

Minutes of Meeting
Tolomato
Community Development District

The regular meeting of the Board of Supervisors of the Tolomato Community Development District was held Tuesday June 23, 2020 at 3:03 p.m. via Zoom.

Present and constituting a quorum were:

Richard T. Ray	Chairman
William Fitzgerald	Vice Chairman
Jon Morris	Supervisor
Cherya Cavanaugh	Supervisor
Dr. Ron Howland	Supervisor

Also present were:

Jim Perry	District Manager
Jim Oliver	GMS, LLC
Katie Buchanan	District Counsel
Scott Wild	District Engineer
Steve Hanson	Tolomato
Lee Hovis	Tolomato
Tina Burleigh	Tolomato
David Eldredge	Tolomato
David Ray	GMS, LLC
Maurice Rudolph	Parc Group
Joe Muhl	Parc Group

The following is a summary of the actions taken at the June 23, 2020 meeting. A copy of the proceedings can be obtained by contacting the District Manager.

FIRST ORDER OF BUSINESS

Roll Call

Mr. Perry called the meeting to order at 3:03 p.m.

SECOND ORDER OF BUSINESS

Affidavit of Publication

A copy of the affidavit of publication of the notice of meeting was included in the agenda packages.

THIRD ORDER OF BUSINESS

Audience Comments

There being none, the next item followed.

FOURTH ORDER OF BUSINESS

Approval of the Minutes of the May 26, 2020 Meeting

On MOTION by Mr. Ray seconded by Ms. Cavanaugh with all in favor the minutes of the May 26, 2020 meeting were approved as presented.

FIFTH ORDER OF BUSINESS

Consideration of Work Authorization to Design and Permit the Multi-Use Path (Pine Island road)

This item discussed under item six.

SIXTH ORDER OF BUSINESS

Consideration of Agreement Between Tolomato CDD and Sonoc Company, Inc. Regarding Impact Fees (Crosswater Greenway Trail/Multi-Purpose Path)

Mr. Rudolph stated this is our standard developer funding agreement with reimbursement by impact fee credits and is for design of the greenway trail multi-use path from Settlers Landing at the Crosswater Subdivision to the intersection of Crosswater Parkway and Pine Island Road in the vicinity of the new K-8 school that will be built next year.

Mr. Ray stated this is for design and permitting and will come back before the board when it is time for construction.

On MOTION by Mr. Ray seconded by Ms. Cavanaugh with all in favor the agreement between the district and Sonoc regarding impact fees for the Crosswater Greenway Trail/Multi-Purpose Path was approved.

SEVENTH ORDER OF BUSINESS

Approval of Request for Qualifications (RFQ) for Construction Manager at Risk Services for Amenity Center

Mr. Rudolph stated Katie and I have been working on this request for qualifications for a construction manager related to two lifestyle projects, one at the splash park and the other at the

spray park. This would solicit packages from qualified general contractors in order to help us do the construction of the two projects together.

On MOTION by Mr. Ray seconded by Mr. Howland with all in favor the RFQ for construction manager at risk services was approved.

EIGHTH ORDER OF BUSINESS

Staff Reports

A. Attorney

There being none, the next item followed.

B. Engineer

1. Construction Updates

Mr. Wild stated the county worked with us to get the traffic signal operational without having to go through the rigorous process that was previously required.

2. Consideration of Change Orders

On MOTION by Mr. Fitzgerald seconded by Mr. Ray with all in favor change Order no. 3 with Carlton Construction for the Crosswater Amenity in the amount of \$34,256.65 was approved.

3. Consideration of Work Authorizations

There being none, the next item followed.

4. Requisition Summary

On MOTION by Mr. Ray seconded by Mr. Fitzgerald with all in favor the requisitions 52 – 75 from the 2019 B-1 and B-2 construction account totaling \$343277.56 and requisitions 736 – 738 from the impact fee account in the amount of \$44,482.98 for a total of \$387,760.54 were approved.

C. Manager

Mr. Perry stated next month is our budget adoption and that meeting will be held in person and this will be our last meeting via Zoom as far as I know at this point in time.

D. Community Manager Report

A copy of the community manager’s report was included in the agenda package.

NINTH ORDER OF BUSINESS

Financial Reports

A. Balance Sheet as of May 31, 2020 and Statement of Revenues and Expenditures for the Period Ended May 31, 2020

A copy of the balance sheet and statement of revenues and expenditures were included in your agenda package.

B. Construction Schedule – May 31, 2020

A copy of the construction schedule was included in your agenda package.

C. Assessment Receipt Schedule

A copy of the assessment receipt schedule was included in your agenda package.

D. Check Register

On MOTION by Mr. Fitzgerald seconded by Mr. Ray with all in favor the check register approved.

TENTH ORDER OF BUSINESS

Other Business

There being none, the next item followed.

ELEVENTH ORDER OF BUSINESS

Supervisor’s Requests and Audience Comments

Mr. Ray stated I just want to confirm our next meeting is July 28, 2020 at 3:00 p.m. in Crosswater Hall and that will also include a public hearing for the budget.

Mr. Perry stated that is correct.

Mr. Aguilar stated I am running for congress and I want to thank you for your leadership and also to law enforcement in St. Johns County they do a great job.

TWELFTH ORDER OF BUSINESS

Next Scheduled Public Hearing and Regular Meeting – July 28, 2020 at 3:00 p.m. at the Nocatee Amenity Center

Mr. Perry stated our next meeting will be July 28, 2020 at Crosswater Hall at 3:00 p.m.

On MOTION by Mr. Howland seconded by Mr. Ray with all in favor the meeting adjourned at 3:24 p.m.



Secretary/Assistant Secretary



Chairman/Vice Chairman