

Nodaway County Ambulance District

103 W Carefree Dr Maryville, Mo 64468

January 14, 2026

DRAFT AGENDA

Next meeting February 11, 2026

Agenda: Audit and insurances

Board Members Present:

Board Members Absent:

Statement: The use of the tape recorder is an aid for the recording secretary and is erased after the minutes are transcribed.

Introduction of Guests:

Presentation of Minutes:

Report from 140 Burlington Junction Rescue Squad:

Report from 141 Pickering/Hopkins Squad:

Report from 142 Ravenwood Rescue Squad:

Report from 143 Tri-C Rescue Squad:

Report from 136 Maryville Rescue Squad:

Presentation of Treasurer's Report:

Presentation of Bills to be paid:

Presentation of Revenue and Expense Report:

Director of Operations Report:

Business Coordinator/Accountant Report:

Training Manager's Report:

Employee Concerns

Medicaid/Medicare Adjustments:

Old Business:

New Business:

Closed meetings and closed records authorized when, exceptions: Employee evaluations. 610.021. Except to the extent disclosure is otherwise required by law; a public governmental body is authorized to close meetings, records, and votes, to the extent they relate to the following: (3) Hiring, firing, disciplining, or promoting of employees by a public governmental body when personal information about the employee is discussed or recorded. However, any votes on a final decision, when taken by a public governmental body, to hire, fire, promote or discipline an employee of a public governmental body shall be made available with a record of how each member voted to the public within seventy-two hours of the close of the meeting where such action occurs; provided, however, that any employee so affected shall be entitled to prompt notice of such decision during the seventy-two hour period before such decision is made available to the public. As used in this subdivision, the term "personal information" means information relating to the performance or merit of individual employees.

(13) Individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment, except that this exemption shall not apply to the names, positions, salaries and lengths of service of officers and employees of public agencies once they are employed as such, and the names of private sources donating or contributing money to the salary of a chancellor or president at all public colleges and universities in the state of Missouri and the amount of money contributed by the source;

(14) Records which are protected from disclosure by law; any other business that may come before the board.

(15) Adjournment:

DRAFT MINUTES

Jan. 14, 2026
7:00 pm

Board Members Present: Snodderely, Shipps, Giesken, Pine, Allen, Sparks

Board members Absent:

Oath:

Elections:

Introduction of Guests

Presentation of Minutes: The minutes were presented to the board members. Allen made the motion to accept the minutes. Shipps seconded the motion. All approved.

Report from Burlington Junction Rescue Squad: none

Report from Hopkins/Pickering Rescue Squad: none

Report from Ravenwood Rescue Squad: none.

Report from Tri-C Rescue Squad: none.

Report from Maryville Rescue Squad: Check engine light coming back on.

Presentation of Treasurer's Report: Sparks went over the Treasures report. CD coming due in February to be rolled over into the Money Market Account.

Presentation of bills to be paid: The bills to be paid were presented. Allen made the motion to pay bills and Pine second the motion. All approved.

Revenue and Expenses: The report was presented to the board members. The monthly reconciliations were reviewed by the board. Schieffer presented a Modified Cash Accrual Report.

Director of Operations Report

Director of Operations Report
January 14th, 2026

1. Closed Meeting, Evaluation Leland Lane and Kari Taylor, and EMT going on short term disability.
2. January Sales Tax Deposits: **\$127,727,86** January through January 2025 year to date sales tax deposits: **\$127,727,86** That is \$7,997.03 more than the same period of 2025. For an increase of **6.6791736%**. But \$185.38 less than 2024 for a decrease of -0.14492%.
3. At the first meeting of the year we discuss raises. Attached is my proposal. After much discussion, Allen made a motion to approve presented proposal. Shipps second the motion. All approved.
4. The new ambulance will be picked up this Thursday Jan. 15th, it was ready at the beginning of the week, but we were too busy to go get it.

