

Nodaway County Ambulance District
103 W Carefree Dr Maryville, Mo 64468

July 9, 2025

DRAT AGENDA

Next meeting Aug 13, 2025

Agenda:

Board Members Present:

Board Members Absent:

Statement: The use of the tape recorder is an aid for the recording secretary and is erased after the minutes are transcribed.

Introduction of Guests:

Presentation of Minutes:

Report from 140 Burlington Junction Rescue Squad:

Report from 141 Pickering/Hopkins Squad:

Report from 142 Ravenwood Rescue Squad:

Report from 143 Tri-C Rescue Squad:

Report from 136 Maryville Rescue Squad:

Presentation of Treasurer's Report:

Presentation of Bills to be paid:

Presentation of Revenue and Expense Report:

Director of Operations Report:

Business Coordinator/Accountant Report:

Training Manager's Report:

Employee Concerns

Medicaid/Medicare Adjustments:

Old Business:

New Business:

Closed meetings and closed records authorized when, exceptions: Employee evaluations. 610.021. Except to the extent disclosure is otherwise required by law; a public governmental body is authorized to close meetings, records, and votes, to the extent they relate to the following: (3) Hiring, firing, disciplining, or promoting of employees by a public governmental body when personal information about the employee is discussed or recorded. However, any votes on a final decision, when taken by a public governmental body, to hire, fire, promote or discipline an employee of a public governmental body shall be made available with a record of how each member voted to the public within seventy-two hours of the close of the meeting where such action occurs; provided, however, that any employee so affected shall be entitled to prompt notice of such decision during the seventy-two hour period before such decision is made available to the public. As used in this subdivision, the term "personal information" means information relating to the performance or merit of individual employees.

(13) Individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment, except that this exemption shall not apply to the names, positions, salaries and lengths of service of officers and employees of public agencies once they are employed as such, and the names of private sources donating or contributing money to the salary of a chancellor or president at all public colleges and universities in the state of Missouri and the amount of money contributed by the source;

(14) Records which are protected from disclosure by law; any other business that may come before the board.

(15) Adjournment:

DRAFT MINUTES

July 9, 2025

7:05 pm

Board Members Present: HERB SNODDERLEY, RICK ALLEN, CARRIE SPARKS, JACE PINE AND MARY BETH SHIPPS

Board members Absent: Pat Giesken

Oath:

Elections:

Introduction of Guests

Presentation of Minutes: The minutes were presented to the board members. Allen made the motion to accept the minutes. Sparks seconded the motion. All approved.

Report from Burlington Junction Rescue Squad: Tires were ordered for the 14 rescue truck. They are in and need to put on the truck. They have used the new AED purchased for squad.

Report from Hopkins/Pickering Rescue Squad: none

Report from Ravenwood Rescue Squad: They have used the med bag purchased for the Parnell area. This being housed in the firehouse.

Report from Tri-C Rescue Squad: none

Report from Maryville Rescue Squad: 136 is up and running now.

Presentation of Treasurer's Report: Sparks went over the Treasures report.

Presentation of bills to be paid: The bills to be paid were presented. Shipps made the motion to pay bills and Allen second the motion. All approved

Revenue and Expenses: The report was presented to the board members. The monthly reconciliations were reviewed by the board. Schieffer presented a Modified Cash Accrual Report.

Director of Operations Report

Director of Operations Report
July 9th, 2025

1. Closed meeting. There will be a closed meeting for paramedic Jared McQueen.
2. July Tax Deposits: **\$133,478.37** January through July year to date sales tax deposits: **\$873.420.46** That's **(\$10,396.07)** more than the same period of 2024 (\$863,024.39) For a gain of **1.2046091% over 2024**, and **\$42,302.89** more than in 2023 (\$831,117.57) for an increase of 5.0898804%.
3. Contracted with Gilkey Grants LLC, to write some grants, \$75 an hour, contracted for 5 hours to start.

\$375 to start. We have submitted a letter of intent to apply for the Patterson Family Grant. There are multiple grants that she has access to. As grants come up that might be useful to us, she will let us know and will apply.

4. Radios are getting scheduled for the ambulances, will take them down one at a time to Midwest Mobile for installation.
5. Building project has started, as of this writing concrete guys should start with footings on July 7th.
6. CD renewed with NVB LPL Financial for \$210,000. The interest from the old account was put back into the new CD.
7. LAGERS Unfunded Accrued Liabilities is \$182,044, last year it was \$465,616. This puts our contribution rate at 8.2% for 2026, currently for 2025 it is 8.1%. I recommend not paying anything this year towards this liability, last year we paid \$300,000.
8. Senior Funds and PAT Van. We have used \$7,245.76 of the \$15,000.00 or 48%. Doing good this year.
9. Stats as of 6/30/2025
Calls for Service 1,316 up 9 from last year, 213 in June, monthly average of 219, daily average of 7.27.
324 transfers, down 34 from last year, 55 in June, monthly average of 54, daily average of 1.79.
10. Justin has been added to the NVB cash management, working on getting documents signed so he has a log-in and access to the accounts.
11. I have been doing training on ESO INSIGHT for data collection. This is the new way ESO uses to retrieve data, currently using analytics but that is being phased out.
12. Currently we do not have ProCare for 3 of our power loads, they have expired. ProCare for 12 months for 3 is \$5,745 this includes parts, labor, travel, and preventative maintenance. We are requesting permission to purchase these ProCare contracts. Allen made a motion to purchase the 3 ProCare contracts, Shipps second. All approved.

BUSINESS COORDINATOR AND ACCOUNTING REPORT

July 9, 2025

JULIE

- Continue to submit invoices.
- Looking forward to finishing the updates on forms and training on ESO.

ALICE

- Scheduled 2024 Audit for the week of July 21 - have submitted 2024 Trial Balance, bank statements, CD summary spreadsheet, sales tax GL and summary of employees who started employment in 2024 and their MO LAGERS eligibility.
- Attended MAA Summer Leadership seminar.
- Completed worker's compensation audit with Missouri Employer's Mutual.
- Joined PWW Advisory Group online seminar "The Pulse of EMS Finance – What Are You Worth?"
- Joined MO LAGERS online webinar "Reading Your Valuation Report."
- Completed and submitted Missouri Ethics Commission Annual Operating Budget statement.
- Completed GASB 68 MO LAGERS end of year 2024 general journal entries.
- Fulfilled Certified Ambulance Coder certification for another year.

- Continuing to work with Tina Backman with ESO in setting up our invoicing system.
- Completed MO LAGERS certification for Bob Phillips' retirement and faxed final documents.
- Submitted "unaudited" financials to the state auditor, to comply until our 2024 audit is completed.
- Reviewing and responding to GEMT regarding the draft results for the period ending 6/30/2023 and 6/30/2024.

Training Manager's Report July 2025

A survey was made available to all employees regarding their needs and wants from the training department. There were 20 respondents to the survey. Good information was gathered.

At the time of writing this, July 8, 2025, I had meetings or phone calls with Boone County FD Paramedic program, and Grand River Technical School Paramedic program. Wednesday July 9, there will be a meeting with Ozark Technical College Paramedic program. Received good information and feedback in those meetings that will help guide the teaching of the program. I am looking at scheduling a site visit with the Boone County program. We have had sales demonstrations with EMStesting.com/Platinum Planner and Pearson education. Our plan is to move away from JBLearning/FisDap and switch our testing/tracking software to EMStesting.com/Platinum Planner. Training is scheduled with them on July 22. We are finalizing book selections for the upcoming class and will be getting quotes for those soon. We currently have two Paramedic class applicants, with one verbal commit, and three that I am aware of are still on the fence. I am actively in contact with local ambulance districts advertising the class. McQueen added that he thought it would be good for Greife to go to Boone County for a day to see how their Paramedic program is run.

I have requested quotes on two new training manikins, a VR headset and software for assessment and skill training, and a Generative AI manikin that will help with assessment and treatment skills. I hope to be able fund these things with grants, more on that when the quotes come back to me.

Classes in the last month:

Quarterly CPR: 5 students
Mosaic Stroke Education
Inservice of inline IV filters
Quality Assurance Overview
Inservice of new medications (ongoing)

Classes scheduled for the next 60 days:

EMR Refresher, July 26th
EVOC Driver Training, August 22nd and 23rd
EMR Refresher, August 23rd

I will be in Kansas City, July 28-31 for the Missouri EMS Conference/EXPO

Justin Donovan and Lane Huitt have completed their EMS Instructor certification course. They are now able to teach courses here as lead instructors.

Employee Concerns: Several employees came forward to see if insurance/pharmaceuticals could be looked into which is more family friendly. The cost of putting their family on insurance is getting higher and higher.

Pharmaceuticals for families are also increasing. The board and administration discussed and agreed that we would look into possible options for our employees.

Administration is meeting with the Higginbotham Insurance in July. They will also look into other options.

Medicaid/Medicare Adjustments: Allen made the motion to approve the adjustments of \$15,683.55; Shipps seconded the motion. All approved.

Allen made a motion for invoices to be sent to collections for \$11,786.55. Sparks seconded the motion. All approved.

Old Business: New building: The process has started. The basement hole has been dug and footings ready to be poured as soon as it is dry enough.

Bid Policy: Contact was made with a lawyer to help with this process. When we hear from him, contact will be made with Frank Flaspohler, EMS Legal Services, to go over the suggestions made.

New Business:

Closed Meeting: Snodderley made a motion to go into closed session. Sparks second the motion. Snodderley called for a vote. Allen, yea, Sparks, yea, Pine, yea, Shipps, yea, Snodderley, yea. Motion passed.

Closed at 8:29 pm.

Open Meeting: Allen made a motion to go into open meeting, Sparks second the motion. . Snodderley called for a vote. Allen, yea, Sparks, yea, Pine, yea, Shipps, yea, Snodderley, yea. Motion passed.

Open at 9:02 pm. The employee evaluation was discussed.

Adjournment: Allen made the motion to adjourn, and Sparks seconded the motion. Snodderley called for a vote. Allen, yea, Sparks, yea, Pine, yea, Shipps, yea, Snodderley, yea. Motion passed.

Adjournment at 9:03 pm Recorded by Julie Schmitz

Nodaway County Ambulance District

Signed: _____ Pat Giesken, Secretary of the Board of Directors

Nodaway County Ambulance District
2025 Revenue & Expense Budget
Modified Accrual Basis

Ambulance Budget		2025 Proposed	Actual at		
GL Acct #	Account Description	Annual Budget	6/30/2025	% of Budget	2024 Actual
Ambulance Revenues					
4000	Ambulance Revenues	1,600,000.00	827,835.41	51.74%	1,603,593.51
4001	Contractual Adjustment (Medicaid /Medicare)	(162,000.00)	(80,157.26)	49.48%	162,078.53
	Net Revenues	1,438,000.00	747,678.15	51.99%	1,441,514.98
4105	Sales Tax	1,500,000.00	739,642.09	49.31%	1,471,967.78
4150	Surtax	48,000.00	45,415.48	94.62%	48,575.22
4720	Interest Income	50,000.00	39,926.40	79.85%	72,104.87
4010	Bad Debt Recovery	10,000.00	6,328.08	63.28%	12,878.03
4300	FRA/GEMT Income	30,000.00	6,220.10	20.73%	32,351.63
4730	Miscellaneous Income	1,500.00	2,242.46	149.50%	1,879.78
4011 & 4012	EMT & Paramedic Class Revenue	60,000.00	7,100.00	11.83%	6,400.00
4380	CPR Revenue	1,000.00	1,495.00	149.50%	685.00
4710	Sale Fixed Assets	-	2,500.00	#DIV/0!	6,300.00
4780	Grant Income	153,948.00	116,448.14	75.64%	139,573.86
	Total Revenues	3,292,448.00	1,714,995.90	52.09%	3,234,231.15
Ambulance Expenses					
5000	Ambulance Salaries & Wages	1,220,804.00	553,434.78	45.33%	1,026,889.71
5001	Overtime Wages	250,000.00	149,339.59	59.74%	231,927.49
5005	Health Insurance Payout/Retirement	37,944.00	20,157.90	53.13%	31,795.12
5008	Stipends	20,000.00	5,637.50	28.19%	67,454.00
	Training Wages				
5003	EMT Instruction Wages RT	4,750.00	2,375.72	50.02%	-
5004	EMT Instruction Wages OT	2,250.00	895.44	39.80%	-
5106	Paramedic Instruction Wages RT	4,500.00	-	0.00%	5,543.17
5107	Paramedic Instruction Wages OT	9,500.00	-	0.00%	13,581.62
5300	Instructor Training Wages RT & OT	1,000.00	-	0.00%	815.26
5301	Continuing Ed Instructor Wages RT & OT	3,000.00	996.34	33.21%	2,566.40
5302	First Responder Orig. Cert. Wages RT & OT	4,500.00	240.35	5.34%	5,061.76
5303	Continuing Ed Employee Wages	10,000.00	960.94	9.61%	5,825.18
5304	First Responder Refresher Wages	2,200.00	56.72	2.58%	2,064.81
5305	Mandatory Training Wages	3,000.00	1,414.78	47.16%	2,994.70
5010	Payroll FICA Taxes	120,369.00	55,284.38	45.93%	108,636.83
5015	Unemployment Taxes	-	-	#DIV/0!	-
	Fringe Benefits				
5006	MO LAGERS	124,322.00	52,831.60	42.50%	420,128.48
5020	Employee Benefits	221,500.00	91,355.26	41.24%	194,201.10
5040	Worker's Compensation	51,164.00	26,946.00	52.67%	44,877.00
5044	Accident/Sickness Insurance	3,531.00	3,531.00	100.00%	3,519.66
5041	Property Insurance	100,199.00	100,199.00	100.00%	89,323.00
5050	Rent/Lease	2,100.00	1,920.00	91.43%	1,960.00
5060	Legal and Accounting	20,000.00	950.00	4.75%	15,980.00
5065	Processing Fees (New)	10,000.00	2,913.14	29.13%	10,557.46
5070	Administrative Expense	18,000.00	14,777.10	82.10%	9,251.44
5080	Election Expense	3,500.00	-	0.00%	109.00
5090	Advertising Expense	500.00	307.50	61.50%	45.69
5100	Fuel & Oil	60,000.00	20,233.09	33.72%	44,423.52
5105	Dispatch Expense	-	-	#DIV/0!	79,568.00
5110	Repairs & Maintenance	35,000.00	22,848.74	65.28%	27,782.30
5115	Ambulance Supplies/Equip under \$2,000	25,000.00	2,203.20	8.81%	3,723.10
5117	Rescue Squad Supplies/Equip under \$2,000	10,000.00	544.20	5.44%	1,665.00
5120	Medical & Operating Supplies	75,000.00	25,969.20	34.63%	59,622.66
5130	Office Supplies Expense	16,000.00	6,185.36	38.66%	13,038.40
5131	Technical Support	40,000.00	26,847.40	67.12%	41,980.09

5132 Kitchen/Breakroom Supplies	1,000.00	617.13	61.71%	1,008.25
5135 Building Repair & Maint	19,000.00	7,101.25	37.38%	21,765.35
5140 Utilities	22,000.00	8,216.12	37.35%	20,021.66
5150 Telephone/Cell	10,000.00	4,253.79	42.54%	7,922.51
5180 Dues & Subscriptions	1,600.00	1,078.00	67.38%	1,287.00
5190 Laundry	-	-	#DIV/0!	-
5220 Radio Repairs & Maintenance	5,000.00	646.85	12.94%	2,998.00
5250 Bad Debt Expense Allowance	158,000.00	85,409.82	54.06%	158,640.17
5280 Miscellaneous Expense	5,000.00	1,154.00	23.08%	2,164.67
5285 Promotional Expense	1,000.00	740.50	74.05%	-
5290 Credit Recovery Expense	3,000.00	1,739.05	57.97%	2,707.68
5126 GEMT Expenses	-	-	#DIV/0!	3,521.19
Training Expenses				
5310 Training Equipment Maintenance	5,000.00	-	0.00%	-
5320 Training Supplies	2,500.00	140.50	5.62%	1,536.93
5330 Instructor's Tuition/Books	600.00	1,091.20	181.87%	450.00
5331 Training Books & Support	1,000.00	135.23	13.52%	-
5340 Guest Instructor Expense	2,000.00	-	0.00%	613.98
5360 Training Lodging & Meals	1,000.00	505.30	50.53%	544.72
5361 Instructor's Training Mileage	-	-	#DIV/0!	-
5370 CE Employee Course	15,000.00	1,134.00	7.56%	13,820.61
5375 Paramedic Class Expense	10,000.00	5,696.91	56.97%	5,441.77
5376 EMT Class Expense	10,000.00	2,258.22	22.58%	825.53
5380 Training Miscellaneous	2,000.00	1,672.35	83.62%	1,480.14
5385 Medical Director	300.00	-	0.00%	206.00
Capital Outlays				
1530 Ambulance Equipment over \$2,000	397,948.00	180,671.02	45.40%	47,263.39
1540 Rescue Equipment over \$2,000	50,000.00	34,935.78	69.87%	49,567.60
1550 Office Equipment over \$2,000	-	-	#DIV/0!	18,538.99
Total Ambulance Expenses	3,232,581.00	1,530,553.25	47.35%	2,929,238.09
Ambulance Net Surplus (Deficit)	59,867.00	184,442.65	308.09%	304,993.06

PAT Van Budget	2025 Proposed	Actual at		
PAT Van Revenues	Annual Budget	6/30/2025	% of Budget	2024 Actual
4009 PAT Van Revenues	35,000.00	13,305.00	38.01%	38,660.95
PAT Van Expenses				
5009 PAT Van Wages	42,000.00	19,448.87	46.31%	41,694.42
5019 PAT Van Overtime	300.00	26.67	8.89%	209.78
5010 Payroll Taxes	3,236.00	1,489.88	46.04%	3,205.67
5129 Repairs/Maint	7,000.00	4,469.70	63.85%	4,005.00
5100 Fuel & Oil	5,000.00	951.78	19.04%	4,469.50
5119 Supplies/Small Equipment	500.00	85.08	17.02%	-
5099 Advertising	100.00	-	0.00%	-
Total PAT Van Expenses	58,136.00	26,471.98	45.53%	53,584.37
Pat Van Net Surplus (Deficit)	(23,136.00)	(13,166.98)	56.91%	(14,923.42)

Agencywide Revenues	3,327,448.00	1,728,300.90	51.94%	3,272,892.10
Agencywide Expenses	3,290,717.00	1,557,025.23	47.32%	2,982,822.46
Agencywide Surplus (Deficit)	36,731.00	171,275.67	466.30%	290,069.64

Cash Balance at December 31, 2024	\$ 2,593,355.51
Cash Balance at June 30, 2025	2,610,319.79
2025 Change in Cash Surplus (Deficit)	\$ 16,964.28