

Minutes of Meeting
Tolomato
Community Development District

The regular meeting of the Board of Supervisors of the Tolomato Community Development District was held Tuesday August 25, 2020 at 3:00 p.m. via Zoom.

Present and constituting a quorum were:

Richard T. Ray	Chairman
William Fitzgerald	Vice Chairman
Jon Morris	Supervisor
Cherya Cavanaugh	Supervisor
Dr. Ron Howland	Supervisor

Also present were:

Jim Perry	District Manager
Katie Buchanan	District Counsel
Scott Wild	District Engineer
Steve Hanson	Tolomato
Tina Burleigh	Tolomato
David Ray	GMS
Maurice Rudolph	Parc Group
Kelly Ray	Parc Group

The following is a summary of the actions taken at the August 25, 2020 meeting. A copy of the proceedings can be obtained by contacting the District Manager.

FIRST ORDER OF BUSINESS

Roll Call

Mr. Perry called the meeting to order at 3:00 p.m. and called the roll.

SECOND ORDER OF BUSINESS

Affidavit of Publication

A copy of the affidavit of publication of the notice of meeting was included in the agenda packages.

THIRD ORDER OF BUSINESS

Audience Comments

There being none, the next item followed.

FOURTH ORDER OF BUSINESS

Approval of the Minutes of the July 28, 2020 meeting

On MOTION by Mr. Ray seconded by Mr. Morris with all in favor the minutes of the July 28, 2020 meeting were approved as presented.

FIFTH ORDER OF BUSINESS

Discussion of Systems Integration

Ms. Ray gave an overview of the proposed new software system to bring everything together into one consolidated system for ease of operation and a better user experience for the residents.

On MOTION by Mr. Fitzgerald seconded by Mr. Morris with all in favor the chairman was authorized to negotiate and finalize an agreement for a systems integration for a one-time design fee of \$20,000 and monthly maintenance of \$1,500 with a maximum of \$5,000.

SIXTH ORDER OF BUSINESS

Staff Reports

A. Attorney

Ms. Buchanan stated you previously authorized the boundary amendment for the area of land in the northeast corner of the CDD. The City of Jacksonville will be considering whether or not they will have an optional local public hearing tonight. If the City of Jacksonville chooses to waive their hearing, St. Johns County has a similar option and they are deciding whether or not to have an optional public hearing on October 6th then the CDD will hold a public hearing on whether or not to move forward with the boundary amendment and whether the petition meets the requirements of law and then the record of the CDD hearing will be transmitted to FLAWAC for their review and consideration. FLAWAC is not meeting these days very much, I expect that we will be able to make it on the December 9th FLAWAC meeting agenda.

B. Engineer

1. Construction Updates

2. Consideration of Change Orders

3. Consideration of Work Authorizations

4. Requisition Summary

On MOTION by Mr. Ray seconded by Mr. Fitzgerald with all in favor the requisition summary, copy of which is attached, was approved.

C. Manager – Discussion of Meeting Dates FY 2021

On MOTION by Mr. Ray seconded by Mr. Fitzgerald with all in favor the fiscal year 2021 meeting schedule reflecting meetings to be held at 3:00 p.m. on the 4th Tuesday of each month was approved.

D. Community Manager Report

1. Consideration of Staff Bonus Plan

This item deferred.

2. Consideration of FPL LED Lighting Agreement – Upgrading of CDD Streetlights to LED

This item deferred.

3. Consideration of Mood Media Service Agreement

On MOTION by Mr. Ray seconded by Mr. Fitzgerald with all in favor a 12-month agreement with Mood Media Service for music for the two water parks for a one-time fee of \$50 for each park and \$50 per month was approved.

4. Community Manager's Report

Mr. David Ray stated we are keeping everything open until the end of the month to coincide with the kids being out of school.

SEVENTH ORDER OF BUSINESS Financial Reports

A. Balance Sheet as of July 31, 2020 and Statement of Revenues and Expenditures for the Period Ended July 31, 2020

A copy of the balance sheet and statement of revenues and expenditures were included in your agenda package.

B. Construction Schedule – July 31, 2020

A copy of the construction schedule was included in your agenda package.

C. Assessment Receipt Schedule

A copy of the assessment receipt schedule was included in your agenda package.

D. Check Register

On MOTION by Mr. Fitzgerald seconded by Mr. Howland with all in favor the check register approved.

EIGHTH ORDER OF BUSINESS Other Business

There being none, the next item followed.

NINTH ORDER OF BUSINESS Supervisor's Requests and Audience Comments

Mr. Ray stated the next meeting is scheduled for Tuesday, September 22, 2020 at 3:00 p.m. I'm traveling that day, is it possible to move that to the day prior, Monday, September 21st? We can keep it at the same time.

Ms. Buchanan stated given the desire to move the boundary amendment along I would like to tentatively schedule the boundary amendment hearing for a week after the St. Johns County hearing and that would be October 13th.


On MOTION by Mr. Ray seconded by Ms. Cavanaugh with all in favor a public hearing was scheduled for October 13, 2020 at 3:00 p.m.

On MOTION by Mr. Ray seconded by Mr. Fitzgerald with all in favor the September meeting was moved to September 21, 2020 at 3:00 p.m. via Zoom.

TENTH ORDER OF BUSINESS

Next Scheduled Regular Meeting – September 21, 2020 at 3:00 p.m. at the Nocatee Amenity Center

On MOTION by Mr. Fitzgerald seconded by Mr. Morris with all in favor the meeting adjourned at 3:39 p.m.


Secretary/Assistant Secretary


Chairman/Vice Chairman