

Minutes of Meeting
Tolomato
Community Development District

The regular meeting of the Board of Supervisors of the Tolomato Community Development District was held Tuesday, August 23, 2022 at 3:00 p.m. in the Nocatee Welcome Center, 245 Nocatee Center Way, Ponte Vedra, Florida.

Present and constituting a quorum were:

Richard T. Ray	Chairman
William Fitzgerald	Vice Chairman
Jon Morris	Supervisor
Dr. Ron Howland	Supervisor

Also present were:

Jim Perry	District Manager
Katie Buchanan	District Counsel by telephone
Scott Wild	District Engineer
Lee Hovis	Tolomato
Tina Burleigh	Tolomato
David Ray	GMS
Joe Muhl	Parc Group

The following is a summary of the actions taken at the August 23, 2022 meeting.

FIRST ORDER OF BUSINESS

Roll Call

Mr. Perry called the meeting to order at 3:00 p.m. and called the roll.

SECOND ORDER OF BUSINESS

Affidavit of Publication

A copy of the affidavit of publication of the notice of meeting was included in the agenda packages.

THIRD ORDER OF BUSINESS

Audience Comments

There being none, the next item followed.

FOURTH ORDER OF BUSINESS

Approval of the Minutes of the July 26, 2022 meeting

On MOTION by Mr. Ray seconded by Mr. Morris with all in favor the minutes of the July 26, 2022 meeting were approved as presented.

FIFTH ORDER OF BUSINESS

Approval of Resolution 2022-33 Modifying April 2022 Minutes

Mr. Perry stated the resolution is to clarify the April 2022 minutes.

On MOTION by Mr. Morris seconded by Mr. Fitzgerald with all in favor Resolution 2022-33 was approved.

SIXTH ORDER OF BUSINESS

Staff Reports

A. Attorney

There being none, the next item followed.

B. Engineer

1. Requisition Summary

On MOTION by Mr. Ray seconded by Mr. Fitzgerald with all in favor the requisition summary, copy of which is attached, was approved.

C. Manager – Discussion of Meeting Dates FY 2023

On MOTION by Mr. Ray seconded by Mr. Howland with all in favor the fiscal year 2023 meeting schedule reflecting meetings to be held at 3:00 p.m. on the 4th Tuesday of each month was approved moving the October meeting to October 18, 2022.

D. Community Manager Report

Mr. Hovis stated we suspended a 15-year-old for 30-days from the amenity and we are bringing this to the board because we think we need to go stronger. This individual physically attacked a staff member while they were working, the police were there and the parents of the child

who was 15 working declined to press charges. The person involved is well-known within the police community and has been in trouble in town center as well. We are asking the board to suspend him for a full year. He has been removed from the park on multiple occasions.

After further discussion the board took the following action.

On MOTION by Mr. Ray seconded by Mr. Howland with all in favor the 15-year-old was suspended for two years from the date of the incident and the individual will be trespassed with the police department.

SEVENTH ORDER OF BUSINESS

Financial Reports

A. Balance Sheet as of July 31, 2022 and Statement of Revenues and Expenditures for the Period Ended July 31, 2022

A copy of the balance sheet and statement of revenues and expenditures were included in your agenda package.

B. Construction Schedule – July 31, 2022

A copy of the construction schedule was included in your agenda package.

C. Assessment Receipt Schedule

A copy of the assessment receipt schedule was included in your agenda package.

D. Check Register

On MOTION by Mr. Ray seconded by Mr. Howland with all in favor the check register approved.

EIGHTH ORDER OF BUSINESS

Other Business

There being none, the next item followed.

NINTH ORDER OF BUSINESS

Supervisor's Requests and Audience Comments

Mr. Ray stated David and Lee have done a very good resource planning exercise for facilities for reserves and we now have a long-term plan for facilities management and we also

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have a long term plan to establish reserves. I think we need to do the same thing for human resources along the lines of key employee succession planning. Put together what you propose to be the organization going forward and a succession plan for key employees.


Mr. Perry stated you can assign a supervisor to work with staff to develop a draft succession plan.

TENTH ORDER OF BUSINESS

Next Scheduled Regular Meeting – September 27, 2022 at 3:00 p.m. at the Nocatee Amenity Center

Mr. Perry stated the next scheduled meeting will be September 27, 2022 at 3:00 p.m.

On MOTION by Mr. Morris seconded by Mr. Howland with all in favor the meeting adjourned at 3:31 p.m.


Secretary/Assistant Secretary


Chairman/Vice Chairman