



CODE OF ETHICS

Professional ethics in education are key factors affecting the behaviour of all stakeholders in education as it constitutes a supervisory measure that serves as a guide for their behaviour.

All stakeholders in education should abide by and adopt these ethics to regulate their daily interactions and behaviour. The extend of the stakeholders affiliation to their profession is determined by their commitment to the standards and ethics of their profession in all situations as they deal with students who will be the core of change and development in the society

Terminology

Educator: Staff member in a school and whose job duties require regular interaction with students

Behavior: Any word or action whether explicit Or symbolic an individual makes during their interaction with others

Education quality : Working in a proper and elaborate manner in accordance with a set of educational standards to achieve educational goals

Goals of the code of ethics :

1. Recognise the basic principles that a school community should observe
2. Identify responsibilities and duties of owners, Staff members and service beneficiaries

Ethical responsibility of owners towards the ministry and the school:

1. Complying with the laws, regulations and instructions issued by the Ministry of Education and higher education
2. Applying laws and regulations that guarantee the rights of employees.
3. Providing qualified educational staff to ensure excellent education services for the students.
4. Ensuring an integrated educational service that balances between the financial revenue and the quality of educational services provided.
5. Meet all requirements and services to be provided, as per the agreement concluded between the school administration and the parents.

Ethical responsibility of School principles towards their profession:

1. Complying with the laws, regulations and instructions issued by the Ministry of Education and higher education
2. Providing educational services as per the agreement concluded between the parents and the school.



3. Performing their duties in the best manner, taking into account Religious values , customs , traditions and professional ethics.
4. Verifying the compatibility of all activities and learning resources (Main and supportive), with religious values, customs and traditions of the community.
5. Adhering to approved syllabus, educational plans, and the policy on teaching the three compulsory subjects.
6. Taking all necessary measures to ensure the safety of students and educational staff.
7. Implementing accreditation and the holistic quality standards on administration And various educational practices to ensure high quality outputs.
8. Inculcating values and principles amongst students as compatible with the value and customs of the country, and respect national figures and all that the state supports in the school community.
9. Running the school democratically where everyone participates in decision and contribute with suggestions and recommendations to overcome educational challenges.
10. Avoiding personal relationships aiming at personal benefits.
11. Providing healthy and safe learning environment based on trust, mutual respect and cooperation.
12. Maintaining confidentiality of information on students and staff members, and use such information only for professional purposes, in compliance with educational policies and administrative controls.
13. Observing credibility and transparency in presenting facts, data and statistics on students and educational staff.
14. Never accept any gift that may influence their decision.
15. Avoiding unprofessional practices that might derail the educational process.
16. Adherence to the appropriate and decent general appearance observed in the country.
17. Maintaining a healthy school community by providing all necessary health and the preventive services.

Ethical responsibility of school principal towards school staff

1. Meet the needs of the educational staff in terms of professional development, a stimulating work environment, and various services.



2. Respect the educational Staffs point of view on various educational issues and never ignore or underestimate them, and accept constructive criticism aimed at developing the educational process.
3. Take into account the social, health and psychological conditions of the educational staff and try to cooperate with them to solve their problems in all possible ways.
4. Deal with everyone with respect, appreciation and love without discrimination of favouring a particular group of individuals.
5. Establish a system of financial and moral incentives to encourage members of the educational staff and invest in the capacities
6. Spread a culture of quality education.
7. Implement a system of guidance, evaluation and accountability before initiating panel decisions.
8. Commitment to the stipulated standards when hiring or terminating contracts without personal judgement.

Ethical responsibility of school principal towards students.

1. Inculcate authentic Islamic values and tolerance to create faithful and conscious generation.
2. Insurance constructive practices amongst students through activities and visits
3. Integrate students into society through motivating voluntary work and social work to promote their skills and spirit of responsibility.
4. Provide appropriate and adequate educational services for everyone equally.
5. Spread awareness among students on the importance of social communication and expressing oneself positively.
6. Provide effective supervisory tools to guarantee the safety and will be of students.

Ethical responsibility of school staff towards their profession

1. Promoting Islamic values and positive societal custom and traditions.
2. Involve community members in the educational process through their participation in the school activities.
3. Involve students and parents in making decisions and make room for dialogue and decisions.
4. Cooperation with various community institutions in order to build high quality educational outputs that meet the needs of the labor market

Ethical responsibility of school staff in relation their profession



1. Serve the goals and objectives of the school and achieve public interest.
2. Perform their job duties and all other tasks assigned to them which honesty, integrity accuracy and professionalism.
3. Ensure familiarity with the laws and regulations and applying them without any abuse, violation or negligence.
4. Dedicate the official working hours to the tasks and duties of their job and avoid any activity that is not related to their official duties.
5. Constantly strive to improve their performance, develop their professional capabilities and be up to date with any developments in the field.
6. Submit proposals to improve work methods and help provide a safe and healthy work environment.
7. Avoid any behaviour, practices or actions that violate the proper Islamic morals and behaviour.
8. Avoid any sensitive political, religious or social issues that may cause chaos or confusion.
9. Respect the rights and interests of others without exception and dealing with them without discrimination based on race, gender, religious or political beliefs, social status, age, health and physical status, or any other form of discrimination.
10. Comply with public decency and appropriate appearance followed in the country.

