

Minutes of Meeting
Tolomato
Community Development District

The regular meeting of the Board of Supervisors of the Tolomato Community Development District was held Tuesday, September 27, 2022 at 3:00 p.m. in the Nocatee Amenity Center, 245 Nocatee Center Way, Ponte Vedra, Florida.

Present and constituting a quorum were:

Richard T. Ray	Chairman
William Fitzgerald	Vice Chairman
Jon Morris	Supervisor
Cherya Cavanaugh	Supervisor
Dr. Ron Howland	Supervisor

Also present were:

Jim Perry	District Manager
Katie Buchanan	District Counsel
Scott Wild	District Engineer
Steve Hanson	Tolomato
Lee Hovis	Tolomato
Burke Bell	Tolomato
David Ray	GMS
Maurice Rudolph	Parc Group
Joe Muhl	Parc Group

The following is a summary of the actions taken at the September 27, 2022 meeting.

FIRST ORDER OF BUSINESS

Roll Call

Mr. Perry called the meeting to order and called the roll.

SECOND ORDER OF BUSINESS

Affidavit of Publication

A copy of the affidavit of publication of the notice of meeting was included in the agenda packages.

THIRD ORDER OF BUSINESS

Audience Comments

There being none, the next item followed.

FOURTH ORDER OF BUSINESS

Approval of the Minutes of the August 23, 2022 Meeting

On MOTION by Mr. Fitzgerald seconded by Mr. Morris with all in favor the minutes of the August 23, 2022 meeting were approved as presented.

FIFTH ORDER OF BUSINESS

Approval of Tolomato CDD Tri-Party Succession Agreement

On MOTION by Mr. Fitzgerald seconded by Ms. Cavanaugh with all in favor the tri-party succession agreement between the Tolomato CDD, U.S. Bank National Association as trustee and U.S. Bank Trust Company, National Association, as successor trustee was approved.

SIXTH ORDER OF BUSINESS

Consideration of Deed to CDD Palm Crest Pond Tract E

This item deferred.

SEVENTH ORDER OF BUSINESS

Consideration of Drainage Easement Joint Use Palm Crest HOA

This item deferred.

EIGHTH ORDER OF BUSINESS

Approval of the Construction Manager at Risk Contract for Seabrook Amenity

This item deferred.

NINTH ORDER OF BUSINESS

Consideration of JEA Water Main Loop Funding Agreement for Construction

On MOTION by Mr. Fitzgerald seconded by Ms. Cavanaugh with all in favor the funding agreement between the Tolomato CDD and SONOC Company, LLC for construction of Ranch Road water main loop was approved in substantial form.

Mr. David Ray stated there is a second part of this and that is the JEA assignment.

On MOTION by Mr. Ray seconded by Mr. Fitzgerald with all in favor the assignment Of the JEA Service Agreement was approved in substantial form.

TENTH ORDER OF BUSINESS

Staff Reports

A. Attorney

There being none, the next item followed.

B. Engineer

1. Consideration of Work Authorization

On MOTION by Mr. Ray seconded by Mr. Fitzgerald with all in favor work authorization no. 136 for fiscal year 2023 consulting services was approved.

2. Requisition Summary

On MOTION by Mr. Ray seconded by Ms. Cavanaugh with all in favor the requisition summary was approved.

C. Manager – Approval of Updated Certificate of Incumbency

On MOTION by Mr. Fitzgerald seconded by Mr. Howland with all in favor the updated certificate of incumbency was approved in substantial form.

D. Community Manager Report

Mr. David Ray gave an overview of the community manager’s report, copy of which was included in the agenda package.

On MOTION by Mr. Ray seconded by Ms. Cavanaugh with all in favor staff bonuses in the amount of \$100,000 will be paid from the current fiscal year budget and paid in December.

ELEVENTH ORDER OF BUSINESS

Financial Reports

A. Balance Sheet as of August 10, 2022 and Statement of Revenues and Expenditures for the Period Ended August 10, 2022

A copy of the balance sheet and statement of revenues and expenditures were included in your agenda package.

B. Construction Schedule – August 30, 2022

A copy of the construction schedule was included in your agenda package.

C. Assessment Receipt Schedule

A copy of the assessment receipt schedule was included in your agenda package.

D. Check Register

On MOTION by Mr. Ray seconded by Mr. Fitzgerald with all in favor the check register approved.

TWELFTH ORDER OF BUSINESS

Other Business

There being none, the next item followed.

THIRTEENTH ORDER OF BUSINESS

Supervisor's Requests and Audience Comments

There being none, the next item followed.

FOURTEENTH ORDER OF BUSINESS

Next Scheduled Regular Meeting – October 18, 2022 at 3:00 p.m. at the Nocatee Amenity Center

Mr. Perry stated the next meeting is scheduled for October 18, 2022 at 3:00 p.m. in the same location.


On MOTION by Mr. Morris seconded by Ms. Cavanaugh with all in favor the meeting adjourned at 3:48 p.m.

September 27, 2022

Tolomato CDD



Secretary/Assistant Secretary



Chairman/Vice Chairman