Nodaway County Ambulance District

103 W Carefree Dr   Maryville, Mo 64468

July 15, 2026

Next meeting Aug 12, 2026

Agenda:

Board Members Present:

Board Members Absent:

Statement: The use of the tape recorder is an aid for the recording secretary and is erased after the minutes are transcribed.

Introduction of Guests:

Presentation of Minutes:

Report from 140 Burlington Junction Rescue Squad:

Report from 141 Pickering/Hopkins Squad:

Report from 142 Ravenwood Rescue Squad:

Report from 143 Tri-C Rescue Squad:

Report from 136 Maryville Rescue Squad:

Presentation of Treasurer's Report:

Presentation of Bills to be paid:

Presentation of Revenue and Expense Report:

Director of Operations Report:

Business Coordinator/Accountant Report:

Training Manager's Report:

Employee Concerns

Medicaid/Medicare Adjustments:

Old Business: Building Remodel

New Business:

Closed meetings and closed records authorized when, exceptions: Employee evaluations. 610.021. Except to the extent disclosure is otherwise required by law; a public governmental body is authorized to close meetings, records, and votes, to the extent they relate to the following: (3) Hiring, firing, disciplining, or promoting of employees by a public governmental body when personal information about the employee is discussed or recorded. However, any votes on a final decision, when taken by a public governmental body, to hire, fire, promote or discipline an employee of a public governmental body shall be made available with a record of how each member voted to the public within seventy-two hours of the close of the meeting where such action occurs; provided, however, that any employee so affected shall be entitled to prompt notice of such decision during the seventy-two hour period before such decision is made available to the public. As used in this subdivision, the term "personal information" means information relating to the performance or merit of individual employees.

(13) Individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment, except that this exemption shall not apply to the names, positions, salaries and lengths of service of officers and employees of public agencies once they are employed as such, and the names of private sources donating or contributing money to the salary of a chancellor or president at all public colleges and universities in the state of Missouri and the amount of money contributed by the source;

(14) Records which are protected from disclosure by law; any other business that may come before the board.

(15) Adjournment:

June 10, 2026
7:02 pm

Board Members Present: Shipps, Sparks, Snodderley, Allen, Giesken, Pine
Board members Absent:
Oath:
Elections:
Introduction of Guests
Presentation of Minutes: The minutes for June 10 were presented to the board members. Shipps made the motion to accept the minutes. Sparks seconded the motion. All approved. The minutes for June 30 were presented to the board members. Snodderley made the motion to accept the minutes. Shipps second. All approved.

Report from 140 Burlington Junction Rescue Squad: The slide-in-tray is in the truck, and new saw has been placed there also.

Report from 141 Hopkins/Pickering Rescue Squad: None
Report from 142 Ravenwood Rescue Squad: McQueen met with Chief Lager of squad 142. Lager commented that they did not have very much cribbing used for stability for holding up vehicles in accidents. Have a few wooden ones and a set of steps. Lager is wondering if the board would purchase some for squad 142. The board informed McQueen to look into pricing of the equipment. Need to check squads airbags also.

Report from 143 Tri-C Rescue Squad: None
Report from 136 Maryville Rescue Squad: None

Presentation of Treasurer's Report: Sparks went over the Treasures report.
Presentation of bills to be paid: The bills to be paid were presented. Sparks made the motion to pay bills. Allen second the motion. All approved.
Revenue and Expenses: The report was presented to the board members. The monthly reconciliations were reviewed by the board. Schieffer presented a Modified Cash Accrual Report.

Director of Operations Report

Director of Operations Report
July 15th, 2026

1. Closed Session
A closed session is requested to discuss a personnel matter involving Paramedic Jared McQueen.

2. July Sales Tax Deposits
- **July Sales Tax Deposit:** $133,668.16
- **Year-to-Date Sales Tax Deposits (January–July 2026):** $874,142.67

This represents:
- **$722.21 more** than the same period in 2025 ($873,420.46), an increase of **0.08%**.
- **$11,118.28 more** than the same period in 2024 ($863,024.39), an increase of **1.29%**.

3. Surplus Equipment
The mobile radios removed from the ambulances during last year's replacement project are no longer being utilized. I am requesting Board approval to designate these radios as surplus property for disposal or sale. Allen made a motion to approve putting radios in the surplus and to reach out to area fire departments to see if they are interested in them. Shipps seconded the motion. All approved.

