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## BOARD MEETING MINUTES January 3<sup>rd</sup>, 2025

### Call to Order

This meeting was conducted as an open meeting in person at the Airport Lounge in Middlefield. The Geauga County Regional Airport Authority Board met on Friday January 3, 2025, at 12:00 PM to conduct a regular meeting. President George Hess called the Meeting to Order at 12:03 PM.

### Rollcall

Members Present:	George Hess, President
	Greg Gyllstrom, Vice-president
	Ben Nicastro
	Chris Schloss
	Tim Randles
	Richard Blamer, Secretary/Treasurer
Not present	James Makee

### Recognition of Visitors:

Don Cunningham Suggested we consider a snow blower for snow removal around the airport-a skid steer with attachment would be a good candidate.

### Approval of Meeting Minutes and Financials

Review the minutes of December 3, 2024, the Financial Statements through November, including review of January bills for payment.

The financial reports which included a Snapshot of performance with Profit and Loss through November, P & L Previous Year Comparison, P & L Budget Vs. Actual and the bank reconciliations were presented to the board. The board discussed the financial snapshot. Greg raised the question that it looked like AirMed had missed a few payments. Ric responded that rent was not always received in the month billed, and that at the end of 2023 we received a payment in December for December and January. Usually, the payments came the first week of the month. For the rest of the tenants, some pay early, some on or after the first week of the month, because timing amounts can vary from month to month.

**MOTION: To approve the regular meeting minutes of December 3, 2024.**

Moved: T. Randles, 2<sup>nd</sup> by C. Schloss

The motion carried six yes.

**MOTION: To approve the November 2024 Snapshot and financial report.**

Moved: C. Schloss, 2<sup>nd</sup> by B. Szuter

The motion was carried unanimously, six yes.

**MOTION: To approve payment of January bills from the checking (fuel) account,**

Moved: T Randles, 2<sup>nd</sup> by G. Hess

The motion carried unanimously. six yes

## Committee Reports

- No report

## Discussion

## Engineering Reports

- No Report

## Old Business

- County Funding 1.33 million
  - Bravo Hangar- Need to have funds encumbered before going to bid. For BIL funding need to go to bid before applying for the grant.
  - Hangars 4 and 5
  - AirMed Residence
- AirMed Lease-Complete, waiting for commissioners to sign.
- State Audit in process – no updates.
- Culvert and Drain inspection – contractor has been paid at the end of last month.
- Taxiway construction-we would like to have a pre-construction meeting with MBI and contractor to discuss the project so we are all on the same page and can share contract information.

## New Business

- Airwolf – an email was sent recently with several questions and concerns that were somewhat hard to follow. He asked to be able to park the fuel truck somewhere else and suggested parking at the south of hangar one. This was deemed unacceptable as those parking spaces are allocated to the glider club and UH/AirMed.
- Wetland to north (Ford) – move forward with the acquisition of the property and proceed with the restoration.
- Chip notified that this would be his last year as president and suggested that Chris Schloss consider the position as he has been a great contributor to the board since he joined.

## Other

- Next meeting will be on Monday February 3, 2025, at 6:00 PM at the airport lounge.

**MOTION: To adjourn the meeting at 1:00 PM., G. Hess, 2<sup>nd</sup> by C. Schloss.**

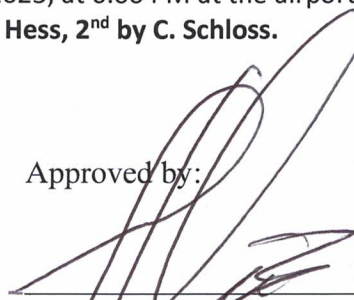
The motion carried; all were in favor.

Respectfully submitted by:



Richard Deggins Blamer – Secretary/Treasurer  
Gaugu County Airport Authority

Approved by:



George Hess, II, President  
Gaugu County Airport Authority

## Exhibit A Bills:

### Bills:

Checking (Fuel) Account for December (balance was \$ 23,610.08 on 12/31/24)

Chase Credit Card- Purchases	488.42	Enbridge – Hangar 1 (pd)	478.26
Enbridge – H2 (pd)	742.92	Enbridge H3 (pd)	390.51
Illuminating Co.-RWY 643	111.39	Illuminating Co.-General-249	938.72
OPERS	1,168.80	Illuminating Co. – New T. 133	207.68
Ohio Auditor of State	0.00	Ohio Sales Tax. Est.	278.14
Windstream est.	230.15	BOCC Mortgage Payment	3,619.09
Cleaning-Sarah Miller	300.00	Major Waste Disposal	99.23
Thrasher Dolan and Dinsmore	1,890.00	MRH Snow Removal	2,500.00
Fed Quarterly WH	1,451.20	Ohio Quarterly WH	338.27
Ohio BWC	428.00		

Money Market Account for October (Balance was \$55,601.88 on 12/14/24)

Grant Account for October (Balance was \$ 21,035.57 on 12/31/24)

Exhibit B: Consultant Update (Follows on next page)

N/A