Nodaway County Ambulance District

103 W Carefree Dr Maryville, Mo 64468

Aug 12, 2026

DRAFT AGENDA

Next meeting Sept 9, 2026

Agenda:

Board Members Present:

Board Members Absent:

Statement: The use of the tape recorder is an aid for the recording secretary and is erased after the minutes are transcribed.

Introduction of Guests:

Presentation of Minutes:

Report from 140 Burlington Junction Rescue Squad:

Report from 141 Pickering/Hopkins Squad:

Report from 142 Ravenwood Rescue Squad:

Report from 143 Tri-C Rescue Squad:

Report from 136 Maryville Rescue Squad:

Presentation of Treasurer's Report:

Presentation of Bills to be paid:

Presentation of Revenue and Expense Report and Cash Disbursement

Director of Operations Report:

Business Coordinator/Accountant Report:

Training Manager's Report:

Employee Concerns

Medicaid/Medicare Adjustments:

Old Business: Building Remodel

New Business:

Closed meetings and closed records authorized when, exceptions: Employee evaluations. 610.021. Except to the extent disclosure is otherwise required by law; a public governmental body is authorized to close meetings, records, and votes, to the extent they relate to the following: (3) Hiring, firing, disciplining, or promoting of employees by a public governmental body when personal information about the employee is discussed or recorded. However, any votes on a final decision, when taken by a public governmental body, to hire, fire, promote or discipline an employee of a public governmental body shall be made available with a record of how each member voted to the public within seventy-two hours of the close of the meeting where such action occurs; provided, however, that any employee so affected shall be entitled to prompt notice of such decision during the seventy-two hour period before such decision is made available to the public. As used in this subdivision, the term "personal information" means information relating to the performance or merit of individual employees.

(13) Individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment, except that this exemption shall not apply to the names, positions, salaries and lengths of service of officers and employees of public agencies once they are employed as such, and the names of private sources donating or contributing money to the salary of a chancellor or president at all public colleges and universities in the state of Missouri and the amount of money contributed by the source;

(14) Records which are protected from disclosure by law; any other business that may come before the board.

(15) Adjournment:

DRAFT MINUTES
Aug 12, 2026
7:03 pm

Board Members Present: Allen, Snodderley, Sparks, Giesken, Shipps,
Board members Absent: Pine
Oath:
Elections:
Introduction of Guests
Presentation of Minutes: The minutes for July 15 were presented to the board members. Sparks made the motion to accept the minutes. Allen seconded the motion. All approved.

Report from 140 Burlington Junction Rescue Squad: Need to run an antenna at the BJ or Clearmont Fire Station so that Tango Tango can run off of the north tower

Report from 141 Hopkins/Pickering Rescue Squad: None
Report from 142 Ravenwood Rescue Squad: None

Report from 143 Tri-C Rescue Squad: None
Report from 136 Maryville Rescue Squad: None
McQueen is still working on the Cribbing supply.

Presentation of Treasurer's Report: Sparks went over the Treasures report.
Presentation of bills to be paid: The bills to be paid were presented. Allen made the motion to pay bills. Sparks second the motion. All approved.
Revenue and Expenses: The report was presented to the board members. The monthly reconciliations were reviewed by the board. Schieffer presented a Modified Cash Accrual Report.

Director of Operations Report

Director of Operations Report
August 12, 2026

1. **Closed Meeting**
   There will be a closed meeting regarding Paramedic Rick Maudlin and Paramedic Justin Donovan.

2. **August Sales Tax Deposits**
   August sales tax deposits totaled **$121,428.67**. Year-to-date sales tax deposits from January through August total **$995,571.34**.
   This is **$4,197.64 more** than the same period in 2025, when deposits totaled **$991,373.70**, representing an increase of **0.42%**. This is also **$15,314.53 more** than the same period in 2024, when deposits totaled **$980,256.81**, representing an increase of **1.56%**.

3. **Employee Resignation**
   I received a resignation letter from Paramedic Lane Huitt. Lane will remain in his full-time position through **September 28, 2026**, and will then transition to PRN status. Huitt will be paying off his contract for Paramedic class.

4.

5. **MIH Update**
   Justin is currently attending the EMS Expo and has met with MEMSA regarding the Mobile Integrated Healthcare program. It appears that funding may begin to be distributed during the last week of August. Justin will need to make a few minor changes to the application before final processing.

The with the MIH committee went well. Just need to have a report on population and mileage of surrounding counties. Had a meeting at Maryville Medical Center Mosaic on the MIH program. The doctors are on board and said that they could keep us busy.