4. Year-to-Date (June 30, 2026) Call Statistics

Category	2025	2026	Change
Total Calls for Service	1,316	1,358	**+42 (+3.2%)**
Total Transports	1,030	1,015	**-15 (-1.5%)**
Interfacility Transfers	324	309	**-15 (-4.6%)**

Call volume continues to trend upward compared to last year; however, transport volume has decreased slightly.

5. Staffing Update

We continue to experience difficulty recruiting a full-time paramedic for **C-Shift**.

To improve recruitment and remain competitive with surrounding agencies, I have considered increasing the hourly wage for both C-Shift positions by $2 an hour.

- **Additional annual cost to the District: $11,531.58**
    - Includes wages, FICA, LAGERS, and increased vacation accrual.
- **Additional annual compensation per employee: Approximately $4,576.00**

Allen made a motion to add $2.00/hr for C shift. Sparks seconded. All approve. McQueen will send out to current employees then advertise.

6. Certificate of Deposit Renewal

The District renewed its CD with **NVB/LPL Financial** in the amount of **$210,000** for a **36-month term** at an interest rate of **4.35%**.

7. LAGERS Update

The District's **LAGERS Unfunded Accrued Liability** has decreased significantly:

- **2026 Liability:** $106,239
- **2025 Liability:** $182,044

As a result, the District's employer contribution rate will decrease from **8.2% in 2026** to **7.8% in 2027**.

Given this improvement and considering the District made a **$300,000** payment toward the unfunded liability two years ago, I recommend **not making an additional payment** toward the unfunded liability this year.

8. Senior Funds / PAT Van Program

The District has expended **$7,942.88** of the **$15,000** Senior Fund allocation.

- **Budget Used:** 52%
- **Remaining Balance:** $7,057.12

DEPUTY DIRECTOR REPORT

Deputy Director Report

Donovan reported that he participated in a meeting on the MIH system. The money for the MIH will be distributed this month. Because we will be covering such a large area, we are considered to be a regional center for MIH. Instead of the initial $300,000.00 each year we have been bumped to $500,000.00 a year for start up money and continued funding for 5 years. Donovan discussed all that is being put in the start up budget including a response vehicle. Looking at several different options and getting quotes for them. With the vehicle, lights and wrap for vehicle, he is looking at approximately $130,000.00. Donovan is needing a motion for a limit to spend on a vehicle. Allen made a motion to approve up to 140,000.00 for a vehicle. Ships second. All agreed. Donovan is wanting to have proposal ready to submit July 31. Donovan and Schieffer will work on the budget for that submission. There is a meeting Monday July 20 online, Donovan, McQueen and Schieffer will attend. There will be a board meeting to go over budget on Monday, July 27 at noon.

BUSINESS COORDINATOR AND ACCOUNTING REPORT
July 15, 2026

JULIE

- Attended the MAA Summer training at Four Seasons in Lake of the Ozarks. There I got the recertification for CAC – Certified Ambulance Coder and CAPO - Certified Ambulance Privacy Officer.

ALICE

- Attended MAA Seminar – received recertification for CAC – Certified Ambulance Coder.
- Submitted 2025 Audited Financials to Missouri State Auditor
- Processed and submitted the 941 quarterly report and the quarterly unemployment contribution & wage report for the second quarter of 2026.
- Received Manage Care GEMT funds totaling $99,918 in June 2026 ($18,484.62 of this amount had to be paid to the state, leaving a net receipt amount of $81,433.38)

July 2026

Paramedic Class: 58 classes into the year, in our third block of classes. Students are doing well academically. Students have almost completed hospital clinicals; they are riding ambulances as of July 3. We are on pace for everyone to complete clinicals with time to spare.

Second quarter competencies are completed. We covered cardiac monitor operations, Stroke assessment tools, 3-way stopcock, cardiac arrest management, and ECG interpretation. Third quarter competencies are underway. We cover, orogastric decompression (in-service and competency), endotracheal intubation, documentation, Stryker stair chair, and vacuum splints.

We have reviewed protocols and met with Dr. Symonds. He approved all changes we requested. Classes will be developed to educate personnel about the changes. We hope to have them all implemented by Jan. 1, 2027.

