

Minutes of Meeting
Tolomato
Community Development District

The regular meeting of the Board of Supervisors of the Tolomato Community Development District was held Tuesday, May 23, 2023 at 3:00 p.m. in the Nocatee Amenity Center, 245 Nocatee Center Way, Ponte Vedra, Florida.

Present and constituting a quorum were:

Richard T. Ray	Chairman
William Fitzgerald	Vice Chairman
Jon Morris	Assistant Secretary
Cherya Cavanaugh	Assistant Secretary
Dr. Ron Howland	Assistant Secretary

Also present were:

Jim Perry	District Manager
Katie Buchanan	District Counsel by telephone
Grant Bledsoe	District Engineer
Steve Hanson	Tolomato
Kelsey Westbrook	Tolomato
Burke Bell	Tolomato
Jeremy Christian	Tolomato
Seann Biggs	Tolomato
Courtney Christian	Tolomato
David Ray	GMS by telephone
Maurice Rudolph	Parc Group

The following is a summary of the discussions and actions taken at the May 23, 2023 meeting.

FIRST ORDER OF BUSINESS

Roll Call

Mr. Perry called the meeting to order at 3:00 p.m. and called the roll.

SECOND ORDER OF BUSINESS

Affidavit of Publication

A copy of the affidavit of publication of the notice of meeting was included in the agenda packages.

THIRD ORDER OF BUSINESS

Audience Comments

There being none, the next item followed.

FOURTH ORDER OF BUSINESS

Approval of the Minutes of the March 28, 2023 meeting

On MOTION by Mr. Howland seconded by Ms. Cavanaugh with all in favor the minutes of the March 28, 2023 meeting were approved as presented.

FIFTH ORDER OF BUSINESS

Consideration of Resolution 2023-05 Approving the Proposed FY 2024 Budget and Setting a Public Hearing Date for Adoption

Mr. Perry stated Resolution 2023-05 approves the proposed fiscal year 2024 budget and sets the public hearing for July 25, 2023 at our regular meeting. We will update the line items between now and the public hearing with the actual expenditures and revenues through that time period. Assessments are not going up for individual households, we are holding them at a flat rate the same as last year and the year before.

On MOTION by Mr. Fitzgerald seconded by Mr. Howland with all in favor Resolution 2023-05 approving the fiscal year 2024 budget and setting the public hearing for July 25, 2024 was approved.

SIXTH ORDER OF BUSINESS

Consideration of Deed of Dedication for Greenway Mitigation Area

This item tabled.

SEVENTH ORDER OF BUSINESS

Consideration of Deed of Dedication for Pine Island Road Large Pond

Mr. Rudolph described the location of the large pond to be transferred to the district.

On MOTION by Mr. Ray seconded by Ms. Cavanaugh with all in favor the deed of dedication for Pine Island Road large pond was accepted.

EIGHTH ORDER OF BUSINESS

**Consideration of Deed of Dedication for
Parcels in 20 Mile**

This item tabled.

NINTH ORDER OF BUSINESS

**Consideration of Deed of Dedication for
Miscellaneous Parcels**

Mr. Rudolph reviewed the locations of the miscellaneous parcels to be dedicated to the district.

On MOTION by Mr. Ray seconded by Ms. Cavanaugh with all in favor the deed of dedication for miscellaneous parcels were accepted.

TENTH ORDER OF BUSINESS

**Consideration of Deed of Dedication for
Parcel on Cross Town Drive**

Mr. Rudolph outlined the location of the parcel on Cross Town Drive to be dedicated to the district.

On MOTION by Mr. Morris seconded by Mr. Ray with all in favor the deed of dedication for parcel on Cross Town Drive was accepted.

ELEVENTH ORDER OF BUSINESS

**Consideration of Drainage Easement for
Crosswinds Community**

Mr. Rudolph gave the location of this drainage easement that was designed for use by the district and Crosswinds.

On MOTION by Mr. Ray seconded by Ms. Cavanaugh with all in favor the drainage easement for Crosswinds Community was accepted.

TWELFTH ORDER OF BUSINESS

Staff Reports

A. Attorney

There being none, the next item followed.

B. Engineer

1. Construction Updates

There being none, the next item followed.

2. Requisition Summary

On MOTION by Mr. Fitzgerald seconded by Mr. Morris with all in favor the requisition summary, copy of which is attached, was approved.

C. Manager

Report on the Number of Registered Voters, St. Johns, 16,439

Report on the Number of Registered Voters, Duval (TBD)

A copy of the letter from the St. Johns County supervisor of elections indicating there are 16,439 registered voters residing within the district was included in the agenda package.

Mr. Perry stated we still don't have the letter from Duval County supervisor of elections, we will get that to you as soon as we receive it.

D. Community Manager

Notice of Mediation

There is no action required by the board.

THIRTEENTH ORDER OF BUSINESS Financial Reports

A. Balance Sheet as of April, 2022 and Statement of Revenues and Expenditures for the Period Ended April, 2022

A copy of the balance sheet and statement of revenues and expenditures were included in your agenda package.

B. Construction Schedule – April 30, 2022

A copy of the construction schedule was included in your agenda package.

C. Assessment Receipt Schedule

A copy of the assessment receipt schedule was included in your agenda package.

D. Check Register

On MOTION by Mr. Fitzgerald seconded by Ms. Cavanaugh with all in favor the check register approved.

FOURTEENTH ORDER OF BUSINESS Other Business

There being none, the next item followed.

FIFTEENTH ORDER OF BUSINESS Supervisor's Requests and Audience Comments

There being none, the next item followed.

SIXTEENTH ORDER OF BUSINESS Next Scheduled Regular Meeting – June 27, 2023 at 3:00 p.m. at the Nocatee Amenity Center

Mr. Perry stated the next meeting will be held June 27, 2023 at 300 p.m. in the same location.

On MOTION by Mr. Ray seconded by Mr. Morris with all in favor the meeting adjourned at 3:35 p.m.



Secretary/Assistant Secretary



Chairman/Vice Chairman