6. **C-Shift Medic Position**
   We still have not received any applications for the full-time C-Shift Medic position.

7. **Year-to-Date (July 31, 2026) Call Statistics**

Category	2025	2026	Change
Total Calls for Service	1,546	1,622	**+76 (+4.68%)**
Total Transports	1,199	1,208	**+9 (+0.74%)**
Interfacility Transfers	375	367	**-8 (-2.17%)**

Call volume and transport continue to trend upward compared to last year; however, transfer volume has decreased slightly.

McQueen decided that we would not do any hospice transfers over the weekends. Will stay M-F.

BUSINESS COORDINATOR AND ACCOUNTING REPORT
August 12, 2026

JULIE

- Applied PAT Van donations totaling $305 to past due PAT Van trips from May to July 2026 – applied donations rather than going to collections.

ALICE

- Joined MO LAGERS Webinar, The Reporting Advantage: Clear Data, Smooth Operations
- Assisted with the Mobile Integrated Healthcare (MIH) budget for grant submission. Sat in on Microsoft Teams meeting with Chris White regarding the MIH funding. Also listened to the Missouri Emergency Medical Service (MEMSA) webinar regarding MIH Readiness. I posed questions on both sessions, but the only question they could answer for sure was that the MIH funding is considered as Federal funds passed through the state.
- Received the GEMT Final Reconciliation for the Medicaid Fee for Service Cost Report for July 1, 2024, through June 30, 2025. The final total of $51,478.29 will be paid out in September ($17,790.90 of this amount must be paid to the state in August, leaving a net receipt of $33,687.39).
- After running the aged accounts receivable for July 2026, I determined that Nodaway Nursing Home needs to pay at least $460.00 to continue PAT Van and After-Hours Service since this is the due amount that is over 90 days. Until this is paid, these services will not be available to them or Parkdale as we are still waiting for their past due amounts to be paid.
- Contacted Trent Kelley with our collection agency, CACi, and expressed my concern regarding the bad debt recovery received in 2026. This year we received only 9.94% of the total sent to collections (NCAD received 4.78%; CACi received 5.16%).
- Applied furnishing donations totaling $9,850 to new furnishings – reducing expense account # 5136 New Building Supplies/Furnishings by this amount.

Employee Concerns:

Campbell and Hall are still going through the policies. Have not gotten anything back from lawyer on his take on our policies.

Medicaid/Medicare Adjustments:

Allen made a motion to approve the adjustments of $16,951.49. Sparks seconded the motion. All approved.

Allen made a motion for invoices to be sent to collections for $11,421.63. Shipps second the motion. All approved.

New Business:

Old Business:

Cabinets should be installed the end of August. Need to make sure Cat 6 is run to the employee room. The board would like to see a badge reader for security into the employee room since trip sheets will be kept there.

Closed Meeting:

Allen made a motion to go into closed session. Sparks second. Snodderely called for a vote. Allen, yea, Sparks, yea, Giesken, yea, Shipps, yea, Snodderely, yea. Motion passed.

Closed at 8:15 pm

Open Meeting:

Shipps made a motion to go into open session. Sparks second. Snodderely called for a vote. Allen, yea, Sparks, yea, Giesken, yea, Shipps, yea, Snodderely, yea. Motion passed.

Open at 8:55 pm

Evaluations were discussed.

Adjournment:

Allen made a motion to adjourn, and Sparks second the motion. Snodderely called for a vote. Allen, yea, Sparks, yea, Giesken, yea, Shipps, yea, Snodderely, yea. Motion passed.

Adjournment at 8:56 pm

Recorded by Julie Schmitz

Nodaway County Ambulance District

Signed:____ Pat Giesken, Secretary of the Board of Directors

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Nodaway County Ambulance District

