

Minutes of Meeting  
Tolomato  
Community Development District

The regular meeting of the Board of Supervisors of the Tolomato Community Development District was held Tuesday, June 22, 2021 at 3:00 p.m. in the Nocatee Amenity Center, 245 Nocatee Center Way, Ponte Vedra, Florida.

Present and constituting a quorum were:

Richard T. Ray	Chairman
William Fitzgerald	Vice Chairman
Jon Morris	Supervisor

Also present were:

Jim Perry	District Manager
Katie Buchanan	District Counsel (by telephone)
Scott Wild	District Engineer
Steve Hanson	Tolomato
Lee Hovis	Tolomato
Tina Burleigh	Tolomato
David Eldredge	Tolomato
David Ray	GMS, LLC
Maurice Rudolph	Parc Group
Joe Muhl	Parc Group

The following is a summary of the actions taken at the June 22, 2021 meeting. An audio copy of the proceedings can be obtained by contacting the District Manager.

**FIRST ORDER OF BUSINESS**

**Roll Call**

Mr. Perry called the meeting to order at 3:00 p.m. and called the roll.

**SECOND ORDER OF BUSINESS**

**Affidavit of Publication**

A copy of the affidavit of publication of the notice of meeting was included in the agenda packages.

**THIRD ORDER OF BUSINESS**

**Audience Comments**

There being none, the next item followed.

**FOURTH ORDER OF BUSINESS**

**Approval of the Minutes of the May 25, 2021 meeting**

On MOTION by Mr. Ray seconded by Mr. Morris with all in favor the minutes of the May 25, 2021 meeting were approved as presented.

**FIFTH ORDER OF BUSINESS**

**Consideration of Deed Transfer of Conservation Trail Pond to the CDD**

This item deferred.

**SIXTH ORDER OF BUSINESS**

**Consideration of Deed Transfer of Conservation Trail to the CDD**

This item deferred.

**SEVENTH ORDER OF BUSINESS**

**Consideration of Deed Transfer of Crosswater Phase Four to the CDD**

This item deferred.

**EIGHTH ORDER OF BUSINESS**

**Approval of Certification for Crosswater Roads – North South Collector Road**

Mr. Wild stated the cost certification for the North South Collector Road is included in the agenda package.

On MOTION by Mr. Fitzgerald seconded by Mr. Ray with all in favor certification of costs for Crosswater Roads North South Collector Road in the amount of \$787,155.53 was accepted.

**NINTH ORDER OF BUSINESS**

**Approval of Certification for Crosswater Roads – Conservation Trail Phases 1 & 2**

Mr. Wild stated also included in the agenda is a cost certification for Crosswater Road – Conservation Trail Phase 1 & 2.

On MOTION by Mr. Ray seconded by Mr. Fitzgerald with all in favor the cost certifications for Crosswater Roads Conservation Trail Phases 1 & 2 in the amount of \$1,413,229.14 were accepted.

**TENTH ORDER OF BUSINESS**

**Consideration of Deed to Two Small Borrow Pits and Upland Buffer – Pine Island**

This item deferred.

**ELEVENTH ORDER OF BUSINESS**

**Consideration of Seabrook Park Deed to be Recorded**

This item deferred.

**TWELFTH ORDER OF BUSINESS**

**Staff Reports**

**A. Attorney**

There being none, the next item followed.

**B. Engineer**

**1. Construction Updates**

**2. Consideration of Change Orders**

On MOTION by Mr. Ray seconded by Mr. Fitzgerald with all in favor change order no. 7 with Carlton Construction in an amount of \$24,062.97 was approved.

**3. Consideration of Work Authorizations**

On MOTION by Mr. Ray seconded by Mr. Fitzgerald with all in favor work authorization 131 with ETM for design and permitting of a water main loop in the amount of \$307,475.00 was approved subject to entering into a funding agreement with the developer.

On MOTION by Mr. Ray seconded by Mr. Morris with all in favor work authorization from EJCDC in an amount not to exceed \$151,000.00 was approved.

#### **4. Requisition Summary**

On MOTION by Mr. Fitzgerald seconded by Mr. Morris with all in favor the requisition summary from the 2019 A Bonds in the amount of \$1,165,287.69, copy of which is attached, was approved.

#### **C. Manager**

Mr. Perry stated we will probably have another revised budget for the next meeting as we continue to go through and adjust it based on actuals. It is not going to change the assessment levels, just the line items.

#### **D. Community Manager Report**

Mr. David Ray reviewed the monthly manager's report, copy of which was included in the agenda package.

Mr. Eldredge gave an overview of the maintenance department services and their proactive programs.

### **THIRTEENTH ORDER OF BUSINESS      Financial Reports**

#### **A. Balance Sheet as of May 31, 2021 and Statement of Revenues and Expenditures for the Period Ended May 31, 2021**

A copy of the balance sheet and statement of revenues and expenditures were included in your agenda package.

#### **B. Construction Schedule – May 31, 2021**

A copy of the construction schedule was included in your agenda package.

#### **C. Assessment Receipt Schedule**

A copy of the assessment receipt schedule was included in your agenda package.

#### **D. Check Register**

On MOTION by Mr. Fitzgerald seconded by Mr. Ray with all in favor the check register approved.

**FOURTEENTH ORDER OF BUSINESS      Other Business**

There being none, the next item followed.

**FIFTEENTH ORDER OF BUSINESS      Supervisor's Requests and Audience  
Comments**

There being none, the next item followed.

**SIXTEENTH ORDER OF BUSINESS      Next Scheduled Regular Meeting and Hearing  
– July 27, 2021 at 3:00 p.m. at the Nocatee  
Amenity Center**

Mr. Perry stated the next meeting and public hearing is scheduled for July 27, 2021 at 3:00 p.m.

On MOTION by Mr. Fitzgerald seconded by Mr. Morris with all in favor the meeting adjourned at 3:41 p.m.

  
Secretary/Assistant Secretary

  
Chairman/Vice Chairman