5. Justin and I have started the mandatory EMS administrator training. It is online for 1.5hrs twice a week.
6. Building update: Flooring is down, trim is on and painted, Plumbing fixtures have started, hopefully the cabinets will be installed at the end of the month, siding has started today Monday the 12th. Once we are able to move into the building Jeff plans to make the current 2 bedrooms into 3 and getting the new server room done. The plan will then move Julie, Alice, and myself into those rooms while the remodel of the other space is completed.
7. Only had 2 sign up for the election, Herb Snodderly for District 3, and Carrie Sparks for District 6, we will not have to have an election, I have turned everything into County Clerk.
8. Pat Van 607, down 146 from last year, Knights 69 calls and after hours ran 27.
9. Senior Citizens Board meeting set for January 15th, received \$15,000 last year, Justin and I will be getting the ambulance that day so Julie will attend the meeting, she has been with me the last 2 years.
10. There is a CD due with Edward Jones on 2/2/2026 for \$212,000.00

11.

As of 12/31/2025	2024	2025
total call for service	2687	2640
transfers	689	629
total transports	2053	1841
non emergencies (Destination not a Hospital)	61	65
treat no transport	339	382
cancelled prior to arrival	141	205

12. Old Business: Tabled item from last meeting will be discussed in closed session.

In addition to Health Insurance for full time employees, the district extends to volunteers, Board Members and members of their immediate families that are not excluded by RMSO 190.060 (10) , who is less than twenty-three years of age, who is not married, not employed on a full-time basis, not maintaining a separate residence except for full-time students in an accredited school or institution of higher learning, and who is dependent on parents or guardians for at least fifty percent of his or her support, offer a Supplemental Ambulance Benefit that utilize Nodaway County Ambulance District's services. The district agrees to accept insurance assignment on services provided to employees. In order for this Squad members to be eligible for this benefit they must be current in all training, drivers' class, The refresher class, and CPR.

13. MIH/CP update, Dr. Symonds will support the program. Assistant Director Donovan reported that there are 7 Paramedics that are interested in doing the training for a Community Paramedic. We will probably start with 2 to begin with and see how the program goes. Will do interviews for the 2 positions. McQueen and Donovan will be traveling soon to Potosi Missouri to see how they are running their Community Paramedic Program. They have been doing the program for approximately 10 years. The classes will be done online through Adair County, then will do their clinicals.

14. PAT Van head gasket out Delbert quoted \$6,000 to get it fixed
16. We have meet with Paula from NWMSU about having a student here for work study, we have the contract signed and will advertise the position in a couple of weeks. Wage will be \$15 an hour, the work study will cover 75% of the wage and cover work compensation.

BUSINESS COORDINATOR AND ACCOUNTING REPORT

January 14, 2026

JULIE

- Will be presenting to the Senior board on 1/15/26 our request for senior funds.
- There are 6 remaining UMR claims left and some of those are from other companies other than Kawasaki.

ALICE

- Completed spreadsheet summarizing all Aflac and Dental/Vision employee deductions for 2026 and updated payroll deductions in Sage.
- Continuing to Consult with Missouri Department of Revenue – attempting to pay our Missouri Withholding Tax online – still not complete.
- Completed final steps to receive new Notary beginning January 16, 2026.
- Created Job Description for Work Study person – and met with Paula McClain, from NWMSU along with Jared and Julie to move the process along.
- Generated spreadsheet to calculate Over-time for each employee to put on their W-2 for 2025 tax deduction.

After the discussion of presenting request to senior board for funding entire cost of the pat van, there was discussion on the amount of money that some facilities are owing us in pat van transports. Pine made a motion do a policy stating if facilities have trips for pat van that are 6 months or older, that we stop all transports until they are paid for. It was also discussed that we charge trips over 60 days, \$25.00 a trip each month as a late fee. Shipp second. All approved.

Schieffer added that Judy Martin, our auditor, has informed us that Harden, Cummins, Moss & Miller has been purchased by another company. Judy will be working with them for several more months and will be assisting in the first audit by the new company. Judy Martin will then be retiring.