2026 Revenue & Expense Report/Budget

Modified Accrual Basis

Ambulance Budget GL Acct #	Account Description	2026 Proposed Annual Budget	Actual at 6/30/2026	50.00% % of Budget	After Audit 2025 Actual
Ambulance Revenues					
4000	Ambulance Revenues	1,620,000.00	828,058.78	51.11%	1,618,045.43
4001	Contractual Adjustment (Medicaid /Medicare)	(176,418.00)	(93,345.75)	52.91%	(187,647.77)
	Net Revenues	1,443,582.00	734,713.03	50.90%	1,430,397.66
4105	Sales Tax	1,485,000.00	744,359.76	50.13%	1,496,387.45
4150	Surtax	45,000.00	55,248.14	122.77%	57,133.12
4720	Interest Income	46,500.00	32,868.05	70.68%	72,581.89
4010	Bad Debt Recovery	12,000.00	5,066.73	42.22%	13,454.90
4300	FRA/GEMT Income	38,000.00	6,044.62	15.91%	201,140.24
4730	Miscellaneous Income	1,500.00	127.72	8.51%	2,768.39
4011 & 4012	EMT & Paramedic Class Revenue	10,950.00	3,500.00	31.96%	39,400.00
4380	CPR Revenue	1,500.00	339.50	22.63%	2,535.00
4390	EMR Class Revenue	-	1,200.00	#DIV/0!	-
4710	Sale Fixed Asset	-	-	#DIV/0!	2,500.00
4780	Grant Income	50,000.00	-	0.00%	168,660.16
	Total Revenues	3,134,032.00	1,583,467.55	50.52%	3,486,958.81
Ambulance Expenses					
5000	Ambulance Salaries & Wages	1,250,000.00	608,510.52	48.68%	1,213,206.25
5001	Overtime Wages	310,000.00	140,515.47	45.33%	292,872.21
5002	Attendance Pay for Board	-	3,400.00	#DIV/0!	-
5005	Health Insurance Payout/Retirement	28,980.00	18,509.02	63.87%	34,940.36
5008	Stipends	20,000.00	9,675.00	48.38%	14,837.50
	Training Wages				
5003	EMT Instruction Wages RT	-	48.50	#DIV/0!	2,375.72
5004	EMT Instruction Wages OT	-	-	#DIV/0!	895.44
5106	Paramedic Instruction Wages RT	18,000.00	11,554.59	64.19%	6,628.52
5107	Paramedic Instruction Wages OT	2,500.00	1,158.08	46.32%	1,202.05
5300	Instructor Training Wages RT & OT	2,500.00	226.88	9.08%	521.72
5301	Continuing Ed Instructor Wages RT & OT	5,000.00	274.34	5.49%	1,751.63
5302	First Responder Orig. Cert. Wages RT & OT	5,000.00	3,504.25	70.09%	921.86
5303	Continuing Ed Employee Wages	7,000.00	2,978.99	42.56%	6,529.84
5304	First Responder Refresher Wages	2,500.00	524.58	20.98%	1,089.12
5305	Mandatory Training Wages	3,500.00	1,308.09	37.37%	3,802.37
5010	Payroll FICA Taxes	124,984.00	60,245.29	48.20%	118,286.94
5015	Unemployment Taxes	-	-	#DIV/0!	-
	Fringe Benefits				
5006	MO LAGERS	125,000.00	59,704.82	47.76%	113,586.77
5020	Employee Benefits	281,000.00	130,280.56	46.36%	220,449.32
5040	Worker's Compensation	67,230.00	26,903.00	40.02%	51,237.00
5044	Accident/Sickness Insurance	4,000.00	3,553.00	88.83%	3,531.00
5041	Property Insurance	94,583.00	95,846.20	101.34%	100,199.00
5050	Rent/Lease	2,100.00	1,920.00	91.43%	1,960.61
5060	Legal and Accounting	20,000.00	1,350.00	6.75%	19,200.00
5065	Bank/Cr Card Processing Fees	8,000.00	2,952.07	36.90%	6,291.99
5070	Administrative Expense	20,000.00	12,704.84	63.52%	26,110.10
5080	Election Expense	3,500.00	6.41	0.18%	149.50
5090	Advertising Expense	500.00	-	0.00%	307.50
5100	Fuel & Oil	55,000.00	22,166.42	40.30%	37,139.01
5105	Dispatch Expense	-	-	#DIV/0!	-
5110	Repairs & Maintenance	45,000.00	22,915.98	50.92%	44,777.91
5115	Ambulance Supplies/Equip under $2,000	25,000.00	836.97	3.35%	2,203.20
5117	Rescue Squad Supplies/Equip under $2,000	10,000.00	6,985.70	69.86%	2,269.20
5120	Medical & Operating Supplies	60,000.00	23,575.30	39.29%	56,347.11
5130	Office Supplies Expense	15,000.00	3,283.24	21.89%	11,961.53
5131	Technical Support	50,000.00	38,993.15	77.99%	39,630.81

