

Nodaway County Ambulance District
103 W Carefree Dr Maryville, Mo 64468

April 9,2025

Next meeting May 8 ,2025

Agenda:

Board Members Present:

Board Members Absent:

Statement: The use of the tape recorder is an aid for the recording secretary and is erased after the minutes are transcribed.

Introduction of Guests:

Presentation of Minutes:

Report from 140 Burlington Junction Rescue Squad:

Report from 141 Pickering/Hopkins Squad:

Report from 142 Ravenwood Rescue Squad:

Report from 143 Tri-C Rescue Squad:

Report from 136 Maryville Rescue Squad:

Presentation of Treasurer's Report:

Presentation of Bills to be paid:

Presentation of Revenue and Expense Report:

Director of Operations Report:

Business Coordinator/Accountant Report:

Training Manager's Report:

Employee Concerns

Medicaid/Medicare Adjustments:

Old Business:

New Business:

Closed meetings and closed records authorized when, exceptions: Employee evaluations. 610.021. Except to the extent disclosure is otherwise required by law; a public governmental body is authorized to close meetings, records, and votes, to the extent they relate to the following: (3) Hiring, firing, disciplining, or promoting of employees by a public governmental body when personal information about the employee is discussed or recorded. However, any votes on a final decision, when taken by a public governmental body, to hire, fire, promote or discipline an employee of a public governmental body shall be made available with a record of how each member voted to the public within seventy-two hours of the close of the meeting where such action occurs; provided, however, that any employee so affected shall be entitled to prompt notice of such decision during the seventy-two hour period before such decision is made available to the public. As used in this subdivision, the term "personal information" means information relating to the performance or merit of individual employees.

(13) Individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment, except that this exemption shall not apply to the names, positions, salaries and lengths of service of officers and employees of public agencies once they are employed as such, and the names of private sources donating or contributing money to the salary of a chancellor or president at all public colleges and universities in the state of Missouri and the amount of money contributed by the source;

(14) Records which are protected from disclosure by law; any other business that may come before the board.

(15) Adjournment:

April 9, 2025

7:32 PM

Board Members Present: HERB SNODDERLEY, MARY BETH SHIPPS, PAT GIESKEN, JACE PINE, RICK ALLEN, CARRIE SPARKS

Board members Absent:

Oath:

Elections:

Introduction of Guests

Presentation of Minutes: The minutes were presented to the board members. Sparks made the motion to accept the minutes. Allen seconded the motion. All approved.

Report from Burlington Junction Rescue Squad: The AEDs for Elmo, Parnell and Gilford have been ordered.

Report from Hopkins/Pickering Rescue Squad: none

Report from Ravenwood Rescue Squad: They have their new equipment.

Report from Tri-C Rescue Squad: none

Report from Maryville Rescue Squad: Tools are back in service and working fine

Presentation of Treasurer's Report: Sparks went over the Treasures report. There are some CD's coming due in May.

Presentation of bills to be paid: The bills to be paid were presented. Allen made the motion to pay bills and Sparks second the motion. All approved

Revenue and Expenses: The report was presented to the board members. The monthly reconciliations were reviewed by the board. Schieffer presented a Modified Cash Accrual Report.

Director of Operations Report

Director of Operations Report
April 9th, 2025

1. Closed meeting. John Maxwell, Brittany Drummond & Julie Schmitz Evaluations.
2. April Tax Deposits: **\$100,630.37**. January through April year to date sales tax deposits: **\$490,778.33** That's (\$2,925.12) less than the same period of 2024 (\$493,703.45). For a decrease of **-0.59248%** and \$13,254.01 more than in 2023 (\$477,524.32) for an increase of **2.77557%**.
3. Grant update: Received an email from Missouri Department of Public Safety about all FEMA grants have been suspended. This does not affect our radio grant.
- 4.
5. Conflict Policy renewal. Forms for this were signed and stamped.
6. Annual retainer for attorney. Forms for this were signed and stamped.

7. Work comp renewal.

Work comp deductible

This risk is eligible for a deductible, and deductibles options are based on premium and fiscal responsibility. Deductibles are reported net.

The deductible applies per accident- per occurrence.

For disease, the deductible applies per employee.