Training Manager's Report

January 2026

- Paramedic Class: 23 classes into the year. We completed our first of 3 class segments, EMS 101. Students are all doing well academically. We have been in contact with all of our clinical sites to make sure we are ready to go when we start clinicals in March. ACLS class was completed today
-
- Monthly Vent Scenarios and Quarterly Competencies started January 1. First quarter flyer is up on the board. We have approximately half of the full time personnel and a couple of part time checked off in the first 2 weeks.
-
- EMR Initial Class started Jan. 6; Morgan Wheeler and Mark Corson will be the lead instructors. Tuesday and Thursday evenings for 7 weeks. 10 students on the roster.
-
- **Classes in the last month:**

Classes scheduled for the next 60 days:

- ACLS Renewal- 8 Students
- Monthly vent competencies
- Quarterly Competencies
- EMR Initial Class
-
- **2025 End of Year Report** (Information tracked as of May 1, 2025)
- ACLS- 8
- BLS- 124
- Heartsaver- 118
- (January 1-December 31) CEU Classes- 25 Students-203

Quarterly Competencies

EMR Initial Class

Monthly Vent Scenarios

Employee Concerns:

Medicaid/Medicare Adjustments:

Allen made the motion to approve the adjustments of 16,947.15, Shipps seconded the motion. All approved. Allen made a motion for invoices to be sent to collections for \$ 17,742.52, Sparks seconded the motion. All approved.

Old Business: Discussed in Directors Report

New Business: McQueen has made a list of all furniture and appliances that are needed for the new additions. Getting quotes from places for these.

Closed Meeting: Allen made a motion to go into closed session. Sparks second. Snodderley called for a vote, Shipps, yea, Giesken, yea, Pine, yea, Allen, yea, Sparks, yea, Snodderely, yea. Motion passed.

Meeting closed at 9:05 pm.

Open Meeting: Allen made a motion to go into open session. Pine second. Snodderley called for a vote, Shipps, yea, Giesken, yea, Pine, yea, Allen, yea, Sparks, yea, Snodderely, yea. Motion passed

Opened session at 9:22 pm.

The evaluation for Leland Land and Kari Taylor was discussed.

Pt invoice was discussed and declined.

Adjournment: Allen made the motion to adjourn, and Pine seconded the motion. Snodderley called for a vote. Shipps, yea, Giesken, yea, Pine, yea, Allen, yea, Sparks, yea, Snodderely, yea. Motion passed.