Ethical responsibility of school staff towards their superiors

1. Are there to the directions and the orders of their superiors according to the administrative hierarchy.
2. Treat their superiors with respect.
3. Never insult their superiors or institution or defame them directly or indirectly in media or anywhere else.
4. Share any challenges at work with their superiors.

Ethical responsibility of school staff towards their colleagues

1. Deal with their Coworkers with respect, tagged and honesty and maintain cordial relations without discrimination.
2. Respect other coworkers privacy and never exploit their personal information with the intent of offending.
3. Cooperate with fellow coworkers in a spirit of teamwork and taking the initiative to support them with opinions professionally and objectively.
4. Support fellow coworkers whenever possible, to overcome any problem they face at work to improve work performance.
5. Refrain from any immoral behaviour, practices or Actions that violate public morals and proper Islamic behaviour.

Ethical responsibility of school staff towards students

1. Respect students and appreciate them without any discrimination.



2. Never use personal information or secrets of students to pressure or defame them.
3. Never have any individual relationship of students based on personal interest.
4. Contribute to the establishment of security and tranquility within the school.
5. Never accept gifts that may influence their attitude towards students.
6. Refrain from any form of abuse by using obscene words or any physical assault.
7. Ensure that students are protected from any factors that may expose them to deviant behaviour.

Ethical responsibility of school staff towards society

1. Promote Islamic values and positive societal customs and traditions.
2. Participate in various constructive community activities.
3. Deal with societal variables in his field of specialization.
4. Cooperate with students in supporting internal and external community activities

Ethical responsibility of teachers towards their profession

1. Be proud of their profession and preserving its honour.
2. Provide a positive example in the performance of his work inside and outside the school.
3. Keep abreast of changes and update in the educational process.
4. Maintain the confidentiality of work-related issues
5. Never use their position for any personal or financial gains.
6. Effective contribution towards self development and creativity.
7. Complaint with public decency and appropriate appearance followed in the country
8. Commit to ideas and behaviours that complete and strengthen the values and traditions of society.

Ethical responsibility of teachers towards students

1. Respect is students without any discrimination.
2. Follow a consistent principal in dealing with all students.
3. Prepare students to become leaders and productive in their society.
4. Promote mutual respect between them and the students.
5. Build a close relationship between them and their students, accept their inquiries with open arms, allow dialogue and decision, and express their opinion carefully and politely
6. Consider individual differences and provide care and support for students needs
7. Refrain from any form of abuse using obscene words or any physical assault.
8. Provide a suitable learning environment with attractive teaching methods.

Ethical responsibility of teachers towards school community

1. Comply with all laws and regulations.
2. Show fairness and objectivity in dealing with the administration and other Coworkers.
3. Respect others coworkers and maintain friendly relationship with them.
4. Support other Coworkers in knowledge and in work.
5. Carry out duties with sincerity and dedication to support the mission and vision of the school.
6. Advocate and preserve teachers' rights.
7. Contribute in promoting the educational process and school.
8. Never neglect anything that may harm school or teacher's profession.



Ethical responsibility of teachers towards parents

1. Provide authentic information about students and their academic progress.
2. Integrate the teacher's role with the parent's role in developing up students' characters.
3. Preserve parent's privacy and confidentiality of information.
4. Cooperate with parents to promote students academic progress.
5. Maintain honesty, transparency and respect in dealing with parents.

Ethical responsibility of teachers towards society

1. Contribute to the development and progress of society.
2. Show dedication to serving the country.
3. Link the educational material to the community's interests, aspirations and values.
4. Preserve the school's status and its effective role in society.

Ethical responsibilities of students towards school

1. Adhere to positive behaviours and deal with everyone in a kind and respectful manner
2. Comply with the school's rules and regulations.
3. Interactive positively with other classmates during school time.
4. Preserve school property and facilities

Ethical responsibilities of parents towards school

1. Spread awareness amongst their children on the importance of education and the respect those in charge of the educational process.
2. Show positive manner and behaviour and deal respectfully with other school staff.
3. Wear a decent and appropriate outfit while visiting the school
4. Never abuse your position or your social status to influence school's decisions

Ethical responsibilities of boards (Trustees / Administration)

1. Support the school to achieve its goals and objectives.
2. Actively participate in council meetings on regular basis
3. Find suitable and effective solutions to the difficulties that face the school and parents
4. Supervise the academic performance of the school and suggest ways to develop it.
5. Preserve confidentiality and privacy of school members.