

Nodaway County Ambulance District

103 W Carefree Dr Maryville, Mo 64468

February 11, 2026

Next meeting March 11, 2026

Agenda: Audit and insurances

Board Members Present:

Board Members Absent:

Statement: The use of the tape recorder is an aid for the recording secretary and is erased after the minutes are transcribed.

Introduction of Guests:

Presentation of Minutes:

Report from 140 Burlington Junction Rescue Squad:

Report from 141 Pickering/Hopkins Squad:

Report from 142 Ravenwood Rescue Squad:

Report from 143 Tri-C Rescue Squad:

Report from 136 Maryville Rescue Squad:

Presentation of Treasurer's Report:

Presentation of Bills to be paid:

Presentation of Revenue and Expense Report:

Director of Operations Report:

Business Coordinator/Accountant Report:

Training Manager's Report:

Employee Concerns

Medicaid/Medicare Adjustments:

Old Business:

New Business:

Closed meetings and closed records authorized when, exceptions: Employee evaluations. 610.021. Except to the extent disclosure is otherwise required by law; a public governmental body is authorized to close meetings, records, and votes, to the extent they relate to the following: (3) Hiring, firing, disciplining, or promoting of employees by a public governmental body when personal information about the employee is discussed or recorded. However, any votes on a final decision, when taken by a public governmental body, to hire, fire, promote or discipline an employee of a public governmental body shall be made available with a record of how each member voted to the public within seventy-two hours of the close of the meeting where such action occurs; provided, however, that any employee so affected shall be entitled to prompt notice of such decision during the seventy-two hour period before such decision is made available to the public. As used in this subdivision, the term "personal information" means information relating to the performance or merit of individual employees.

(13) Individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment, except that this exemption shall not apply to the names, positions, salaries and lengths of service of officers and employees of public agencies once they are employed as such, and the names of private sources donating or contributing money to the salary of a chancellor or president at all public colleges and universities in the state of Missouri and the amount of money contributed by the source;

(14) Records which are protected from disclosure by law; any other business that may come before the board.

(15) Adjournment:

Feb. 11, 2026

7:01 pm

Board Members Present: Snodderely, Shipps, Giesken, Sparks, Allen, Pine

Board members Absent:

Oath:

Elections:

Introduction of Guests

Presentation of Minutes: The minutes were presented to the board members. Allen made the motion to accept the minutes. Shipps seconded the motion. All approved.

Pine gave a report of the number of calls that Rescue Squads went on in 2025.

Report from 140 Burlington Junction Rescue Squad: 171

Report from 141 Hopkins/Pickering Rescue Squad: 86

Report from 142 Ravenwood Rescue Squad: 76

Report from 143 Tri-C Rescue Squad: 93

Report from 136 Maryville Rescue Squad: 356

Presentation of Treasurer's Report: Sparks went over the Treasures report.

Presentation of bills to be paid: The bills to be paid were presented. Allen made the motion to pay bills including Smith Construction, Sparks second the motion. All approved.

Revenue and Expenses: The report was presented to the board members. The monthly reconciliations were reviewed by the board. Schieffer presented a Modified Cash Accrual Report.

Director of Operations Report

Director of Operations Report

Date: February 11th, 2026

1. **Personnel Matters**
 - Closed meeting to be held regarding the evaluation of Lane Huitt and Brock Peterson.
2. **Tax Deposits**
 - **February Tax Deposits:** \$132,004.59
 - **Year-to-Date Sales Tax Deposits (January–February):** \$259,732.45
 - Comparison with prior years:
 - **2025:** \$265,187.02 → decrease of \$5,454.57 (-2.06%)
 - **2024:** \$252,448.99 → increase of \$7,283.46 (+2.89%)
3. **Staffing Needs**
 - Request to hire one additional EMT due to:
 - One EMT moving to Texas
 - Another EMT leaving EMS
4. **Events**

- **First Responder Banquet** scheduled for April 4th, 2026
- 5. **Grants & Funding**
 - **Senior Citizens Service Tax Fund Board:** granted \$15,000 for use with Pat Van in 2026
 - **MOSWIN Radio Grant:** payment received in full
- 6. **Building Update**
 - Cabinets and countertops have been installed
 - Appliances have been delivered
 - Electricians have finished and are waiting for final inspections
 - Started building deck and finished siding
 - a. **Waiting on**
 - HVAC to start on mini splits
 - Carpenters finish deck
 - Plumbers to finish fixtures
 - Justin and I will pour concrete patio in front of door.

7. **Non-Payment policy for PAT Van**

Non-Payment and Suspension of Services Policy for PAT Van.