Adjournment at 9:27 pm Recorded by Julie Schmitz

Nodaway County Ambulance District

Signed: _____ Pat Giesken, Secretary of the Board of Directors

Nodaway County Ambulance District

2025 Revenue & Expense Budget

Modified Accrual Basis

Ambulance Budget GL Acct #	Account Description	2025 Proposed Annual Budget	2025 Revised Budget	Actual at 12/31/2025	% of Revised Budget	After Audit
						2024 Actual
Ambulance Revenues						
4000 Ambulance Revenues		1,600,000.00	1,624,034.00	1,618,045.43	99.63%	1,603,471.49
4001 Contractual Adjustment (Medicaid /Medicare)		(162,000.00)	(186,219.00)	(187,647.77)	100.77%	162,078.53
	Net Revenues	1,438,000.00	1,437,815.00	1,430,397.66	99.48%	1,441,392.96
4105 Sales Tax		1,500,000.00	1,484,960.00	1,485,131.71	100.01%	1,471,967.78
4150 Surtax		48,000.00	48,000.00	47,326.63	98.60%	48,575.22
4720 Interest Income		50,000.00	76,960.00	77,641.24	100.89%	72,104.87
4010 Bad Debt Recovery		10,000.00	13,720.00	13,454.90	98.07%	12,878.03
4300 FRA/GEMT Income		30,000.00	41,411.00	11,019.47	26.61%	62,459.69
4730 Miscellaneous Income		1,500.00	2,986.00	2,744.49	91.91%	2,161.18
4011 & 4012 EMT & Paramedic Class Revenue		60,000.00	39,150.00	39,400.00	100.64%	6,400.00
4380 CPR Revenue		1,000.00	2,845.00	2,535.00	89.10%	685.00
4710 Sale Fixed Assets		-	2,500.00	2,500.00	100.00%	6,300.00
4780 Grant Income		153,948.00	168,660.00	168,660.16	100.00%	139,573.86
	Total Revenues	3,292,448.00	3,319,007.00	3,280,811.26	98.85%	3,264,498.59
Ambulance Expenses						
5000 Ambulance Salaries & Wages		1,220,804.00	1,208,500.00	1,213,206.25	100.39%	1,026,889.71
5001 Overtime Wages		250,000.00	300,532.00	292,872.21	97.45%	231,927.49
5005 Health Insurance Payout/Retirement		37,944.00	34,940.00	34,940.36	100.00%	31,795.12
5008 Stipends		20,000.00	15,530.00	14,837.50	95.54%	67,454.00
Training Wages						
5003 EMT Instruction Wages RT		4,750.00	2,376.00	2,375.72	99.99%	-
5004 EMT Instruction Wages OT		2,250.00	896.00	895.44	99.94%	-
5106 Paramedic Instruction Wages RT		4,500.00	8,500.00	6,628.52	77.98%	5,543.17
5107 Paramedic Instruction Wages OT		9,500.00	3,000.00	1,202.05	40.07%	13,581.62
5300 Instructor Training Wages RT & OT		1,000.00	1,000.00	521.72	52.17%	815.26
5301 Continuing Ed Instructor Wages RT & OT		3,000.00	3,000.00	1,751.63	58.39%	2,566.40
5302 First Responder Orig. Cert. Wages RT & OT		4,500.00	3,500.00	921.86	26.34%	5,061.76
5303 Continuing Ed Employee Wages		10,000.00	7,000.00	6,529.84	93.28%	5,825.18
5304 First Responder Refresher Wages		2,200.00	2,200.00	1,089.12	49.51%	2,064.81
5305 Mandatory Training Wages		3,000.00	3,600.00	3,802.37	105.62%	2,994.70
5010 Payroll FICA Taxes		120,369.00	118,901.00	118,286.94	99.48%	108,636.83
5015 Unemployment Taxes		-	-	-	#DIV/0!	-
Fringe Benefits						
5006 MO LAGERS		124,322.00	113,610.00	113,586.77	99.98%	420,128.48
5020 Employee Benefits		221,500.00	216,724.00	221,097.32	102.02%	194,201.10
5040 Worker's Compensation		51,164.00	51,237.00	51,237.00	100.00%	44,877.00
5044 Accident/Sickness Insurance		3,531.00	3,531.00	3,531.00	100.00%	3,519.66
5041 Property Insurance		100,199.00	100,199.00	100,199.00	100.00%	89,323.00
5050 Rent/Lease		2,100.00	1,960.00	1,960.61	100.03%	1,960.00
5060 Legal and Accounting		20,000.00	19,200.00	19,200.00	100.00%	15,980.00
5065 Processing Fees (New)		10,000.00	6,233.00	6,291.99	100.95%	10,557.46
5070 Administrative Expense		18,000.00	25,087.00	26,110.10	104.08%	9,251.44
5080 Election Expense		3,500.00	150.00	149.50	99.67%	109.00
5090 Advertising Expense		500.00	308.00	307.50	99.84%	45.69
5100 Fuel & Oil		60,000.00	43,955.00	37,139.01	84.49%	44,423.52
5105 Dispatch Expense		-	-	-	#DIV/0!	79,568.00
5110 Repairs & Maintenance		35,000.00	42,063.00	40,659.47	96.66%	27,782.30
5115 Ambulance Supplies/Equip under \$2,000		25,000.00	3,000.00	2,203.20	73.44%	3,723.10
5117 Rescue Squad Supplies/Equip under \$2,000		10,000.00	1,000.00	544.20	54.42%	1,665.00
5120 Medical & Operating Supplies		75,000.00	55,928.00	56,347.11	100.75%	59,622.66
5130 Office Supplies Expense		16,000.00	12,180.00	11,961.53	98.21%	13,038.40
5131 Technical Support		40,000.00	43,770.00	41,162.30	94.04%	41,980.09
5132 Kitchen/Breakroom Supplies		1,000.00	1,159.00	1,315.63	113.51%	1,008.25
5135 Building Repair & Maint		19,000.00	19,500.00	14,064.57	72.13%	21,765.35
5140 Utilities		22,000.00	16,000.00	14,637.22	91.48%	20,021.66
5150 Telephone/Cell		10,000.00	9,500.00	9,089.34	95.68%	7,922.51
5180 Dues & Subscriptions		1,600.00	1,700.00	1,559.40	91.73%	1,287.00
5190 Laundry		-	-	-	#DIV/0!	-
5220 Radio Repairs & Maintenance		5,000.00	3,000.00	2,924.47	97.48%	2,998.00
5250 Bad Debt Expense Allowance		158,000.00	138,588.00	135,961.32	98.10%	120,986.99

