

Minutes of Meeting
Tolomato
Community Development District

The regular meeting of the Board of Supervisors of the Tolomato Community Development District was held Tuesday, June 28, 2022 at 3:00 p.m. in the Nocatee Amenity Center, 245 Nocatee Center Way, Ponte Vedra, Florida.

Present and constituting a quorum were:

Richard T. Ray	Chairman
William Fitzgerald	Vice Chairman
Cherya Cavanaugh	Supervisor
Dr. Ron Howland	Supervisor

Also present were:

Jim Perry	District Manager
Katie Buchanan	District Counsel by telephone
Scott Wild	District Engineer
Steve Hanson	Tolomato
Lee Hovis	Tolomato
Kelsee Russler	Tolomato
Burke Bell	Tolomato
Tina Burleigh	Tolomato
David Ray	GMS
Maurice Rudolph	Parc Group
Joe Muhl	Parc Group

The following is a summary of the actions taken at the June 28, 2022 meeting.

FIRST ORDER OF BUSINESS

Roll Call

Mr. Perry called the meeting to order at 3:00 p.m. and called the roll.

SECOND ORDER OF BUSINESS

Affidavit of Publication

A copy of the affidavit of publication of the notice of meeting was included in the agenda packages.

THIRD ORDER OF BUSINESS

Audience Comments

There being none, the next item followed.

FOURTH ORDER OF BUSINESS

Approval of the Minutes of the May 24, 2022 meeting

On MOTION by Mr. Fitzgerald seconded by Mr. Howland with all in favor the minutes of the May 24, 2022 meeting were approved as presented.

FIFTH ORDER OF BUSINESS

Consideration of Cost Certification for Neighborhood Improvements in River Landing

Ms. Buchanan stated the district issued bonds to fund improvements and this relates to the property near the intracoastal. The developer has paid more for the improvements than what the district is allowed to reimburse, because we didn't issue that much in bonds. This is limited to stormwater and water and sewer improvements and there would not be transportation improvements or lot improvements included in this package.

Supervisor Cavanaugh joined the meeting prior to the discussion of this item.

On MOTION by Mr. Ray seconded by Mr. Howland with all in favor the cost certification and acquisition documents for neighborhood improvements to River Landing were accepted.

SIXTH ORDER OF BUSINESS

Consideration of Deed Transfer – Nocatee Landing Trail Tracts to CDD

SEVENTH ORDER OF BUSINESS

Consideration of Deed Transfer –West End Townhomes (Phase Three) Roadway Buffer

EIGHTH ORDER OF BUSINESS

Consideration of Deed Transfer of Conservation Trail Tracts “A” and “C” to the CDD

On MOTION by Mr. Ray seconded by Ms. Cavanaugh with all in favor Nocatee Landing Trail Tracts, West End Townhomes Phase three roadway buffer and Conservation Trail Tracts “A” and “C” deeds were accepted.

NINTH ORDER OF BUSINESS

Staff Reports

A. Attorney

There being none, the next item followed.

B. Engineer

1. Approval of Work Authorizations 134 and 135

On MOTION by Mr. Ray seconded by Mr. Fitzgerald with all in favor work authorization 134 was approved.

On MOTON by Mr. Ray seconded by Mr. Fitzgerald with all in favor work authorization no. 135 was approved.

2. Requisition Summary

On MOTION by Mr. Ray seconded by Mr. Fitzgerald with all in favor the requisition 132 from the 2019A construction account was ratified, requisitions 133-140 from the 2019A construction Account were approved, requisitions 5-7 from the 2022B construction account were approved and requisition no. 1 from the 2022-1 bond account was approved.

3. Consideration of Stormwater Management Plan

On MOTION by Mr. Howland seconded by Mr. Ray with all in favor the stormwater management plan was accepted.

C. Manager

Mr. Perry stated at our next meeting we will have the public hearing on the fiscal year 2023 budget.

D. Community Manager Report

Mr. David Ray gave an overview of the community manager's report, which was included in the agenda package and outlined an increase in incidents with residents being verbally abusive

to young staff members, then described an incident where a resident used a racial slur, was verbally abusive and made physical threats to a staff member then requested an additional 30-day suspension on top of the initial 30-day suspension for that resident.

On MOTION by Mr. Fitzgerald seconded by Ms. Cavanaugh with all in favor an additional 30-day suspension was approved for this resident due to abusive language and physical threats to staff.

TENTH ORDER OF BUSINESS

Financial Reports

A. Balance Sheet as of May 31, 2022 and Statement of Revenues and Expenditures for the Period Ended May 31, 2022

A copy of the balance sheet and statement of revenues and expenditures were included in your agenda package.

B. Construction Schedule – May 31, 2022

A copy of the construction schedule was included in your agenda package.

C. Assessment Receipt Schedule

A copy of the assessment receipt schedule was included in your agenda package.

D. Check Register

On MOTION by Mr. Ray seconded by Ms. Cavanaugh with all in favor the check register approved.

ELEVENTH ORDER OF BUSINESS

Other Business

There being none, the next item followed.

TWELFTH ORDER OF BUSINESS

Supervisor’s Requests and Audience Comments


There being none, the next item followed.

THIRTEENTH ORDER OF BUSINESS

Next Scheduled Regular Meeting – July 26, 2022 at 3:00 p.m. at the Nocatee Amenity Center

Mr. Perry stated the next meeting will be held July 26, 2022 at 3:00 p.m.

On MOTION by Mr. Howland seconded by Ms. Cavanaugh with all in favor the meeting adjourned at 3:47 p.m.


Secretary/Assistant Secretary


Chairman/Vice Chairman