Payment for (Patient Assist Transportation) PAT Van Services shall be made in accordance with the billing terms agreed upon by the nursing facility and PAT Van Services. Any account with an outstanding balance that remains unpaid for **ninety (90) days** from the original invoice date shall be deemed **delinquent**.

Upon an account becoming delinquent, **PAT Van Services shall immediately suspend all transportation services** to the nursing facility. The nursing facility shall no longer be permitted to schedule, request, or receive PAT Van Services until the delinquent balance is paid in full.

PAT Van Services reserves the right, at its sole discretion, to **terminate services** and to refuse future service to any nursing facility with a history of non-payment. Suspension or termination of services shall not relieve the nursing facility of its obligation to pay all outstanding balances owed. Sparks made a motion to accept the policy, Allen seconded. Motion passed.

8. **MIH Program**

- Sent a Letter of Intent to the Patterson Foundation for funding
- Justin will give an update

Justin and Jared will be traveling to another district Feb 24 to see their MIH program. There is a good possibility that we will get grant funds for startup. Justin and Jared will be starting the program and getting it running, hoping to start seeing patients before the end of the year. NCAD will be covering the northwest area of Region H and another district covering the southeast area of Region H. With this program there will be grant money for the rural areas.

BUSINESS COORDINATOR AND ACCOUNTING REPORT

February 11, 2026

JULIE

- Started renewal process with Iowa Medicaid. Medicare does send to them as secondary payers and we have to be enrolled to receive payments.
- We are down to only 2 UMR trips to be paid. One has been set to be paid and the other is being processed. This has come a long ways from the 20 some that we had waiting to be paid.

ALICE

- Processed Missouri Withholding on the Missouri Department of Revenue site for the first time – continuing communication with them regarding a negative current balance of \$9,525.10 that is displayed online for NCAD.
- Compared the difference between Basys credit card charges processed between 2024 and 2025. In 2024 \$184,189.76 was processed through credit card, in 2025 \$89,809.57 was processed – a difference of \$94,380.19. The Zelis payments that we went to only charged us \$2271.15 in 2025. We are receiving more insurance payments through ACH.
- Completed W-2s and 1099s for 2025.
- Dealt with discrepancies in our Delta Dental invoice compared to the quote received – fortunately for the employees the charges were less than originally quoted.
- Started working on 2025 year-end entries and reports necessary for annual audit.
- Processed and submitted the 941 quarterly report and the quarterly unemployment contribution & wage report.

Training Manager's Report February 2026

Paramedic Class: 36 classes into the year. Students are doing well academically. All requirements have been met to start clinicals. A couple of students have done clinicals at Mullock Health Care; all other clinicals will start in March.

COAEMSP site visit is scheduled for May 14-15, 2026. Kim is making all the preparations for that to go smoothly, with me assisting where needed.

Monthly Vent Scenarios for January is completed. Quarterly Competencies for the first quarter are a little over halfway done.

EMR Initial Class started Jan. 6; Morgan Wheeler and Mark Corson will be the lead instructors. Tuesday and Thursday evenings for 7 weeks. 10 students on the roster. Class will be completed February 19th.

Classes in the last month:

ESO Review

Monthly vent competencies

Quarterly Competencies

EMR Initial Class

62 BLS Cards Processed in January (Usually average about 200/year, strong start.)

Classes scheduled for the next 60 days:

Quarterly Competencies

EMR Initial Class

Monthly Vent Scenarios

Employee Concerns:

Medicaid/Medicare Adjustments:

Allen made the motion to approve the adjustments of 11,523.53, Shipps seconded the motion. All approved.

Allen made a motion for invoices to be sent to collections for \$ 11,803.12, Sparks seconded the motion. All approved.

Old Business: Discussed in Directors Report

New Business: Employee funds will be purchasing the tv's for the new addition.

Closed Meeting: Shipps made a motion to go into closed session. Pine second. Snodderley called for a vote, Shipps, yea, Giesken, yea, , Sparks, yea, Allen, yea, Pine, yea, Snodderely, yea. Motion passed.
Meeting closed at 8:24 pm.

Open Meeting: Shipps made a motion to go into open session. Sparks second. Snodderley called for a vote, Shipps, yea, Giesken, yea, , Sparks, yea, Allen, yea, Pine, yea, Snodderely, yea. Motion passed.

Opened session at 8:43 pm.

The evaluation for Lane Huitt and Brock Peterson was discussed.

Adjournment: Pine made the motion to adjourn, and Shipps seconded the motion. Snodderley called for a vote, Shipps, yea, Giesken, yea, , Sparks, yea, Allen, yea, Pine, yea, Snodderely, yea. Motion passed.

