

Minutes of Meeting
Tolomato
Community Development District

The regular meeting of the Board of Supervisors of the Tolomato Community Development District was held Tuesday August 27, 2019 at 3:00 p.m. in the Nocatee Amenity Center, 245 Nocatee Center Way, Ponte Vedra, Florida

Present and constituting a quorum were:

William Fitzgerald	Vice Chairman
Jon Morris	Supervisor
Cherya Cavanaugh	Supervisor
Dr. Ron Howland	Supervisor

Also present were:

Jim Oliver	District Manager
Katie Buchanan	District Counsel
Scott Wild	District Engineer
Steve Hanson	Tolomoto
Lee Hovis	Tolomoto
Tina Burleigh	Tolomoto
David Ray	GMS, LLC
Maurice Rudolph	Parc Group

The following is a summary of the actions taken at the August 27, 2019 meeting. A copy of the proceedings can be obtained by contacting the District Manager.

FIRST ORDER OF BUSINESS

Roll Call

Mr. Oliver called the meeting to order at 3:00 p.m. and called the roll.

SECOND ORDER OF BUSINESS

Affidavit of Publication

A copy of the affidavit of publication of the notice of meeting was included in the agenda packages.

THIRD ORDER OF BUSINESS

Audience Comments

There being none, the next item followed.

FOURTH ORDER OF BUSINESS

Approval of the Minutes of the July 30, 2019 meeting

On MOTION by Ms. Cavanaugh seconded by Dr. Howland with all in favor the minutes of the July 30, 2019 meeting were approved as presented.

FIFTH ORDER OF BUSINESS

Consideration of Contract with Carlton Construction for Crosswater Park

Mr. Rudolph outlined the contract with Carlton Construction.

On MOTION by Mr. Fitzgerald seconded by Ms. Cavanaugh with all in favor the contract with Carlton Construction for construction management of the Crosswater Amenity Project was approved.

SIXTH ORDER OF BUSINESS

Consideration of Transferring of Deeds to Tolomato Community Development District

- A. CDD Transfer Parcel 1 Conservation Trail**
- B. CDD Transfer Parcel 2 25-Acre Pond Site**
- C. CDD Transfer Parcel 3 Crosswater Boulevard**

Ms. Buchanan stated there are two right of way parcels and one parcel that is intended to be passive recreation area and this conveyance is at no cost to the district.

On MOTION by Mr. Fitzgerald seconded by Dr. Howland with all in favor the conveyance documents for the above referenced parcels were accepted.

SEVENTH ORDER OF BUSINESS

Staff Reports

- A. Attorney**

Ms. Buchanan stated the developer has been in continued conversations with St. Johns County School Board as to the location of the school site. The initial site is no longer preferable to the school board and the developer has requested that the district authorize a pass through

conveyance meaning that the developer will convey the property to the CDD and the CDD will immediately turn it over to St. Johns County.

On MOTION by Mr. Fitzgerald seconded by Mr. Morris with all in favor when school site is agreed upon the district will accept conveyance of the parcel from the developer and then transfer it to the St. Johns County School Board.

B. Engineer

1. Construction Updates

2. Consideration of Work Authorizations

WA 122-2019-2020 General Consulting Engineering Services

WA 123 Crosswater Parkway Extension Master Planning

WA 124 Conservation Trail (Snowden Parkway) Extension Master Planning

On MOTION by Mr. Fitzgerald seconded by Dr. Howland with all in favor the work authorizations listed above were approved.

3. Requisition Summary

On MOTION by Mr. Fitzgerald seconded by Ms. Cavanaugh with all in favor the requisition summary, copy of which is attached, was approved.

C. Manager – Discussion of Meeting Dates FY 2020

On MOTION by Mr. Fitzgerald seconded by Ms. Cavanaugh with all in favor the fiscal year 2020 meeting schedule reflecting meetings to be held at 3:00 p.m. on the 4th Tuesday of each month with the exception of meeting on the third Tuesday in November and December 2019 was approved.

D. Community Manager Report

A copy of the monthly manager's report was included in the agenda package.

EIGHTH ORDER OF BUSINESS

Financial Reports

A. Balance Sheet as of July 31, 2019 and Statement of Revenues and Expenditures for the Period Ended July 31, 2019

A copy of the balance sheet and statement of revenues and expenditures were included in your agenda package.

B. Construction Schedule – July 31, 2019

A copy of the construction schedule was included in your agenda package.

C. Assessment Receipt Schedule

A copy of the assessment receipt schedule was included in your agenda package.

D. Check Register

On MOTION by Mr. Fitzgerald seconded by Ms. Cavanaugh with all in favor the check register approved.

NINTH ORDER OF BUSINESS

Other Business

There being none, the next item followed.

TENTH ORDER OF BUSINESS

Supervisor's Requests and Audience Comments

There being none, the next item followed.

ELEVENTH ORDER OF BUSINESS

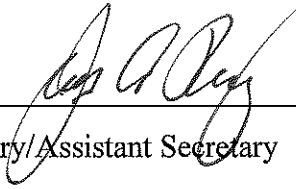
Next Scheduled Regular Meeting – September 24, 2019 at 3:00 p.m. at the Nocatee Amenity Center

Mr. Oliver stated the next regularly scheduled meeting is September 24, 2019 at 3:00 p.m. in the same location.

On MOTION by Ms. Cavanaugh seconded by Dr. Howland with all in favor the meeting adjourned at 3:14 p.m.

August 27, 2019

Tolomato CDD



Secretary/Assistant Secretary



Chairman/Vice Chairman