

Minutes of Meeting
Tolomato
Community Development District

The regular meeting of the Board of Supervisors of the Tolomato Community Development District was held Tuesday, May 25, 2021 at 3:00 p.m. in the Nocatee Amenity Center, 245 Nocatee Center Way, Ponte Vedra, Florida.

Present and constituting a quorum were:

Richard T. Ray	Chairman
William Fitzgerald	Vice Chairman
Jon Morris	Supervisor
Cherya Cavanaugh	Supervisor
Dr. Ron Howland	Supervisor

Also present were:

Jim Perry	District Manager
Katie Buchanan	District Counsel (by telephone)
Scott Wild	District Engineer
Steve Hanson	Tolomato
Lee Hovis	Tolomato
Tina Burleigh	Tolomato
David Eldredge	Tolomato
David Ray	GMS, LLC
Maurice Rudolph	Parc Group
Joe Muhl	Parc Group

The following is a summary of the actions taken at the May 25, 2021 meeting. Due to a technical issue an audio copy of the proceedings is not available.

FIRST ORDER OF BUSINESS

Roll Call

Mr. Perry called the meeting to order at 3:00 p.m. and called the roll.

SECOND ORDER OF BUSINESS

Affidavit of Publication

A copy of the affidavit of publication of the notice of meeting was included in the agenda packages.

THIRD ORDER OF BUSINESS

Audience Comments

There being none, the next item followed.

FOURTH ORDER OF BUSINESS

Approval of the Minutes of the April 27, 2021 meeting

On MOTION by Mr. Ray seconded by Mr. Morris with all in favor the minutes of the April 27, 2021 meeting were approved as presented.

FIFTH ORDER OF BUSINESS

Consideration of Resolution 2021-04 Approving the Proposed FY 2021 Budget and Setting a Public Hearing Date for Adoption

Mr. Perry gave an overview of the resolution and the proposed fiscal year 2022 budget, after which the board took the following action.

On MOTION by Mr. Ray seconded by Mr. Fitzgerald with all in favor Resolution 2021-04 approving the fiscal year 2022 budget and setting the public hearing for July 27, 2021 was approved.

SIXTH ORDER OF BUSINESS

Ratification of Acceptance Letter from Grau & Associates Regarding Auditing

On MOTION by Mr. Ray seconded by Ms. Cavanaugh with all in favor the engagement letter from Grau & Associates to perform the fiscal year 2021 audit was ratified.

SEVENTH ORDER OF BUSINESS

Consideration of Agreement between Tolomato CDD and Sonoc Company, LLC Regarding Impact Fee Credits (Snowden Village Greenway Trail)

On MOTION by Mr. Fitzgerald seconded by Ms. Cavanaugh with all in favor the agreement between the CDD and Sonoc Company, LLC regarding impact fee credits for Snowden Village Greenway Trail was approved.

EIGHTH ORDER OF BUSINESS

Nocatee Landing Trail Cost Incurred by Sonoc – Certification of Cost

On MOTION by Mr. Fitzgerald seconded by Mr. Ray with all in favor the certification of costs for the Nocatee Landing Trail Extension in the amount of \$455,522.14 by the district engineer was accepted.

NINTH ORDER OF BUSINESS

Consideration of Resolution 2021-05 Setting a Public Hearing on Uniform Method (Expansion Parcel)

On MOTION by Mr. Ray seconded by Ms. Cavanaugh with all in favor Resolution 2021-05 setting the date, place and time of the public hearing regarding the district's intent to use the uniform method for the levy, collection and enforcement of non-ad valorem assessments in the 2021 expansion parcel was approved.

TENTH ORDER OF BUSINESS

Staff Reports

A. Attorney

B. Engineer

- 1. Construction Updates**
- 2. Consideration of Change Orders**

On MOTION by Mr. Ray seconded by Ms. Cavanaugh with all in favor the change order no. 5 from Carlton with no change in the contract amount was approved.

On MOTION by Ms. Cavanaugh seconded by Mr. Fitzgerald with all in favor the change order with KAD in the amount of \$7,935 was approved.

- 3. Consideration of Work Authorizations**
- 4. Requisition Summary**

On MOTION by Ms. Cavanaugh seconded by Mr. Fitzgerald with all in favor the requisition summary, copy of which is attached, was approved.

C. Manager

Report on Number of Registered Voters, St. Johns – 14,517

Report on Number of Registered Voters, Duval – 2,084

D. Community Manager Report

ELEVENTH ORDER OF BUSINESS Financial Reports

A. Balance Sheet as of April 30, 2021 and Statement of Revenues and Expenditures for the Period Ended April 30, 2021

A copy of the balance sheet and statement of revenues and expenditures were included in your agenda package.

B. Construction Schedule – April 30, 2021

A copy of the construction schedule was included in your agenda package.

C. Assessment Receipt Schedule

A copy of the assessment receipt schedule was included in your agenda package.

D. Check Register

On MOTION by Ms. Cavanaugh seconded by Mr. Morris with all in favor the check register approved.

TWELFTH ORDER OF BUSINESS Other Business

There being none, the next item followed.

THIRTEENTH ORDER OF BUSINESS Supervisor's Requests and Audience Comments

There being none, the next item followed.

May 25, 2021

Tolomato CDD

FOURTEENTH ORDER OF BUSINESS

**Next Scheduled Regular Meeting – June 22,
2021 at 3:00 p.m. at the Nocatee Amenity
Center**

On MOTION by Mr. Ray seconded by Mr. Cavanaugh with all in favor the meeting adjourned.



Secretary/Assistant Secretary



Chairman/Vice Chairman