

Minutes of Meeting
Tolomato
Community Development District

The regular meeting of the Board of Supervisors of the Tolomato Community Development District was held Tuesday January 28, 2020 at 3:00 p.m. in the Nocatee Amenity Center, 245 Nocatee Center Way, Ponte Vedra, Florida

Present and constituting a quorum were:

Richard T. Ray	Chairman
William Fitzgerald	Vice Chairman
Cherya Cavanaugh	Supervisor
Dr. Ron Howland	Supervisor

Also present were:

Jim Oliver	District Manager
Katie Buchanan	District Counsel
Scott Wild	District Engineer
Steve Hanson	Tolomato
Lee Hovis	Tolomato
Tina Burleigh	Tolomato
David Eldredge	Tolomato
David Ray	GMS, LLC
Maurice Rudolph	Parc Group
Joe Muhl	Parc Group

The following is a summary of the actions taken at the January 28, 2020 meeting. A copy of the proceedings can be obtained by contacting the District Manager.

FIRST ORDER OF BUSINESS

Roll Call

Mr. Oliver called the meeting to order at 3:00 p.m. and called the roll.

SECOND ORDER OF BUSINESS

Affidavit of Publication

A copy of the affidavit of publication of the notice of meeting was included in the agenda packages.

THIRD ORDER OF BUSINESS

Audience Comments

There being none, the next item followed.

FOURTH ORDER OF BUSINESS

Approval of the Minutes of the December 17, 2019 meeting

On MOTION by Mr. Ray seconded by Ms. Cavanaugh with all in favor the minutes of the December 17, 2019 meeting were approved as presented.

FIFTH ORDER OF BUSINESS

Public Hearing Regarding Rules of Procedure

A. Resolution 2020-03 Adopting Revised Rules of Procedure

B. Rules of Procedure

Ms. Buchanan stated at a prior board meeting the district adopted a resolution, which set the hearing date for today's hearing on the adoption of the rules of procedure. At that time, I provided a memo highlighting the changes as well as a redline version. To date I haven't received any questions or comments on the changes.

On MOTION by Mr. Ray seconded by Dr. Howland with all in favor the public hearing was opened.

There were no comments or questions from the board or public.

On MOTION by Mr. Ray seconded by Mr. Fitzgerald with all in favor the public hearing was closed.

On MOTION by Mr. Ray seconded by Dr. Howland with all in favor Resolution 2020-03 was approved.

SIXTH ORDER OF BUSINESS

Staff Reports

A. Attorney

There being none, the next item followed.

B. Engineer

1. Construction Update

Mr. Wild stated with respect to the traffic signal they have made a lot of progress, they are doing the electrical work now and are well ahead in their early May schedule. The other project is the directional turn lane in front of Publix and they will be paving that this week.

2. Requisition Summary

On MOTION by Mr. Ray seconded by Ms. Cavanaugh with all in favor the requisition summary was approved.

3. Consideration of Proposal for Hydrologic and Hydraulic Modeling for Proposed Bridge at Nocatee Southern Villages Recreation Pond

On MOTION by Mr. Ray seconded by Mr. Fitzgerald with all in favor the proposal from Gemini Engineering & Sciences, Inc. in the amount of \$8,600 was approved.

4. Proposal from Basham & Lucas

On MOTION by Mr. Ray seconded by Dr. Howland with all in favor the proposal from Basham & Lucas for design services at Nocatee Water Park and Nocatee Spray Park was approved.

C. Manager

There being none, the next item followed.

D. Community Manager Report

Mr. David Ray stated Wedding Wire has awarded Crossway Hall their Couples Choice Award for 2019 for commitment to quality services, responsiveness and professionalism based on user reviews.

Ms. Burleigh was recognized for her leadership in helping to achieve this accomplishment.

Mr. Hovis outlined the issues experienced at the splash waterpark and the work proposed by Crown Pools in the amount of \$161,455. We are documenting the deficiencies as we go and are finding things that are not common to pool building.

Mr. Ray stated we need to reserve our rights and see if we can make a claim against Dickie Smith before anything goes forward or get a third party analysis but also look what our claim might be. Katie will look at the original agreement and see what our next steps might be and make sure we don't go too far without reserving our rights.

Mr. Hovis stated we will have the engineering team come out and have them document what they see as well. I would like the board to approve the repairs so we can get that going.

Mr. David Ray stated as long as it doesn't interfere with any rights and we will work with Katie on that.

On MOTION by Mr. Ray seconded by Dr. Howland with all in favor the proposal from Crown Pools in the amount of \$161,455 to repair/redo the family pool at Nocatee Swim/Splash Park was approved, staff will look into warranty issues against the original contractor or their insurer and the chairman was authorized to approve up to 10% in cost overage if necessary.

SEVENTH ORDER OF BUSINESS

Financial Reports

A. Balance Sheet as of December 31, 2019 and Statement of Revenues and Expenditures for the Period Ended December 31, 2019

A copy of the balance sheet and statement of revenues and expenditures were included in your agenda package.

B. Construction Schedule – December 31, 2019

A copy of the construction schedule was included in your agenda package.

C. Assessment Receipt Schedule

A copy of the assessment receipt schedule was included in your agenda package.

D. Check Register

On MOTION by Mr. Ray seconded by Ms. Cavanaugh with all in favor the check register approved.

EIGHTH ORDER OF BUSINESS

Other Business

There being none, the next item followed.

NINTH ORDER OF BUSINESS

Supervisor's Requests and Audience Comments

Mr. Ray asked are we addressing anything with respect to a budget amendment?

Mr. David Ray responded yes; I will present the budget amendment next month.

TENTH ORDER OF BUSINESS

Next Schedule Regular Meeting – February 25, 2020 at 3:00 p.m. at the Nocatee Amenity Center

Mr. Oliver stated the next meeting will be February 25, 2020 at 3:00 p.m.

On MOTION by Mr. Ray seconded by Dr. Howland with all in favor the meeting adjourned at 3:33 p.m.

Secretary/Assistant Secretary



Chairman/Vice Chairman