5132 Kitchen/Breakroom Supplies	1,500.00	740.07	49.34%	1,315.63
5135 Building Repair & Maint	15,000.00	8,689.42	57.93%	14,064.57
5136 New Building Furnishings/Supplies		26,974.04	#DIV/0!	
5140 Utilities	20,000.00	7,705.12	38.53%	14,637.22
5150 Telephone/Cell	10,000.00	4,297.71	42.98%	9,089.34
5180 Dues & Subscriptions	1,700.00	2,157.00	126.88%	1,559.40
5190 Laundry	-	-	#DIV/0!	-
5220 Radio Repairs & Maintenance	3,000.00	373.98	12.47%	1,199.47
5250 Bad Debt Expense Allowance	115,182.00	55,704.83	48.36%	109,589.83
5270 Penalty & Interest Expens	-	-	#DIV/0!	34.47
5280 Miscellaneous Expense	3,000.00	1,540.71	51.36%	2,141.47
5285 Promotional Expense	1,000.00	-	0.00%	740.50
5290 Credit Recovery Expense	3,800.00	774.71	20.39%	3,550.81
5126 GEMT Expenses	-	-	#DIV/0!	-
Training Expenses				
5310 Training Equipment	3,000.00	34.99	1.17%	-
5320 CPR Expenses	1,500.00	880.00	58.67%	2,675.89
5330 Instructor Training Expenses	2,000.00	82.10	4.11%	1,091.20
5331 Training Books & Support	-	-	#DIV/0!	79.62
5340 Guest Instructer Expense	1,000.00	-	0.00%	100.00
5360 Continuing Ed Travel - lodging, meals & mileage	4,000.00	-	0.00%	1,015.57
5361 Instructor Travel - lodging, meals & mileage	2,000.00	581.48	29.07%	317.00
5370 Continuing Ed Training Expenses	10,000.00	6,242.81	62.43%	10,473.91
5375 Paramedic Class Expense	10,000.00	4,087.37	40.87%	18,473.93
5376 EMT Class Expense	-	294.58	#DIV/0!	4,817.03
5380 General Training Expenses	2,000.00	44.60	2.23%	1,876.31
5385 Medical Director	412.00	-	0.00%	206.00
Capital Outlays				
1510 Building	-	16,679.50		
1511 2025-26 Bldg Expansion/Renovation	390,000.00	268,687.82	68.89%	316,924.38
1530 Ambulance Equipment over $2,000	172,000.00	-	0.00%	437,237.79
1540 Rescue Equipment over $2,000	40,000.00	2,036.40	5.09%	34,935.78
1550 Office Equipment over $2,000	15,000.00	6,619.00	44.13%	-
Total Ambulance Expenses	3,492,971.00	1,731,639.50	49.57%	3,425,360.21
Ambulance Net Surplus (Deficit)	**(358,939.00)**	**(148,171.95)**	**41.28%**	**61,598.60**

PAT Van Budget PAT Van Revenues	**2026 Proposed Annual Budget**	**Actual at 6/30/2026**	**% of Budget**	**2025 Actual**
4009 PAT Van Revenues	30,000.00	14,604.00	48.68%	28,439.75
PAT Van Expenses				
5009 PAT Van Wages	45,000.00	21,484.76	47.74%	42,631.74
5019 PAT Van Overtime	300.00	7.13	2.38%	26.67
5010 Payroll Taxes	3,300.00	1,644.13	49.82%	3,263.37
5129 Repairs/Maint	7,000.00	3,415.00	48.79%	5,093.70
5100 Fuel & Oil	4,000.00	1,872.19	46.80%	3,370.03
5119 Supplies/New Equipment	500.00	-	0.00%	85.08
5099 Advertising	100.00	-	0.00%	-
Capitol Outlays				
1569 Wheelchair Van & Equipment		10,618.00	#DIV/0!	
Total PAT Van Expenses	60,200.00	39,041.21	64.85%	54,470.59
Pat Van Net Surplus (Deficit)	**(30,200.00)**	**(24,437.21)**	**80.92%**	**(26,030.84)**

Agencywide Revenues	**3,164,032.00**	**1,598,071.55**	**50.51%**	**3,515,398.56**
Agencywide Expenses	**3,553,171.00**	**1,770,680.71**	**49.83%**	**3,479,830.80**
Agencywide Surplus (Deficit)	**(389,139.00)**	**(172,609.16)**	**44.36%**	**35,567.76**

Cash Balance at December 31, 2025	$ 2,271,730.76
Cash Balance at June 30, 2026	2,323,011.92
2026 Change in Cash Surplus (Deficit)	**$ 51,281.16**