

Minutes of Meeting  
Tolomato  
Community Development District

The regular meeting of the Board of Supervisors of the Tolomato Community Development District was held Tuesday March 23, 2021 at 3:00 p.m. in the Nocatee Amenity Center, 245 Nocatee Center Way, Ponte Vedra, Florida.

Present and constituting a quorum were:

Richard T. Ray	Chairman
William Fitzgerald	Vice Chairman
Jon Morris	Supervisor
Dr. Ron Howland	Supervisor

Also present were:

Jim Oliver	District Manager
Katie Buchanan	District Counsel (by telephone)
Scott Wild	District Engineer
Steve Hanson	Tolomato
Lee Hovis	Tolomato
Tina Burleigh	Tolomato
David Ray	GMS
Maurice Rudolph	Parc Group
Joe Muhl	Parc Group

The following is a summary of the actions taken at the March 23, 2021 meeting. An audio copy of the proceedings can be obtained by contacting the District Manager.

**FIRST ORDER OF BUSINESS**

**Roll Call**

Mr. Oliver called the meeting to order at 3:05 p.m. and called the roll.

**SECOND ORDER OF BUSINESS**

**Affidavit of Publication**

A copy of the affidavit of publication of the notice of meeting was included in the agenda packages.

**THIRD ORDER OF BUSINESS**

**Audience Comments**

There being none, the next item followed.

**FOURTH ORDER OF BUSINESS**

**Approval of the Minutes of the February 23, 2021 meeting**

On MOTION by Mr. Ray seconded by Mr. Morris with all in favor the minutes of the February 23, 2021 meeting were approved as presented.

**FIFTH ORDER OF BUSINESS**

**Staff Reports**

**A. Attorney**

Ms. Buchanan stated the boundary amendment petition was approved by the Florida Land and Water Adjudicatory Commission the week before last. At this point we are waiting for the commission to finalize the publication requirements, assuming they receive no objection then the boundary amendment will be finalized upon conclusion of publication, which is approximately a month from now.

If you will recall a couple of years ago we did approve the impact fee credit funding agreement that relates to the roadway referenced. Once we were living it and actually applying it, we realized there could have been more specific in identifying what the precise project included. The only change to the agreement clarifies that instead of just the roadway itself it also includes the appurtenances that you would commonly find within a roadway and other types of transportation improvements such as signs, cart paths, parking and staging areas as well as landscaping and hardscaping.

On MOTION by Mr. Ray seconded by Mr. Morris with all in favor the first amendment to the agreement with SONOC regarding impact fee credits for Crosswater roads was approved.

**B. Engineer**

**1. Construction Updates**

**2. Consideration of Change Orders**

On MOTION by Mr. Ray seconded by Mr. Howland with all in favor change order no. 4 with Carlton Construction for zero amount due to debt contingency was approved.

**3. Requisition Summary**

On MOTION by Mr. Fitzgerald seconded by Mr. Howland with all in favor requisition 756 in the amount of \$5,630.00 from the Impact fee account to be approved, requisitions to be ratified from the 2019 B-1 and B-2 construction account 152 – 157 totaling \$669,677.66, requisitions to be approved from the B-1 and B-2 construction account are 158-161 totaling \$4,102.50 and requisition 38 to be approved from the 2019A construction account in the amount of \$626,233.80 and requisitions to be ratified from the 2019C construction account 24-30 totaling \$655,333.35 and requisitions to be approved from the 2019C construction account 31-33 totaling \$111,241.20 were ratified and approved as read into the record.

**C. Manager**

There being none, the next item followed.

**D. Community Manager Report**

Mr. David Ray gave an overview of the monthly manager’s report, copy of which was included in the agenda package and stated we would like to put in an additional volleyball court to be paid from O&M funds and reimbursed when new bond money becomes available.

On MOTION by Mr. Ray seconded by Mr. Fitzgerald with all in favor staff was authorized to move forward with the second volleyball court to be paid from O&M funds and reimbursed from new bond money when it becomes available.

**SIXTH ORDER OF BUSINESS**

**Financial Reports**

**A. Balance Sheet as of February 28, 2021 and Statement of Revenues and Expenditures for the Period Ended February 28, 2021**

A copy of the balance sheet and statement of revenues and expenditures were included in your agenda package.

**B. Construction Schedule – February 28, 2021**

A copy of the construction schedule was included in your agenda package.

**C. Assessment Receipt Schedule**

A copy of the assessment receipt schedule was included in your agenda package.

**D. Check Register**

On MOTION by Mr. Ray seconded by Mr. Morris with all in favor the check register approved.

**SEVENTH ORDER OF BUSINESS**

**Other Business**

There being none, the next item followed.

**EIGHTH ORDER OF BUSINESS**

**Supervisor’s Requests and Audience Comments**

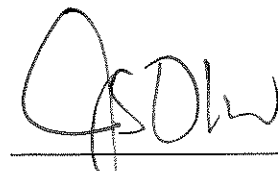
There being none, the next item followed.


**NINTH ORDER OF BUSINESS**

**Next Scheduled Regular Meeting – April 27, 2021 at 3:00 p.m. at the Nocatee Amenity Center**

Mr. Oliver stated the next meeting is scheduled for April 27, 2021 at 3:00 p.m. in the same location.

On MOTION by Mr. Ray seconded by Mr. Morris with all in favor the meeting adjourned at 3:18 p.m.

  
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Secretary/Assistant Secretary

  
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Chairman/Vice Chairman