

Minutes of Meeting
Tolomato
Community Development District

The regular meeting of the Board of Supervisors of the Tolomato Community Development District was held Tuesday, May 20, 2025 at 3:00 p.m. in the Nocatee Amenity Center, 245 Nocatee Center Way, Ponte Vedra, Florida.

Present and constituting a quorum were:

Richard T. Ray	Chairman
William Fitzgerald	Vice Chairman
Cherya Cavanaugh	Supervisor
Dr. Ron Howland	Supervisor

Also present were:

Darrin Mossing	District Manager
Katie Buchanan	District Counsel by telephone
Scott Wild	District Engineer by telephone
C.W. Cook	Tolomato
Joe Muhl	Parc Group
Rick Foster	Parc Group
Matt Biagetti	GMS

The following is a summary of the actions taken at the May 20, 2025 meeting.

FIRST ORDER OF BUSINESS

Roll Call

Mr. Mossing called the meeting to order at 3:00 p.m. and called the roll.

SECOND ORDER OF BUSINESS

Affidavit of Publication

A copy of the affidavit of publication of the notice of meeting was included in the agenda packages.

THIRD ORDER OF BUSINESS

Audience Comments

There being none, the next item followed.

FOURTH ORDER OF BUSINESS

Approval of the Minutes of the April 22, 2025 meeting

On MOTION by Mr. Fitzgerald seconded by Mr. Howland with all in favor the minutes of the April 22, 2025 meeting were approved as presented.

FIFTH ORDER OF BUSINESS

Consideration of Resolution 2025-05 Approving the Proposed FY 2025 Budget and Setting a Public Hearing Date for Adoption

Mr. Mossing stated we can add \$1 million to the reserves and discuss this at the next meeting at which time the highwater mark will be set for the assessments. Your current maintenance assessment is \$8,070,000 and we will add a million and that would be a 15% increase.

On MOTION by Mr. Ray seconded by Mr. Fitzgerald with all in favor Resolution 2025-05 approving the proposed budget as amended to add \$1 million to the capital reserve line item and setting the public hearing for July 22, 2025 was approved.

SIXTH ORDER OF BUSINESS

Revised Fiscal Year 2025 General Fund Budget

This item tabled.

SEVENTH ORDER OF BUSINESS

Staff Reports

A. Attorney

There being none, the next item followed.

B. Engineer

There being none, the next item followed.

C. Manager

- 1. Report on the Number of Registered Voters, St. Johns (18,623)**
- 2. Report on the Number of Registered Voters, Duval (2,482)**

A copy of the letters from the supervisor of elections in St. Johns County and Duval County were provided to the board.

D. General Manager Report

1. General Manager's Report

Mr. Cook stated the deposition that was scheduled was cancelled.

EIGHTH ORDER OF BUSINESS

Financial Reports

A. Balance Sheet as of April 30, 2025 and Statement of Revenues and Expenditures for the Period Ended April 30, 2025

A copy of the balance sheet and statement of revenues and expenditures were included in the agenda package.

B. Construction Schedule – April 30, 2025

A copy of the construction schedule was included in the agenda package.

C. Assessment Receipt Schedule

A copy of the assessment receipt schedule was included in the agenda package.

D. Check Register

On MOTION by Mr. Ray seconded by Ms. Cavanaugh with all in favor the check register approved.

NINTH ORDER OF BUSINESS

Other Business

There being none, the next item followed.

TENTH ORDER OF BUSINESS

Supervisor's Requests and Audience Comments

Mr. Ray stated this is C.W.'s last meeting and we wish you the best.

Mr. Ray outlined his desire to make an offer to a candidate for the general manager's position.

On MOTION by Mr. Fitzgerald seconded by Mr. Howland with all in favor the chair was authorized to make an offer to the candidate as the assistant

general manager at a starting salary of \$130,000 subject to checking all the references and positive feedback from the board members from their individual interviews.

ELEVENTH ORDER OF BUSINESS

**Next Scheduled Regular Meeting – June 24,
2025 at 3:00 p.m. at the Nocatee Amenity
Center**

On MOTION by Ms. Cavanaugh seconded by Mr. Fitzgerald with all in favor the meeting was continued to Monday, June 9, 2025 at 3:00 p.m. in the same location.



Secretary/Assistant Secretary



Chairman/Vice Chairman