- Instructor Meeting 6/30/26
    - EMR initial class will be in the Fall/Winter this year to not interfere with EMT class. Nov. 30-Jan. 13. Wednesday nights only. This will be a blended learning model that was used in the Maryville FD EMR class two years ago.
    - EMT class: Start January 5, class on Tuesday and Thursday. Patrick Greife will be lead and teach every Tuesday night; Justin Donovan, Katie Spears, Jill Nielson have committed to teaching on various Thursday nights with others filling in where necessary.
    - EMR Refreshers and EVOC Driving course are set
    - Paramedic Refresher will start October 19, running Monday/Wednesday for 4 weeks. Many guest instructors were suggested; everyone is working as a team to contact those instructors.
    - Ventilator classes: we are doing a knowledge assessment with everyone on the Hamilton Ventilator, to see where we need to take training. We have contacted ImpactEMS about a group rate for their class specific to this need.
    - Open Discussion
        - Meeting with Paula Goodridge about having ER nurses attend our ACLS classes
        - ALERRT will be holding an Active Attack Incident Management Course at Missouri Western in August. Patrick Greife will be attending.

Classes in the last month:
Quarterly Competencies
IV Acetaminophen Inservice
EMR Refresher 1
Instructor Meeting

Classes scheduled for the next 60 days:
Employee Meeting
Quarterly Competencies
Quarterly CPR
EMR Refresher 2

Employee Concerns: Some employees have a concern with how the vacation policy reads. It is unclear and needs to be looked over. McQueen is going to contact the lawyer to see if he has had a chance to look at them. When we get them back McQueen will see what changes there are. Present to the board for any suggestions. The board asked that Kim Campbell and Erin Hall go through the policies and mark anything in question. The policies also need to be where the employees can gain access to them. They will be put on the computer and a copy in binder.

Medicaid/Medicare Adjustments:
Allen made the motion to approve the adjustments of $20,066.84; Shipps seconded the motion. All approved.
Allen made a motion for invoices to be sent to collections for $9169.30; Sparks, seconded the motion. All approved.

Old Business: Building Project: The cabinets will be installed in Aug. Painters will be coming back to paint trim on ceiling. They also said that while they have scaffolding up, they would wipe down the walls. McQueen will also see if they might wipe off the air ductwork also.

New Business: Looking at working on bids for new ambulances.

Closed Meeting: Allen made a motion to go into closed session. Sparks second. Snodderely called for a vote, Shipps, yea, Sparks, yea, Snodderley, yea, Allen, yea, Giesken, yea, Pine, yea. Motion passed.
Meeting closed at 9:07 pm.

Open Meeting: Shipps made a motion to go into open session. Sparks second. Snodderley called for a vote, Shipps, yea, Sparks, yea, Snodderley, yea, Allen, yea, Giesken, yea, Pine, yea. Motion passed.

Opened session at 9:27 pm.
Evaluations were discussed.
.

Adjournment: Allen made the motion to adjourn, and Sparks seconded the motion. Snodderley called for a vote, Shipps, yea, Sparks, yea, Snodderley, yea, Allen, yea, Giesken, yea, Pine, yea. Motion passed.

Adjournment at 9:28 pm
Recorded by Julie Schmitz

Nodaway County Ambulance District

Signed:____________________________ ______ Pat Giesken, Secretary of the Board of Directors

Nodaway County Ambulance District
2026 Revenue & Expense Report/Budget
Modified Accrual Basis

