

connectionpromotions.com
574-359-6424

OFFICIAL OFFER FORM

This form is to be used only when you are prepared to make an OFFICIAL OFFER to host one of our artists for a concert. Please do not submit an offer until you have firm details on pricing, venue, etc. Please complete this form IN ITS ENTIRETY.

Today's Date:

Artist:

Band, Solo, Track (if applicable):

Date(s) Requested:

Additional Venue Avails:

Offer Expiration Date:

**If you would like to request a deadline for an answer from Management, please specify above. Typically, most offers will receive a response within 7-10 business days, unless otherwise noted by the agent.*

Promoter Information

Venue Information

Name:

Venue Name:

Organization:

Address:

Position:

City:

Address:

State:

City:

Zip:

State:

Phone:

Zip:

Fax:

Business Phone:

Website:

Cell Phone:

Capacity:

Fax:

Indoor/Outdoor:

Email:

Covered Stage (Yes/No):

Email2:



Terms – (What are you offering the Artist financially?)

If you are offering a Flat Fee, disregard “Plus OR Versus (circle)___% Over \$___”

\$_____guarantee

Plus OR Versus (select one)_____ % OVER \$_____

*If a percentage is selected, please provide expected expenses (attached)

***Connection Promotions requires a deposit of 50% of the Artist’s Guarantee due within two (2) weeks of the contract being issued.**

Event Information:

Event Name:

Private Event (Yes/No):

Expected Attendance:

Event Vision/Nature of Event:

please be as descriptive as possible (i.e. programming outline, event history, purpose of event, etc.)

Is this a ‘Rain or Shine’ Event (Yes/No):

Is this an Annual Event (Yes/No):

Billing (please select):

Headline

Support

Festival

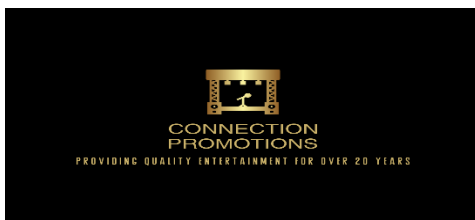
Conference

Private Event

Scaling *If this is a Free Event (non-ticketed), please write “FREE EVENT”

Type of Ticket (GA, Standing/Floor, VIP, Balcony)	Capacity	Price

Number of Artist Comps:



Show Schedule

Load-in:

Sound Check:

Doors:

Support Start Time:

Support Act(s):

Requested Support Set Length:

Headliner Start Time:

Requested Headliner Set Length:

Curfew:

Are you providing any of the following (Yes/No):

**If YES, these are provided ON TOP of the Financial Compensation you are offering the Artist.*

Production (Sound and Lights):

Backline Gear (Amplifiers, Drum Kits, Guitars, etc.):

Meals:

Air Transportation (# of airfares):

Lodging/Hotels (# of hotel rooms):

Ground Transportation:

Visas/Documents for International Travel/Performance:

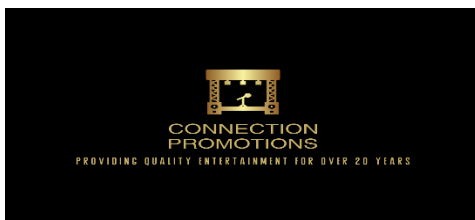
Merchandise:

**Artist requests promoter provides volunteers to help sell merchandise. If you are unable to provide volunteers, please write "Artist" next to "Who sells".*

Who sells (Artist/Venue):

Hard goods % (CD/DVD):

Soft goods % (T-Shirt/Hat):



Additional Information:

Buyer History (What other Artists have you booked events for in the past?):

Venue/Event History (What other Artists have performed at this venue/event in the past?):

Announce Date:

On-Sale Date:

Radio (Include Call Letters, Station Number, and Market):

Sponsors:

Stage Size (Please list specific dimensions):

Production Contact Name (Phone and Email):

Ticket Count Contact Name (Phone and Email):

Contract Signatory (Name/Email/Phone):

**The Signatory is the individual that is authorized to sign a contract on behalf of the organization.*

Contract Administrator (Name/Email/Phone):

**The Administrator is the individual that is authorized to receive the contract paperwork on behalf of, or in addition to, the Signatory.*

Buyer Comments/Questions:

*Purchaser to provide weekly ticket counts to Connection Promotions.

*Counts should be called in to 574-359-6424 or email to connectionconcerts@gmail.com by 12:00 Noon EST on ticket count days.

*Sponsorships including radio station and/or "Presents" must be approved in writing by Artist's management.

*By my signature below, I represent and warrant that I have the right and authority to submit this offer on behalf of my company or client. I understand that this offer is binding upon verbal confirmation of Artist.

AUTHORIZED SIGNATURE:

DATE: