

Nodaway County Ambulance District

103 W Carefree Dr Maryville, Mo 64468

March 11, 2026

Next meeting April 8, 2026

Agenda: Audit and insurances

Board Members Present:

Board Members Absent:

Statement: The use of the tape recorder is an aid for the recording secretary and is erased after the minutes are transcribed.

Introduction of Guests:

Presentation of Minutes:

Report from 140 Burlington Junction Rescue Squad:

Report from 141 Pickering/Hopkins Squad:

Report from 142 Ravenwood Rescue Squad:

Report from 143 Tri-C Rescue Squad:

Report from 136 Maryville Rescue Squad:

Presentation of Treasurer's Report:

Presentation of Bills to be paid:

Presentation of Revenue and Expense Report:

Director of Operations Report:

Business Coordinator/Accountant Report:

Training Manager's Report:

Employee Concerns

Medicaid/Medicare Adjustments:

Old Business:

New Business:

Closed meetings and closed records authorized when, exceptions: Employee evaluations. 610.021. Except to the extent disclosure is otherwise required by law; a public governmental body is authorized to close meetings, records, and votes, to the extent they relate to the following: (3) Hiring, firing, disciplining, or promoting of employees by a public governmental body when personal information about the employee is discussed or recorded. However, any votes on a final decision, when taken by a public governmental body, to hire, fire, promote or discipline an employee of a public governmental body shall be made available with a record of how each member voted to the public within seventy-two hours of the close of the meeting where such action occurs; provided, however, that any employee so affected shall be entitled to prompt notice of such decision during the seventy-two hour period before such decision is made available to the public. As used in this subdivision, the term "personal information" means information relating to the performance or merit of individual employees.

(13) Individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment, except that this exemption shall not apply to the names, positions, salaries and lengths of service of officers and employees of public agencies once they are employed as such, and the names of private sources donating or contributing money to the salary of a chancellor or president at all public colleges and universities in the state of Missouri and the amount of money contributed by the source;

(14) Records which are protected from disclosure by law; any other business that may come before the board.

(15) Adjournment:

March 11, 2026
7:09 pm

Board Members Present: Shipps, Giesken, Allen, Sparks, Pine

Board members Absent: Snodderley

Oath:

Elections:

Introduction of Guests

Presentation of Minutes: The minutes were presented to the board members. Allen made the motion to accept the minutes. Shipps seconded the motion. All approved.

Report from 140 Burlington Junction Rescue Squad: Plug-ins have been installed in back of rescue truck for equipment.

Report from 141 Hopkins/Pickering Rescue Squad:

Report from 142 Ravenwood Rescue Squad:

Report from 143 Tri-C Rescue Squad:

Report from 136 Maryville Rescue Squad: Rescue truck is at Delbert's. Fixing mass airflow intake.

Presentation of Treasurer's Report: Sparks went over the Treasures report. CD was rolled over into new 9 month one.

Presentation of bills to be paid: The bills to be paid were presented. Shipps made the motion to pay bills. Sparks second the motion. All approved.

Revenue and Expenses: The report was presented to the board members. The monthly reconciliations were reviewed by the board. Schieffer presented a Modified Cash Accrual Report.

Director of Operations Report

Director of Operations Report March 11, 2026

1. Closed Meeting – Personnel
2. March Tax Deposits:
March sales tax deposits totaled \$119,736.63.
Year-to-date sales tax deposits (January–March) total \$379,469.08.
This is \$10,678.88 less than the same period in 2025 (\$390,147.96), representing a 2.74% decrease.
However, it is an increase of \$4,698.94 compared to 2024 (\$374,770.14), representing a 1.25% increase.
3. Certificate of Deposit:
The CD with Edward Jones was rolled into a new 9-month CD at 3.8%, which will mature on December 10, 2026.

4. Grant Update:
We were denied the Patterson Grant for the MIH program.
5. Furniture Purchases Requiring Approval:
 - Bedroom furniture (4 bed frames and 4 nightstands, including shipping): \$4,797.40
Mattresses still need to be ordered.
 - Furniture from Himeline (3 recliners and 1 sofa): \$4,129.00Both purchases require board approval as they exceed my spending authorization.
6. Project Update:
Lane, Justin, and I poured the concrete. The mini-split units are installed, bedroom TVs are mounted, and the bathrooms are complete. The plan for this week is to finish cleaning and begin moving in later in the week.
7. Training:
Justin and I are continuing the Administrator course.
8. Rescue Truck 140 Update:
Electrical plugs have been installed in Rescue 140 for the equipment chargers and LUCAS device.
We are working on a slide for the extrication tools. I have received one bid for the slide only at \$1,502.00, with a 14-week lead time.
Johnny Luke will build the aluminum tray.
9. Have not interviewed any EMT's at this time, I hope to have it narrowed down to 2 applications and interview in the next couple of weeks.
10. Run Data for the Year Jan 1 through Feb 28
 - 301 transports: down 75 from the same period as last year
 - 405 total calls for service: down 49 from the same period as last year
 - 93 transfers: down 20 from the same period as last year
11. Tango Tango update
I went to Burlington Jct. on a Sunday and got a good number of them signed up, I will be going to Pickering on Thursday March 19th to get them on the app.

BUSINESS COORDINATOR AND ACCOUNTING REPORT
March 11, 2026

JULIE

- Have finished the revalidation with Iowa Medicaid.

ALICE

- Processed Missouri Withholding on the Missouri Department of Revenue site for the second time – process went much smoother this time. They contacted me regarding the negative balance displayed on the MYTAX Missouri site for NCAD – they said they were missing tax report MO-941 for January 2021 – forward them the report.
- Contacted ESO regarding questions about the Accounts Receivable Aging Report - they clarified that the aging date starts with the date a customer is invoiced for the first time. I wanted to make sure it was pulling receivable dates correctly because of the new Non-Payment and Suspension of Services for PAT Van policy.
- Reconciled 2025 CACi collection recovery totals – discovered one collection report in 2025 was not received by CACi - it was submitted to them on 2/18/2026.
- Received questions from MO GEMT for the period ending 6/30/2025 – responded to all questions. Had to contact Judy to answer some questions about a 2024 year-end entry regarding MO LAGERS – this entry moved

MO LAGERS expenses to asset/liability accounts on the financials in accordance with GASB 68. Expressed that these were expenses in 2024 - waiting to get a response back from MO GEMT.

- Contacted Johnna requesting a listing of full-time employees' beneficiaries for life insurance. Because she did not have records with this information, I am working to get updated beneficiary information to have on file for all full-time employees.

Training Manager's Report March 2026

Paramedic Class: 44 classes into the year, second block of classes almost complete. Students are doing well academically. Students have begun hospital clinicals, hoping to be done and riding ambulances by July 1.

COAEMSP site visit is scheduled for May 14-15, 2026. Kim is making all the preparations for that to go smoothly, with me assisting where needed.

All full-time employees have completed Quarterly Competencies for the first quarter. Just a few part time employees I have not seen yet.

EMR Initial Class: 12 students started the class, 11 received certification, 1 is actively remediating to receive certification.

Lane Huitt and Patrick Greife will be actively reviewing medications and procedural protocols to see where changes need to be made to keep up with current EMS research. This will be a methodical process, taking a few months before presenting it to Medical Director.

I was approached by Great Jobs KC about a potential partnership with our agency. They have grant money to assist students with tuition for EMT and Paramedic classes. Along with that, they provide coaching and mentoring to help people through the classes. Further conversations to be had.

Classes in the last month:

Monthly vent competencies
Quarterly Competencies
EMR Initial Class

Classes scheduled for the next 60 days:

Quarterly CPR
Monthly Vent Scenarios
Quarterly Competencies

Employee Concerns:

Medicaid/Medicare Adjustments:

Allen made the motion to approve the adjustments of 13,459.79, Shipps seconded the motion. All approved.

Allen made a motion for invoices to be sent to collections for \$6,174.36, Giesken, seconded the motion. All approved.

Old Business: Discussed in Directors Report

New Business: Going to get blackout curtains and tension rods for bedrooms. Paramedic student from another area asked Director if they could sleep here at office since they have a long drive and had to stay at motel. Director said it would be brought before the board. Board declined request.

Closed Meeting: Sparks made a motion to go into closed session. Shipps second. Allen called for a vote, Shipps, yea, Giesken, yea, , Sparks, yea, Allen, yea, Pine, yea . Motion passed.

Meeting closed at 8:12 pm.

Open Meeting: Shipps made a motion to go into open session. Sparks second. Allen called for a vote, Shipps, yea, Giesken, yea, Allen, yea, Sparks, yea, Pine, yea. Motion passed.

Opened session at 8:24 pm.
Personnel issue was discussed.

Adjournment: Giesken made the motion to adjourn, and Shipps seconded the motion. Allen called for a vote, Shipps, yea, Giesken, yea, Allen, yea, Sparks, yea, Pine, yea. Motion passed.

Adjournment at 8:32 pm Recorded by Julie Schmitz

Nodaway County Ambulance District

Signed: _____ Pat Giesken, Secretary of the Board of Directors

**Nodaway County Ambulance District
2026 Revenue & Expense Budget
Modified Accrual Basis**

Ambulance Budget			16.67%	Prior to Audit
GL Acct #	Account Description	2026 Proposed Annual Budget	Actual at 2/28/2026	% of Revised Budget
				2025 Actual
Ambulance Revenues				
4000	Ambulance Revenues	1,620,000.00	249,071.97	15.37%
4001	Contractual Adjustment (Medicaid /Medicare)	(176,418.00)	(24,811.30)	14.06%
	Net Revenues	1,443,582.00	224,260.67	15.54%
4105	Sales Tax	1,485,000.00	262,991.16	17.71%
4150	Surtax	45,000.00	54,655.03	121.46%
4720	Interest Income	46,500.00	8,668.25	18.64%
4010	Bad Debt Recovery	12,000.00	1,988.90	16.57%
4300	FRA/GEMT Income	38,000.00	1,395.32	3.67%
4730	Miscellaneous Income	1,500.00	2.71	0.18%
4011 & 4012	EMT & Paramedic Class Revenue	10,950.00	-	0.00%
4380	CPR Revenue	1,500.00	110.00	7.33%
4390	EMR Class Revenue	-	1,200.00	#DIV/0!
4710	Sale Fixed Asset	-	-	#DIV/0!
4780	Grant Income	50,000.00	-	0.00%
	Total Revenues	3,134,032.00	555,272.04	17.72%
Ambulance Expenses				
5000	Ambulance Salaries & Wages	1,250,000.00	185,492.78	14.84%
5001	Overtime Wages	310,000.00	39,191.42	12.64%
5002	Attendance Pay for Board	-	1,200.00	#DIV/0!
5005	Health Insurance Payout/Retirement	28,980.00	6,437.92	22.22%
5008	Stipends	20,000.00	3,300.00	16.50%
	Training Wages			
5003	EMT Instruction Wages RT	-	-	#DIV/0!
5004	EMT Instruction Wages OT	-	-	#DIV/0!
5106	Paramedic Instruction Wages RT	18,000.00	4,416.94	24.54%
5107	Paramedic Instruction Wages OT	2,500.00	1,158.08	46.32%
5300	Instructor Training Wages RT & OT	2,500.00	226.88	9.08%
5301	Continuing Ed Instructor Wages RT & OT	5,000.00	-	0.00%
5302	First Responder Orig. Cert. Wages RT & OT	5,000.00	3,504.25	70.09%
5303	Continuing Ed Employee Wages	7,000.00	641.68	9.17%
5304	First Responder Refresher Wages	2,500.00	228.48	9.14%
5305	Mandatory Training Wages	3,500.00	587.34	16.78%
5010	Payroll FICA Taxes	124,984.00	18,258.08	14.61%
5015	Unemployment Taxes	-	-	#DIV/0!
	Fringe Benefits			
5006	MO LAGERS	125,000.00	17,751.98	14.20%
5020	Employee Benefits	281,000.00	42,201.53	15.02%
5040	Worker's Compensation	67,230.00	9,352.00	13.91%
5044	Accident/Sickness Insurance	4,000.00	3,553.00	88.83%
5041	Property Insurance	94,583.00	94,583.00	100.00%
5050	Rent/Lease	2,100.00	-	0.00%
5060	Legal and Accounting	20,000.00	-	0.00%
5065	Bank/Cr Card Processing Fees	8,000.00	1,045.05	13.06%
5070	Administrative Expense	20,000.00	450.39	2.25%
5080	Election Expense	3,500.00	-	0.00%
5090	Advertising Expense	500.00	-	0.00%
5100	Fuel & Oil	55,000.00	11,211.59	20.38%
5105	Dispatch Expense	-	-	#DIV/0!
5110	Repairs & Maintenance	45,000.00	14,977.31	33.28%
5115	Ambulance Supplies/Equip under \$2,000	25,000.00	819.10	3.28%
5117	Rescue Squad Supplies/Equip under \$2,000	10,000.00	350.00	3.50%
5120	Medical & Operating Supplies	60,000.00	7,582.62	12.64%
5130	Office Supplies Expense	15,000.00	1,440.74	9.60%
5131	Technical Support	50,000.00	33,014.03	66.03%

5132 Kitchen/Breakroom Supplies	1,500.00	115.39	7.69%	1,315.63
5135 Building Repair & Maint	15,000.00	8,304.08	55.36%	14,064.57
5136 New Building Furnishings/Supplies		6,663.38	#DIV/0!	
5140 Utilities	20,000.00	2,386.02	11.93%	14,637.22
5150 Telephone/Cell	10,000.00	1,602.63	16.03%	9,089.34
5180 Dues & Subscriptions	1,700.00	1,078.00	63.41%	1,559.40
5190 Laundry	-	-	#DIV/0!	-
5220 Radio Repairs & Maintenance	3,000.00	123.00	4.10%	1,199.47
5250 Bad Debt Expense Allowance	115,182.00	20,021.65	17.38%	135,961.32
5270 Penalty & Interest Expens	-	-	#DIV/0!	34.47
5280 Miscellaneous Expense	3,000.00	1,971.61	65.72%	2,141.47
5285 Promotional Expense	1,000.00		0.00%	740.50
5290 Credit Recovery Expense	3,800.00	514.12	13.53%	3,550.81
5126 GEMT Expenses	-	-	#DIV/0!	-
Training Expenses				
5310 Training Equipment	3,000.00	-	0.00%	-
5320 CPR Expenses	1,500.00	180.00	12.00%	2,675.89
5330 Instructor Training Expenses	2,000.00		0.00%	1,091.20
5331 Training Books & Support	-	-	#DIV/0!	79.62
5340 Guest Instructor Expense	1,000.00		0.00%	100.00
5360 Continuing Ed Travel - lodging, meals & mileage	4,000.00		0.00%	1,015.57
5361 Instructor Travel - lodging, meals & mileage	2,000.00	135.80	6.79%	317.00
5370 Continuing Ed Training Expenses	10,000.00	5,014.81	50.15%	10,473.91
5375 Paramedic Class Expense	10,000.00	1,039.43	10.39%	18,473.93
5376 EMT Class Expense	-	-	#DIV/0!	4,817.03
5380 General Training Expenses	2,000.00		0.00%	1,876.31
5385 Medical Director	412.00		0.00%	206.00
Capital Outlays				
1511 2025-26 Bldg Expansion/Renovation	390,000.00	84,552.11	21.68%	316,924.38
1530 Ambulance Equipment over \$2,000	172,000.00	-	0.00%	437,237.79
1540 Rescue Equipment over \$2,000	40,000.00	-	0.00%	34,935.78
1550 Office Equipment over \$2,000	15,000.00	8,253.72	55.02%	-
Total Ambulance Expenses	3,492,971.00	644,931.94	18.46%	3,451,731.70
Ambulance Net Surplus (Deficit)	(358,939.00)			(154,893.66)

PAT Van Budget	2026 Proposed Annual Budget	Actual at 2/28/2026	% of Budget	2025 Actual
PAT Van Revenues				
4009 PAT Van Revenues	30,000.00	5,974.00	19.91%	28,439.75
PAT Van Expenses				
5009 PAT Van Wages	45,000.00	6,651.13	14.78%	42,631.74
5019 PAT Van Overtime	300.00	-	0.00%	26.67
5010 Payroll Taxes	3,300.00	508.81	15.42%	3,263.37
5129 Repairs/Maint	7,000.00	-	0.00%	5,093.70
5100 Fuel & Oil	4,000.00	756.22	18.91%	3,370.03
5119 Supplies/New Equipment	500.00	-	0.00%	85.08
5099 Advertising	100.00	-	0.00%	-
Capitol Outlays				
1569 Wheelchair Van & Equipment		10,618.00	#DIV/0!	
Total PAT Van Expenses	60,200.00	18,534.16	30.79%	54,470.59
Pat Van Net Surplus (Deficit)	(30,200.00)	(12,560.16)	41.59%	(26,030.84)

Agencywide Revenues	3,164,032.00	561,246.04	17.74%	3,325,277.79
Agencywide Expenses	3,553,171.00	663,466.10	18.67%	3,506,202.29
Agencywide Surplus (Deficit)	(389,139.00)	(102,220.06)	26.27%	(180,924.50)

Cash Balance at December 31, 2025	\$ 2,271,730.76
Cash Balance at February 28, 2026	2,370,924.84
2026 Change in Cash Surplus (Deficit)	\$ 99,194.08