This policy is eligible for the following deductible options:

\$1,000/\$2,000/\$2,500/\$5,000

Going to contact our provider for Work Comp on quotes for deductibles of \$1,000, 2,000, 2,000, 2,000, 2,500 and 3,000.

8. Dan Noland EMT-P will retire, his last day will be May 29th.

Will interview a PRN EMT on Thursday and will interview a paramedic for a full-time position on Tuesday of next week.

9. New training manger has been chosen, Patric Greife will take over and will work 50% of the time as the TM and 50% of the time as a street medic.

BUSINESS COORDINATOR AND ACCOUNTING REPORT

April 9, 2025

JULIE

- Having had some training with ESO, there are several items that look like they would be time savers. Looking forward to more training with Tina Backman.
- Worked with our New Medicaid contact. We worked out several things. Will have more trips to ask her about some payments. Medicaid made several adjustments in past payments; in the end we received more money, but it was a mess to figure out.
- Set up some of Alice's recertification classes for her CAC (Certified Ambulance Coder).
-

ALICE

- Completed quarterly Unemployment Contribution and Wage Report and 941 Employer's Federal Tax Return for Jan-Mar 2025.
- Arranged and joined ESO Online Training with Julie, Jared and Justin. The first sessions covered were System Review & General Ticket Overview and Claims Setup & Billing Schedule. Working with Tina Backman of ESO to customize our Patient Invoice, Patient Statement and Final Notice Letter. Next session scheduled for April 24, 2025.
- Worked with Parkdale Nursing Homes and Maryville Living Center to get current with amounts owed from back to July 2024 and September 2024 consecutively .
- Established setup in Waystar with Julie's assistance.
- Met with new Aflac rep, Heather Bennett and set up new deductions for employee Aflac starting April 1, 2025.
- Sent reminder to Johnna Beemer to get us quotes for short and long-term disability.

Training Manager Report

Other trainers are coming in and helping with EMT students. EMT students will be taking part of their tests very soon.

Employee Concerns: Last meeting the day of our June meeting was postponed due to some of us being gone on training the first week of June. We set it up for 6-18-25. Needed more time to get everything ready. We now have a training on June 18. Would like to change that again. After much discussion, Pine made a motion to move the meeting to June 12, 2025 and give us the flexibility of paying bills before that date. Shipps seconded the motion.

Medicaid/Medicare Adjustments: Allen made the motion to approve the adjustments of \$9,493.74, Shipps seconded the motion. All approved.

Allen made a motion for invoices to be sent to collections for \$3,130.27. Shipps seconded the motion. All approved.

Old Business:

New Business: The NCAD 50th Anniversary is in April. Looking to do a news story, open house. Planning to have the open house April 30, 2025, 5:30 to 7:30. Pine will take the lead on this event.

Closed Meeting: Shipps made a motion to go into closed session. Sparks second the motion. Snodderley called for a vote, Shipps, yea, Giesken, yea, Pine, yea, Allen, yea, Sparks, yea, Snodderley, yea Motion carried.

Closed at 9:53pm.

Open Meeting: Shipps made a motion to go into open meeting, Sparks second the motion. Snodderley called for a vote, Shipps, yea, Giesken, yea, Pine, yea, Allen, yea, Sparks, yea, Snodderley, yea Motion carried.

Open at 9:53 pm. The evaluations were discussed.

Adjournment: Shipps made the motion to adjourn, and Pine seconded the motion. Snodderley called for a vote. Shipps, yea, Giesken, yea, Pine, yea, Allen, yea Sparks, yea, Snodderley, yea Motion carried.

Adjournment at 9:56 pm

Recorded by Julie Schmitz

Nodaway County Ambulance District Signed: _____ Pat Giesken,
Secretary of the Board of Directors

Nodaway County Ambulance District
2025 Revenue & Expense Budget
Modified Accrual Basis

Ambulance Budget		2025 Proposed	Actual at		
GL Acct #	Account Description	Annual Budget	3/31//2025	% of Budget	2024 Actual
Ambulance Revenues					
4000	Ambulance Revenues	1,600,000.00	430,876.78	26.93%	1,603,593.51
4001	Contractual Adjustment (Medicaid /Medicare)	(162,000.00)	(32,695.93)	20.18%	162,078.53
	Net Revenues	1,438,000.00	398,180.85	27.69%	1,441,514.98
4105	Sales Tax	1,500,000.00	389,847.96	25.99%	1,471,967.78
4150	Surtax	48,000.00	45,210.25	94.19%	48,575.22
4720	Interest Income	50,000.00	25,749.69	51.50%	72,104.87
4010	Bad Debt Recovery	10,000.00	1,847.07	18.47%	12,878.03
4300	FRA/GEMT Income	30,000.00	2,657.53	8.86%	32,351.63
4730	Miscellaneous Income	1,500.00	2,219.10	147.94%	1,879.78
4011 & 4012	EMT & Paramedic Class Revenue	60,000.00	4,450.00	7.42%	6,400.00
4380	CPR Revenue	1,000.00	540.00	54.00%	685.00
4710	Sale Fixed Assets	-	2,500.00	#DIV/0!	6,300.00
4780	Grant Income	153,948.00	99,948.14	64.92%	139,573.86
	Total Revenues	3,292,448.00	973,150.59	29.56%	3,234,231.15
Ambulance Expenses					
5000	Ambulance Salaries & Wages	1,220,804.00	278,285.22	22.80%	1,026,889.71
5001	Overtime Wages	250,000.00	68,851.00	27.54%	231,927.49
5005	Health Insurance Payout/Retirement	37,944.00	10,078.95	26.56%	31,795.12
5008	Stipends	20,000.00	4,287.50	21.44%	67,454.00
	Training Wages				
5003	EMT Instruction Wages RT	4,750.00	1,310.40	27.59%	-
5004	EMT Instruction Wages OT	2,250.00	895.44	39.80%	-
5106	Paramedic Instruction Wages RT	4,500.00	-	0.00%	5,543.17
5107	Paramedic Instruction Wages OT	9,500.00	-	0.00%	13,581.62
5300	Instructor Training Wages RT & OT	1,000.00	-	0.00%	815.26
5301	Continuing Ed Instructor Wages RT & OT	3,000.00	996.34	33.21%	2,566.40
5302	First Responder Orig. Cert. Wages RT & OT	4,500.00	55.91	1.24%	5,061.76
5303	Continuing Ed Employee Wages	10,000.00	960.94	9.61%	5,825.18
5304	First Responder Refresher Wages	2,200.00	-	0.00%	2,064.81
5305	Mandatory Training Wages	3,000.00	746.38	24.88%	2,994.70
5010	Payroll FICA Taxes	120,369.00	27,597.60	22.93%	108,636.83
5015	Unemployment Taxes	-	-	#DIV/0!	-
	Fringe Benefits				
5006	MO LAGERS	124,322.00	25,268.94	20.33%	420,128.48
5020	Employee Benefits	221,500.00	52,477.85	23.69%	194,201.10
5040	Worker's Compensation	51,164.00	13,176.00	25.75%	44,877.00
5044	Accident/Sickness Insurance	3,531.00	3,531.00	100.00%	3,519.66
5041	Property Insurance	100,199.00	100,199.00	100.00%	89,323.00
5050	Rent/Lease	2,100.00	-	0.00%	1,960.00
5060	Legal and Accounting	20,000.00	950.00	4.75%	15,980.00
5065	Processing Fees (New)	10,000.00	1,391.30	13.91%	10,557.46
5070	Administrative Expense	18,000.00	5,964.74	33.14%	9,251.44
5080	Election Expense	3,500.00	-	0.00%	109.00
5090	Advertising Expense	500.00	-	0.00%	45.69
5100	Fuel & Oil	60,000.00	12,722.46	21.20%	44,423.52
5105	Dispatch Expense	-	-	#DIV/0!	79,568.00
5110	Repairs & Maintenance	35,000.00	19,195.38	54.84%	27,782.30
5115	Ambulance Supplies/Equip under \$2,000	25,000.00	2,203.20	8.81%	3,723.10
5117	Rescue Squad Supplies/Equip under \$2,000	10,000.00	-	0.00%	1,665.00
5120	Medical & Operating Supplies	75,000.00	22,856.54	30.48%	59,622.66
5130	Office Supplies Expense	16,000.00	2,668.80	16.68%	13,038.40
5131	Technical Support	40,000.00	23,895.14	59.74%	41,980.09

5132 Kitchen/Breakroom Supplies	1,000.00	333.45	33.35%	1,008.25
5135 Building Repair & Maint	19,000.00	2,046.34	10.77%	21,765.35
5140 Utilities	22,000.00	4,195.68	19.07%	20,021.66
5150 Telephone/Cell	10,000.00	2,430.62	24.31%	7,922.51
5180 Dues & Subscriptions	1,600.00	1,078.00	67.38%	1,287.00
5190 Laundry	-	-	#DIV/0!	-
5220 Radio Repairs & Maintenance	5,000.00	646.85	12.94%	2,998.00
5250 Bad Debt Expense Allowance	158,000.00	53,479.43	33.85%	158,640.17
5280 Miscellaneous Expense	5,000.00	467.67	9.35%	2,164.67
5285 Promotional Expense	1,000.00	-	0.00%	-
5290 Credit Recovery Expense	3,000.00	472.88	15.76%	2,707.68
5126 GEMT Expenses	-	-	#DIV/0!	3,521.19
Training Expenses				
5310 Training Equipment Maintenance	5,000.00	-	0.00%	-
5320 Training Supplies	2,500.00	124.50	4.98%	1,536.93
5330 Instructor's Tuition/Books	600.00	41.20	6.87%	450.00
5331 Training Books & Support	1,000.00	-	0.00%	-
5340 Guest Instructor Expense	2,000.00	-	0.00%	613.98
5360 Training Lodging & Meals	1,000.00	505.30	50.53%	544.72
5361 Instructor's Training Mileage	-	-	#DIV/0!	-
5370 CE Employee Course	15,000.00	75.00	0.50%	13,820.61
5375 Paramedic Class Expense	10,000.00	46.91	0.47%	5,441.77
5376 EMT Class Expense	10,000.00	1,530.22	15.30%	825.53
5380 Training Miscellaneous	2,000.00	752.36	37.62%	1,480.14
5385 Medical Director	300.00	-	0.00%	206.00
Capital Outlays				
1530 Ambulance Equipment over \$2,000	397,948.00	180,671.02	45.40%	47,263.39
1540 Rescue Equipment over \$2,000	50,000.00	26,348.00	52.70%	49,567.60
1550 Office Equipment over \$2,000	-	-	#DIV/0!	18,538.99
Total Ambulance Expenses	3,232,581.00	955,811.46	29.57%	2,929,238.09
Ambulance Net Surplus (Deficit)	59,867.00	17,339.13	28.96%	304,993.06

PAT Van Budget	2025 Proposed Annual Budget	Actual at 3/31//2025	% of Budget	2024 Actual
PAT Van Revenues				
4009 PAT Van Revenues	35,000.00	7,318.50	20.91%	38,660.95
PAT Van Expenses				
5009 PAT Van Wages	42,000.00	9,466.32	22.54%	41,694.42
5019 PAT Van Overtime	300.00	6.67	2.22%	209.78
5010 Payroll Taxes	3,236.00	724.68	22.39%	3,205.67
5129 Repairs/Maint	7,000.00	2,504.49	35.78%	4,005.00
5100 Fuel & Oil	5,000.00	303.01	6.06%	4,469.50
5119 Supplies/New Equipment	500.00	85.08	17.02%	-
5099 Advertising	100.00	-	0.00%	-
Total PAT Van Expenses	58,136.00	13,090.25	22.52%	53,584.37
Pat Van Net Surplus (Deficit)	(23,136.00)	(5,771.75)	24.95%	(14,923.42)

Agencywide Revenues	3,327,448.00	980,469.09	29.47%	3,272,892.10
Agencywide Expenses	3,290,717.00	968,901.71	29.44%	2,982,822.46
Agencywide Surplus (Deficit)	36,731.00	11,567.38	31.49%	290,069.64

Cash Balance at December 31, 2024	\$ 2,593,355.51
Cash Balance at March 31, 2025	2,470,178.25
2025 Change in Cash Surplus (Deficit)	\$ (123,177.26)