



BASE Foundation Grant Application

Date of Application _____

Date Application Received: _____

Amount Requested: \$

Date Funds Needed By: _____

Projected Project Total \$ _____

Projected Project Start Date: _____

Projected Project End Date: _____

Organization Applying for Grant

Organization Name

Street Address

City MI Zip Code

Web Site **www.**

Contact Person who can answer questions about project:

First Name Last Name

Title

Phone No. Email

Applicant Completing Form (if different than Contact Person above)

First Name Last Name

Title

Phone No. Email:

Please Tell Us

How did you learn about the BASE Grant?

Has your organization received BASE Grant funds before?

Yes No

If Yes, when?

About Your Organization

Your Organization's Mission Statement and Purpose:

Describe your group's activities:

Members of Your Organization or Groups your Organization works with include:

Parents

Medical/Professional

Civic Groups

Businesses

Elected Officials

Clergy/Congregations

Educators/Schools

Law Enforcement

Community

Preschool

Elementary School

Middle School

High School

Other (Specify)

Summary of Your Project or Need

Project Title:

Project Description/Purpose: Describe the specific project for which you are seeking a grant.

1.) The type of event or activity you are planning:

2.) Where event will take place:

3.) When event will take place on date(s):

4.) Format or method of delivery:

5.) Subject matter will include:

6.) Materials or other resources to be used:

7.) The number and type of intended audience targeted:

Project Goals: Detail specific goals and benefits you expect as a result of this project:

Project Evaluation: Describe how you are going to:

1) Monitor your project & observe, determine, or measure if your project has achieved the results you expect:

2) Promote your project and recruit your target population:

Project Budget

Detail your budget request. Include specific information such as kinds of materials and equipment needed, sources of supply and costs, matching gifts, funds, and time, (categories could include

materials, equipment, honorariums, etc...). Attach separate sheet if necessary. See below for a budget example.

Budget Example:

ITEM	SOURCE	BUDGET AMOUNT
Parenting manuals	Fay, Cline Institute	\$50.00
John Brown, Guest Speaker	ABC Company	\$600.00

Insert your detailed budget here:

In-Kind Contributions:

List expected staff time, volunteer time, use of a facility without charge, contributions of refreshments, materials, professional services, presentations at no charge, etc.

SOURCE

ITEM

Projected Project Budget

Total Projected Project Cost: \Rightarrow \$ _____

Total Monies from Other Sources:

SOURCE of FUNDS

AMOUNT OF FUNDS

_____ \$ _____

_____ \$ _____

_____ \$ _____

_____ \$ _____

_____ \$ _____

Total funds expected other sources: \Rightarrow \$ _____

Total funds requested from

The BASE Foundation: \Rightarrow \$ _____

Thank you for applying for a Grant through The BASE Foundation. Once the application is received, The BASE Foundation reserves the right to request additional information if needed. Please scan and email your completed application to:

info@BASE-Foundation.com

or mail to:

BASE Foundation

PO Box 989

Brighton, MI 48116

Visit us at www.BASE-Foundation.com