

Dr. Jane J. Xenos, D.O.

WELCOME LETTER

Welcome to my office. Your health care needs are my most important priority. My primary goal is to be available and responsive to your needs and provide the best care for every patient. The following information is provided to introduce you to my practice and help you plan your health needs. Please let me know if you have any questions or would like additional information.

My practice limits medical services to osteopathic manual medicine/neuromuscular medicine in which I am board certified. In order to keep costs low and therefore staff small, my services will not include participating in lawsuits, including workers comp, motor vehicular or personal injury. The office also does not bill insurance and belongs to no provider networks. Payment is due in full at the time of appointment.

You will receive a call, email, or text 24 hours prior to your appointment to confirm your appointment. If you are unable to keep an appointment, please call the office in advance, you may leave a message, or text our office line 949-423-9570.

If you are running late for an appointment please reach out to my office manager Jean so we are aware and can accommodate your arrival with our schedule, or reschedule your appointment.

My goal is for every patient to have a positive experience. I look forward to providing you with quality service to support your health care needs. Your signature acknowledges you have read the information above, understand and agree to the above conditions of participation at my office.

Patient Name

Patient Signature

Date