Adjournment at 8:44 pm Recorded by Julie Schmitz

Nodaway County Ambulance District

Signed: _____ Pat Giesken, Secretary of the Board of Directors

Nodaway County Ambulance District
2026 Revenue & Expense Budget
Modified Accrual Basis

Ambulance Budget				8.33%	Prior to Audit
GL Acct #	Account Description	2026 Proposed Annual Budget	Actual at 1/31/2026	% of Revised Budget	2025 Actual
Ambulance Revenues					
4000	Ambulance Revenues	1,620,000.00	136,947.26	8.45%	1,618,045.43
4001	Contractual Adjustment (Medicaid /Medicare)	(176,418.00)	(11,521.53)	6.53%	(187,647.77)
	Net Revenues	1,443,582.00	125,425.73	8.69%	1,430,397.66
4105	Sales Tax	1,485,000.00	130,986.57	8.82%	1,496,387.45
4150	Surtax	45,000.00	54,137.50	120.31%	57,133.12
4720	Interest Income	46,500.00	2,486.07	5.35%	72,581.89
4010	Bad Debt Recovery	12,000.00	1,056.87	8.81%	13,454.90
4300	FRA/GEMT Income	38,000.00	294.51	0.78%	11,019.47
4730	Miscellaneous Income	1,500.00	2.71	0.18%	2,768.39
4011 & 4012	EMT & Paramedic Class Revenue	10,950.00	-	0.00%	39,400.00
4380	CPR Revenue	1,500.00	110.00	7.33%	2,535.00
4390	EMR Class Revenue	-	1,200.00	#DIV/0!	-
4710	Sale Fixed Asset	-	-	#DIV/0!	2,500.00
4780	Grant Income	50,000.00	-	0.00%	168,660.16
	Total Revenues	3,134,032.00	315,699.96	10.07%	3,296,838.04
Ambulance Expenses					
5000	Ambulance Salaries & Wages	1,250,000.00	94,340.66	7.55%	1,213,206.25
5001	Overtime Wages	310,000.00	18,832.50	6.08%	292,872.21
5002	Attendance Pay for Board	-	600.00	#DIV/0!	-
5005	Health Insurance Payout/Retirement	28,980.00	3,218.96	11.11%	34,940.36
5008	Stipends	20,000.00	2,500.00	12.50%	14,837.50
	Training Wages				
5003	EMT Instruction Wages RT	-	-	#DIV/0!	2,375.72
5004	EMT Instruction Wages OT	-	-	#DIV/0!	895.44
5106	Paramedic Instruction Wages RT	18,000.00	2,050.53	11.39%	6,628.52
5107	Paramedic Instruction Wages OT	2,500.00	860.30	34.41%	1,202.05
5300	Instructor Training Wages RT & OT	2,500.00	-	0.00%	521.72
5301	Continuing Ed Instructor Wages RT & OT	5,000.00	-	0.00%	1,751.63
5302	First Responder Orig. Cert. Wages RT & OT	5,000.00	1,754.41	35.09%	921.86
5303	Continuing Ed Employee Wages	7,000.00	641.68	9.17%	6,529.84
5304	First Responder Refresher Wages	2,500.00	-	0.00%	1,089.12
5305	Mandatory Training Wages	3,500.00	-	0.00%	3,802.37
5010	Payroll FICA Taxes	124,984.00	9,251.36	7.40%	118,286.94
5015	Unemployment Taxes	-	-	#DIV/0!	-
	Fringe Benefits				
5006	MO LAGERS	125,000.00	9,013.82	7.21%	113,586.77
5020	Employee Benefits	281,000.00	19,911.22	7.09%	220,449.32
5040	Worker's Compensation	67,230.00	5,390.00	8.02%	51,237.00
5044	Accident/Sickness Insurance	4,000.00	3,553.00	88.83%	3,531.00
5041	Property Insurance	94,583.00	94,583.00	100.00%	100,199.00
5050	Rent/Lease	2,100.00	-	0.00%	1,960.61
5060	Legal and Accounting	20,000.00	-	0.00%	19,200.00
5065	Bank/Cr Card Processing Fees	8,000.00	515.77	6.45%	6,291.99
5070	Administrative Expense	20,000.00	20.74	0.10%	26,110.10
5080	Election Expense	3,500.00	-	0.00%	149.50
5090	Advertising Expense	500.00	-	0.00%	307.50
5100	Fuel & Oil	55,000.00	6,978.48	12.69%	37,139.01
5105	Dispatch Expense	-	-	#DIV/0!	-
5110	Repairs & Maintenance	45,000.00	14,019.97	31.16%	44,777.91
5115	Ambulance Supplies/Equip under \$2,000	25,000.00	304.06	1.22%	2,203.20
5117	Rescue Squad Supplies/Equip under \$2,000	10,000.00	-	0.00%	2,269.20
5120	Medical & Operating Supplies	60,000.00	2,804.50	4.67%	56,347.11