5270 Penalty & Interest Expense		50.00	34.47	68.94%	
5280 Miscellaneous Expense	5,000.00	2,100.00	2,155.67	102.65%	2,164.67
5285 Promotional Expense	1,000.00	1,000.00	740.50	74.05%	-
5290 Credit Recovery Expense	3,000.00	3,650.00	3,550.81	97.28%	2,707.68
5126 GEMT Expenses	-	-	-	#DIV/0!	3,521.19
Training Expenses					
5310 Training Equipment Maintenance	5,000.00	-	-	#DIV/0!	-
5320 Training Supplies	2,500.00	1,500.00	2,675.89	178.39%	1,536.93
5330 Instructor's Tuition/Books	600.00	1,310.00	1,091.20	83.30%	450.00
5331 Training Books & Support	1,000.00	100.00	79.62	79.62%	-
5340 Guest Instructor Expense	2,000.00	1,000.00	100.00	10.00%	613.98
5360 Training Lodging & Meals	1,000.00	1,200.00	1,015.57	84.63%	544.72
5361 Instructor's Training Mileage	-	500.00	317.00	63.40%	-
5370 CE Employee Course	15,000.00	11,000.00	10,473.91	95.22%	13,820.61
5375 Paramedic Class Expense	10,000.00	20,120.00	18,473.93	91.82%	5,441.77
5376 EMT Class Expense	10,000.00	5,000.00	4,817.03	96.34%	825.53
5380 Training Miscellaneous	2,000.00	2,050.00	1,876.31	91.53%	1,480.14
5385 Medical Director	300.00	300.00	206.00	68.67%	206.00
Capital Outlays					
1511 2025-26 Bldg Expansion/Renovation	-	330,000.00	316,924.38	96.04%	-
1530 Ambulance Equipment over \$2,000	397,948.00	435,260.00	437,237.79	100.45%	47,263.39
1540 Rescue Equipment over \$2,000	50,000.00	40,000.00	34,935.78	87.34%	49,567.60
1550 Office Equipment over \$2,000	-	-	-	#DIV/0!	18,538.99
Total Ambulance Expenses	3,232,581.00	3,499,197.00	3,449,806.95	98.59%	2,891,584.91
Ambulance Net Surplus (Deficit)	59,867.00	(180,190.00)	(168,995.69)	-282.29%	372,913.68

PAT Van Budget	2025 Proposed Annual Budget	2025 Revised Budget	Actual at 12/31/2025	% of Budget	2024 Actual
PAT Van Revenues					
4009 PAT Van Revenues	35,000.00	27,923.00	28,439.75	101.85%	38,660.95
PAT Van Expenses					
5009 PAT Van Wages	42,000.00	42,570.00	42,631.74	100.15%	41,694.42
5019 PAT Van Overtime	300.00	50.00	26.67	53.34%	209.78
5010 Payroll Taxes	3,236.00	3,260.00	3,263.37	100.10%	3,205.67
5129 Repairs/Maint	7,000.00	5,330.00	5,093.70	95.57%	4,005.00
5100 Fuel & Oil	5,000.00	3,500.00	3,370.03	96.29%	4,469.50
5119 Supplies/Small Equipment	500.00	100.00	85.08	85.08%	-
5099 Advertising	100.00	-	-	#DIV/0!	-
Total PAT Van Expenses	58,136.00	54,810.00	54,470.59	99.38%	53,584.37
Pat Van Net Surplus (Deficit)	(23,136.00)	(26,887.00)	(26,030.84)	96.82%	(14,923.42)

Agencywide Revenues	3,327,448.00	3,346,930.00	3,309,251.01	98.87%	3,303,159.54
Agencywide Expenses	3,290,717.00	3,554,007.00	3,504,277.54	98.60%	2,945,169.28
Agencywide Surplus (Deficit)	36,731.00	(207,077.00)	(195,026.53)	94.18%	357,990.26

Cash Balance at December 31, 2024	\$ 2,593,355.51
Cash Balance at December 31, 2025	2,271,467.80
2025 Change in Cash Surplus (Deficit)	\$ (321,887.71)