Ambulance Budget GL Acct #	Account Description	2026 Proposed Annual Budget	Actual at 6/30/2026	50.00% % of Budget	After Audit 2025 Actual
Ambulance Revenues					
4000	Ambulance Revenues	1,620,000.00	828,058.78	51.11%	1,618,045.43
4001	Contractual Adjustment (Medicaid /Medicare)	(176,418.00)	(93,345.75)	52.91%	(187,647.77)
	Net Revenues	1,443,582.00	734,713.03	50.90%	1,430,397.66
4105	Sales Tax	1,485,000.00	744,359.76	50.13%	1,496,387.45
4150	Surtax	45,000.00	55,248.14	122.77%	57,133.12
4720	Interest Income	46,500.00	32,868.05	70.68%	72,581.89
4010	Bad Debt Recovery	12,000.00	5,066.73	42.22%	13,454.90
4300	FRA/GEMT Income	38,000.00	6,044.62	15.91%	201,140.24
4730	Miscellaneous Income	1,500.00	127.72	8.51%	2,768.39
4011 & 4012	EMT & Paramedic Class Revenue	10,950.00	3,500.00	31.96%	39,400.00
4380	CPR Revenue	1,500.00	339.50	22.63%	2,535.00
4390	EMR Class Revenue	-	1,200.00	#DIV/0!	-
4710	Sale Fixed Asset	-	-	#DIV/0!	2,500.00
4780	Grant Income	50,000.00	-	0.00%	168,660.16
	Total Revenues	3,134,032.00	1,583,467.55	50.52%	3,486,958.81
Ambulance Expenses					
5000	Ambulance Salaries & Wages	1,250,000.00	608,510.52	48.68%	1,213,206.25
5001	Overtime Wages	310,000.00	140,515.47	45.33%	292,872.21
5002	Attendance Pay for Board	-	3,400.00	#DIV/0!	-
5005	Health Insurance Payout/Retirement	28,980.00	18,509.02	63.87%	34,940.36
5008	Stipends	20,000.00	9,675.00	48.38%	14,837.50
	Training Wages				
5003	EMT Instruction Wages RT	-	48.50	#DIV/0!	2,375.72
5004	EMT Instruction Wages OT	-	-	#DIV/0!	895.44
5106	Paramedic Instruction Wages RT	18,000.00	11,554.59	64.19%	6,628.52
5107	Paramedic Instruction Wages OT	2,500.00	1,158.08	46.32%	1,202.05
5300	Instructor Training Wages RT & OT	2,500.00	226.88	9.08%	521.72
5301	Continuing Ed Instructor Wages RT & OT	5,000.00	274.34	5.49%	1,751.63
5302	First Responder Orig. Cert. Wages RT & OT	5,000.00	3,504.25	70.09%	921.86
5303	Continuing Ed Employee Wages	7,000.00	2,978.99	42.56%	6,529.84
5304	First Responder Refresher Wages	2,500.00	524.58	20.98%	1,089.12
5305	Mandatory Training Wages	3,500.00	1,308.09	37.37%	3,802.37
5010	Payroll FICA Taxes	124,984.00	60,245.29	48.20%	118,286.94
5015	Unemployment Taxes	-	-	#DIV/0!	-
	Fringe Benefits				
5006	MO LAGERS	125,000.00	59,704.82	47.76%	113,586.77
5020	Employee Benefits	281,000.00	130,280.56	46.36%	220,449.32
5040	Worker's Compensation	67,230.00	26,903.00	40.02%	51,237.00
5044	Accident/Sickness Insurance	4,000.00	3,553.00	88.83%	3,531.00
5041	Property Insurance	94,583.00	95,846.20	101.34%	100,199.00
5050	Rent/Lease	2,100.00	1,920.00	91.43%	1,960.61
5060	Legal and Accounting	20,000.00	1,350.00	6.75%	19,200.00
5065	Bank/Cr Card Processing Fees	8,000.00	2,952.07	36.90%	6,291.99
5070	Administrative Expense	20,000.00	12,704.84	63.52%	26,110.10
5080	Election Expense	3,500.00	6.41	0.18%	149.50
5090	Advertising Expense	500.00	-	0.00%	307.50
5100	Fuel & Oil	55,000.00	22,166.42	40.30%	37,139.01
5105	Dispatch Expense	-	-	#DIV/0!	-
5110	Repairs & Maintenance	45,000.00	22,915.98	50.92%	44,777.91
5115	Ambulance Supplies/Equip under $2,000	25,000.00	836.97	3.35%	2,203.20
5117	Rescue Squad Supplies/Equip under $2,000	10,000.00	6,985.70	69.86%	2,269.20
5120	Medical & Operating Supplies	60,000.00	23,575.30	39.29%	56,347.11
5130	Office Supplies Expense	15,000.00	3,283.24	21.89%	11,961.53
5131	Technical Support	50,000.00	38,993.15	77.99%	39,630.81

