



BASE Foundation Grant Application

Date of Application _____

Date Application Received: _____

Amount Requested: \$

Date Funds Needed By: _____

Projected Project Total \$ _____

Projected Project Start Date: _____

Projected Project End Date: _____

Organization Applying for Grant

Organization Name

Street Address

City MI Zip Code

Website **www.**

Contact Person who can answer questions about this grant request:

First Name Last Name

Title

Phone No. Email

Applicant Completing Form (if different than Contact Person above)

First Name Last Name

Title

Phone No. Email:

Please Tell Us

How did you learn about the BASE Grant?

Has your organization received BASE Grant funds before?

☐ Yes

☐ No

If Yes, when and reason?

About Your Organization

Your Organization's Mission Statement and Purpose:

Describe your organization's activities:

Members of Your Organization or Groups your Organization works with include:

- | | |
|---|---|
| <input type="checkbox"/> Parents | <input type="checkbox"/> Medical/Professional |
| <input type="checkbox"/> Civic Groups | |
| <input type="checkbox"/> Businesses | <input type="checkbox"/> Elected Officials |
| <input type="checkbox"/> Clergy/Congregations | <input type="checkbox"/> Educators/Schools |
| <input type="checkbox"/> Law Enforcement | <input type="checkbox"/> Community |

- | | |
|--|-------------------|
| <input type="checkbox"/> Preschool | Elementary School |
| <input type="checkbox"/> Middle School | High School |

☐ Other (Specify)

Summary of Your Project or Resource Need

Project Title or Resource(s) Needed:

Project Description/Purpose: Describe the specific project or resource for which you are seeking a grant.

- 1.) The type of event or activity you are planning or educational resource(s) you are requesting
(*example: field trip, classroom reading program, sensory path, educational incentives, guest speaker, parenting tools*):

- 2.) Where event will take place or when is the resource needed?

3.) When will event take place or when is resource needed? List date(s). If ongoing, list "Ongoing" and indicate the beginning date:

4.) Format or method of delivery:

5.) Subject matter will include: *(List N/A if not applicable)*

6.) Materials or other resources to be used:

7.) The number and type of intended audience targeted:

Project Goals: Detail specific goals and benefits you expect as a result of this project: *(example: increased attendance, improved reading increased participation, parenting tools)*

Project Evaluation: Describe how you are going to:

- 1) Monitor your project and observe, determine, or measure if your project has achieved the results you expect: *(example: number of participants before and after project, etc...)*

| |
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|--|

- 2) Promote your project and recruit your target population:

| |
|--|
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Project Budget

Detail your budget request. Include specific information, such as kinds of materials and equipment needed, sources of supply and costs, matching gifts, funds, and time, (categories could include materials, equipment, honorariums, etc...). Attach separate sheet if necessary. See below for a budget example and possible format to show budget detail.

Budget Example:

| ITEM | SOURCE | BUDGET AMOUNT |
|---------------------------|----------------------|---------------|
| Parenting manuals | Fay, Cline Institute | \$50.00 |
| John Brown, Guest Speaker | ABC Company | \$600.00 |
| | | |

[illegible]

List expected staff time, volunteer time, use of a facility without charge, contributions of refreshments, contributions of materials, professional services, presentations at no charge, etc.

Projected Project Budget

Total Projected Project Cost: \Rightarrow \$ _____

Total Monies from Other Sources:

SOURCE of FUNDS

AMOUNT OF FUNDS

| | |
|-------|----------|
| _____ | \$ _____ |
| _____ | \$ _____ |
| _____ | \$ _____ |
| _____ | \$ _____ |
| _____ | \$ _____ |

Total funds expected other sources: \Rightarrow \$ _____

Total funds requested from

The BASE Foundation: \Rightarrow \$ _____

Thank you for applying for a Grant through The BASE Foundation. Once the application is received, The BASE Foundation reserves the right to request additional information if needed. **Submit your completed application, by clicking the “Submit” button on the first page.**

Email: info@BASE-Foundation.com

Visit us at www.BASE-Foundation.com