Conduct requirements see the link on p. 24 of the NOFA.

5) Make sure you have appropriate staff persons identified who have access to and will complete your Project Application in the esnaps online system at https://esnaps.hud.gov/grantium/frontOffice.jsf.

6) Make sure you have identified the correct Federal Award Identifier in question 5b. of section 1A. Application Type. You need to verify the first 6 digits of the expiring grant number as identified on the GIW. This should be the same as the grant number of the 2022-2023 grant that was awarded in March 2022. If you have questions, contact Susan McGuire at susan.mcguire@centerforsiouxland.org or 712-252-1861 x107.

7) Identify your sources of match, and plan to obtain MOU's and commitment letters for cash and in-kind match. These were not required to be uploaded last year, but if you have them and upload them with the project application, it may save time later in the Issues and Conditions part of the Grant Agreement. **MOU's and letters must be dated between June 30, 2022 and September 30, 2022.** When trying to secure match, cash or in-kind, please consider all sources of funding for your program as well as collaborating agencies/partners such as SCHC, SMHC, Mercy Medical, local businesses, etc. and ask them to provide a letter committing funds or to sign an MOU in the case of in-kind contributions. Susan McGuire can supply samples of such letters if needed.

8) If you are a renewal applicant, make sure you have submitted all correspondence from HUD regarding compliance/monitoring visits, findings, etc. during 2021 and 2022. The HUD monitoring correspondence should include letters announcing the visit and what program(s) and information will be reviewed, follow-up letters indicating a successful visit or citing issues and findings, etc. as well as any action the agency has taken to remedy issues and findings. Submit documents to the SCEH Grant Committee (Susan McGuire @ susan.mcguire@centerforsiouxland.org) by the deadline.

9) If you are a renewal applicant, the Grant Committee will work with the Project Development and Monitoring Committee and the SCEH Chair to obtain and review each project's required SCEH Quarterly Reporting for the past year and most recently completed APR in the SAGE HMIS Repository.

10) Make sure your SAM Registration is active OR Register in the System for Award Management (SAM) system.

11) Make sure your organization has a valid Unique Entity Identifier (UEI) number, obtained at SAM.gov w/ your SAM registration. As of April 4, 2022, the UEI replaced the DUNS number and must be used on your applicant profile/application.

12) For questions, assistance, and guidance with a new or renewal project or with eSnaps, contact Susan McGuire, the SCEH Grant Committee Chairperson, at susan.mcguire@centerforsiouxland.org or 712-252-1861 x107.