5132 Kitchen/Breakroom Supplies	1,500.00	740.07	49.34%	1,315.63
5135 Building Repair & Maint	15,000.00	8,689.42	57.93%	14,064.57
5136 New Building Furnishings/Supplies		26,974.04	#DIV/0!	
5140 Utilities	20,000.00	7,705.12	38.53%	14,637.22
5150 Telephone/Cell	10,000.00	4,297.71	42.98%	9,089.34
5180 Dues & Subscriptions	1,700.00	2,157.00	126.88%	1,559.40
5190 Laundry	-	-	#DIV/0!	-
5220 Radio Repairs & Maintenance	3,000.00	373.98	12.47%	1,199.47
5250 Bad Debt Expense Allowance	115,182.00	55,704.83	48.36%	109,589.83
5270 Penalty & Interest Expens	-	-	#DIV/0!	34.47
5280 Miscellaneous Expense	3,000.00	1,540.71	51.36%	2,141.47
5285 Promotional Expense	1,000.00	-	0.00%	740.50
5290 Credit Recovery Expense	3,800.00	774.71	20.39%	3,550.81
5126 GEMT Expenses	-	-	#DIV/0!	-
Training Expenses				
5310 Training Equipment	3,000.00	34.99	1.17%	-
5320 CPR Expenses	1,500.00	880.00	58.67%	2,675.89
5330 Instructor Training Expenses	2,000.00	82.10	4.11%	1,091.20
5331 Training Books & Support	-	-	#DIV/0!	79.62
5340 Guest Instructer Expense	1,000.00	-	0.00%	100.00
5360 Continuing Ed Travel - lodging, meals & mileage	4,000.00	-	0.00%	1,015.57
5361 Instructor Travel - lodging, meals & mileage	2,000.00	581.48	29.07%	317.00
5370 Continuing Ed Training Expenses	10,000.00	6,242.81	62.43%	10,473.91
5375 Paramedic Class Expense	10,000.00	4,087.37	40.87%	18,473.93
5376 EMT Class Expense	-	294.58	#DIV/0!	4,817.03
5380 General Training Expenses	2,000.00	44.60	2.23%	1,876.31
5385 Medical Director	412.00	-	0.00%	206.00
Capital Outlays				
1510 Building	-	16,679.50		
1511 2025-26 Bldg Expansion/Renovation	390,000.00	268,687.82	68.89%	316,924.38
1530 Ambulance Equipment over $2,000	172,000.00	-	0.00%	437,237.79
1540 Rescue Equipment over $2,000	40,000.00	2,036.40	5.09%	34,935.78
1550 Office Equipment over $2,000	15,000.00	6,619.00	44.13%	-
Total Ambulance Expenses	3,492,971.00	1,731,639.50	49.57%	3,425,360.21
Ambulance Net Surplus (Deficit)	**(358,939.00)**	**(148,171.95)**	**41.28%**	**61,598.60**

PAT Van Budget PAT Van Revenues	**2026 Proposed Annual Budget**	**Actual at 6/30/2026**	**% of Budget**	**2025 Actual**
4009 PAT Van Revenues	30,000.00	14,604.00	48.68%	28,439.75
PAT Van Expenses				
5009 PAT Van Wages	45,000.00	21,484.76	47.74%	42,631.74
5019 PAT Van Overtime	300.00	7.13	2.38%	26.67
5010 Payroll Taxes	3,300.00	1,644.13	49.82%	3,263.37
5129 Repairs/Maint	7,000.00	3,415.00	48.79%	5,093.70
5100 Fuel & Oil	4,000.00	1,872.19	46.80%	3,370.03
5119 Supplies/New Equipment	500.00	-	0.00%	85.08
5099 Advertising	100.00	-	0.00%	-
Capitol Outlays				
1569 Wheelchair Van & Equipment		10,618.00	#DIV/0!	
Total PAT Van Expenses	60,200.00	39,041.21	64.85%	54,470.59
Pat Van Net Surplus (Deficit)	**(30,200.00)**	**(24,437.21)**	**80.92%**	**(26,030.84)**

Agencywide Revenues	**3,164,032.00**	**1,598,071.55**	**50.51%**	**3,515,398.56**
Agencywide Expenses	**3,553,171.00**	**1,770,680.71**	**49.83%**	**3,479,830.80**
Agencywide Surplus (Deficit)	**(389,139.00)**	**(172,609.16)**	**44.36%**	**35,567.76**

Cash Balance at December 31, 2025	$ 2,271,730.76
Cash Balance at June 30, 2026	2,323,011.92
2026 Change in Cash Surplus (Deficit)	**$ 51,281.16**