5130 Office Supplies Expense	15,000.00	686.65	4.58%	11,961.53
5131 Technical Support	50,000.00	31,734.37	63.47%	39,630.81
5132 Kitchen/Breakroom Supplies	1,500.00	115.39	7.69%	1,315.63
5135 Building Repair & Maint	15,000.00	7,184.11	47.89%	14,064.57
5140 Utilities	20,000.00	1,190.37	5.95%	14,637.22
5150 Telephone/Cell	10,000.00	796.34	7.96%	9,089.34
5180 Dues & Subscriptions	1,700.00	578.00	34.00%	1,559.40
5190 Laundry	-	-	#DIV/0!	-
5220 Radio Repairs & Maintenance	3,000.00	-	0.00%	1,199.47
5250 Bad Debt Expense Allowance	115,182.00	13,128.98	11.40%	135,961.32
5270 Penalty & Interest Expens	-	-	#DIV/0!	34.47
5280 Miscellaneous Expense	3,000.00	742.10	24.74%	2,141.47
5285 Promotional Expense	1,000.00	-	0.00%	740.50
5290 Credit Recovery Expense	3,800.00	297.16	7.82%	3,550.81
5126 GEMT Expenses	-	-	#DIV/0!	-
Training Expenses				
5310 Training Equipment	3,000.00	-	0.00%	-
5320 CPR Expenses	1,500.00	175.00	11.67%	2,675.89
5330 Instructor Training Expenses	2,000.00	-	0.00%	1,091.20
5331 Training Books & Support	-	-	#DIV/0!	79.62
5340 Guest Instructor Expense	1,000.00	-	0.00%	100.00
5360 Continuing Ed Travel - lodging, meals & mileage	4,000.00	-	0.00%	1,015.57
5361 Instructor Travel - lodging, meals & mileage	2,000.00	375.80	18.79%	317.00
5370 Continuing Ed Training Expenses	10,000.00	-	0.00%	10,473.91
5375 Paramedic Class Expense	10,000.00	462.41	4.62%	18,473.93
5376 EMT Class Expense	-	-	#DIV/0!	4,817.03
5380 General Training Expenses	2,000.00	-	0.00%	1,876.31
5385 Medical Director	412.00	-	0.00%	206.00
Capital Outlays				
1511 2025-26 Bldg Expansion/Renovation	390,000.00	58,259.28	14.94%	316,924.38
1530 Ambulance Equipment over \$2,000	172,000.00	-	0.00%	437,237.79
1540 Rescue Equipment over \$2,000	40,000.00	-	0.00%	34,935.78
1550 Office Equipment over \$2,000	15,000.00	-	0.00%	-
Total Ambulance Expenses	3,492,971.00	406,870.92	11.65%	3,451,731.70
Ambulance Net Surplus (Deficit)	(358,939.00)			(154,893.66)

PAT Van Budget	2026 Proposed Annual Budget	Actual at 1/31/2026	% of Budget	2025 Actual
PAT Van Revenues				
4009 PAT Van Revenues	30,000.00	2,920.00	9.73%	28,439.75
PAT Van Expenses				
5009 PAT Van Wages	45,000.00	3,607.93	8.02%	42,631.74
5019 PAT Van Overtime	300.00	-	0.00%	26.67
5010 Payroll Taxes	3,300.00	276.01	8.36%	3,263.37
5129 Repairs/Maint	7,000.00	-	0.00%	5,093.70
5100 Fuel & Oil	4,000.00	-	0.00%	3,370.03
5119 Supplies/New Equipment	500.00	-	0.00%	85.08
5099 Advertising	100.00	-	0.00%	-
Total PAT Van Expenses	60,200.00	3,883.94	6.45%	54,470.59
Pat Van Net Surplus (Deficit)	(30,200.00)	(963.94)	3.19%	(26,030.84)

Agencywide Revenues	3,164,032.00	318,619.96	10.07%	3,325,277.79
Agencywide Expenses	3,553,171.00	410,754.86	11.56%	3,506,202.29
Agencywide Surplus (Deficit)	(389,139.00)	(92,134.90)	23.68%	(180,924.50)

Cash Balance at December 31, 2025	\$ 2,271,730.76
Cash Balance at January 31, 2026	2,344,821.83
2026 Change in Cash Surplus (Deficit)	\$ 73,091.07