

## **About Our Online HR Library**

We have partnered to provide our clients an award-winning online library that delivers comprehensive, easy-to-navigate human resources and benefits news, content, tools, and forms to companies nationwide

Our online HR library also features dynamic interactive HR tools, such as a job description builder and a salary benchmarking tool. You'll also find easy, step-by-step guidance on how to comply with major laws--including ACA, COBRA, and FMLA--as well as key HR functions, such as hiring and terminating employees. Whether you have five employees or 500, our comprehensive, easy-to-use site makes it easy to stay compliant.

## Online HR Library Features:

- Interactive compliance guides that provide step-by-step direction on how to properly conduct performance reviews, interview, hire, and terminate employees
- Benefits Compliance Calendar
- Step-by-step interactive guide for implementing COBRA and FMLA
- Fast, efficient online HR tools for developing job descriptions and salary benchmarking
- Over 700 downloadable forms, posters, and model notices
- Federal and state employment law information
- Monthly HR and benefits newsletter

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