

## **Sunset Meadows HOA Board Meeting**

### **Planning for Annual Meeting**

**October 16, 2024**

**Meeting Called to Order:** 6:32 PM

**Present:** Jenny Odintz, Lisa Buscho, Lisa Armstrong, Tatiana Guerra, Kate Schultz, Mel Huey, Sandi Patton

Motion to approve September 19, 2024 Meeting Minutes made by Lisa B., seconded by Sandi, motion approved.

#### **Annual Meeting Planning:**

- **Saturday October 19<sup>th</sup> at 2 PM on the Green**
- Weather: weather report shows little chance of rain
- Ballots: Jenny to bring shoebox; votes to be counted by Lisa A. as neutral party (not running for re-election)
- Sign-in sheet: Mel to print and bring these; Mel and Jenny to make sure people sign in
- Kate to bring microphone

#### **Schedule of Events:**

- Ask people to sign in if they haven't already
- Give people ballots, last year minutes, and annual budget reports
- Jenny to verify presence of quorum
- Opening remarks by Kate (votes to be tallied by neutral party)
- Annual budget and maintenance remarks by Mel
- A&L Committee remarks by Lisa B. (read by Kate)
- Invitation for any further nominations
- Voting
- Any concerns/ fun ideas for 2025 (such as Halloween)

#### Compliance duty rotation:

- Mid-October to Mid-November: Mel Huey
- Mid-November to Mid-December: Jenny Odintz
- Mid-December to Mid-January: ?

**Meeting Adjourned:** 8:30 PM

Minutes submitted by Jenny Odintz, Secretary

**Next meeting:** Thursday November 21, 2024 at 6:30 pm at 1452 Fethers Loop