

Nodaway County Ambulance District
103 W Carefree Dr Maryville, Mo 64468

October 8, 2025

Draft Agenda

Next meeting Nov 12, 2025

Agenda:

Board Members Present:

Board Members Absent:

Statement: The use of the tape recorder is an aid for the recording secretary and is erased after the minutes are transcribed.

Introduction of Guests:

Presentation of Minutes:

Report from 140 Burlington Junction Rescue Squad:

Report from 141 Pickering/Hopkins Squad:

Report from 142 Ravenwood Rescue Squad:

Report from 143 Tri-C Rescue Squad:

Report from 136 Maryville Rescue Squad:

Presentation of Treasurer's Report:

Presentation of Bills to be paid:

Presentation of Revenue and Expense Report:

Director of Operations Report:

Business Coordinator/Accountant Report:

Training Manager's Report:

Employee Concerns

Medicaid/Medicare Adjustments:

Old Business:

New Business:

Closed meetings and closed records authorized when, exceptions: Employee evaluations. 610.021. Except to the extent disclosure is otherwise required by law; a public governmental body is authorized to close meetings, records, and votes, to the extent they relate to the following: (3) Hiring, firing, disciplining, or promoting of employees by a public governmental body when personal information about the employee is discussed or recorded. However, any votes on a final decision, when taken by a public governmental body, to hire, fire, promote or discipline an employee of a public governmental body shall be made available with a record of how each member voted to the public within seventy-two hours of the close of the meeting where such action occurs; provided, however, that any employee so affected shall be entitled to prompt notice of such decision during the seventy-two hour period before such decision is made available to the public. As used in this subdivision, the term "personal information" means information relating to the performance or merit of individual employees.

(13) Individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment, except that this exemption shall not apply to the names, positions, salaries and lengths of service of officers and employees of public agencies once they are employed as such, and the names of private sources donating or contributing money to the salary of a chancellor or president at all public colleges and universities in the state of Missouri and the amount of money contributed by the source;

(14) Records which are protected from disclosure by law; any other business that may come before the board.

(15) Adjournment:

Draft Minutes

Oct. 8, 2025

7:06 pm

Board Members Present: HERB SNODDERLEY, MARY BETH SHIPPS, PATRICIA GIESKEN, RICK ALLEN, CARRIE SPARKS, JACE PINE

Board members Absent:

Oath:

Elections:

Introduction of Guests

Presentation of Minutes: The minutes were presented to the board members. Shipps made the motion to accept the minutes. Pine seconded the motion. All approved.

Report from Burlington Junction Rescue Squad: none.

Report from Hopkins/Pickering Rescue Squad: Held the Docudrama 10-8-25 in Pickering.

Report from Ravenwood Rescue Squad: none.

Report from Tri-C Rescue Squad: Some of the members are trying out a new app on their phones called Tango Tango. Hope is that it will clear up static and be able to replay the call for those who cannot get the calls on their pagers.

Report from Maryville Rescue Squad: Participated in the Docudrama 10-8-25.

Presentation of Treasurer's Report: Sparks went over the Treasures report. There is a CD coming due in December. Will decide next meeting if to roll over or if will be needed for building expenses.

Presentation of bills to be paid: The bills to be paid were presented. Allen made the motion to pay bills and Pine second the motion. All approved. Addressed the issue of paying some invoices online by EFT. Discussed this with the auditor. She said that we needed to come up with a policy on how we handle these. Need to have two signatures on each payment statement when doing this. Did not have a problem with this. Schmitz had comprised a list of insurances and utilities that we would like to do the EFT payment for.

Revenue and Expenses: The report was presented to the board members. The monthly reconciliations were reviewed by the board. Schieffer presented a Modified Cash Accrual Report.

Director of Operations Report

October 8th, 2025

1. Closed meeting, evaluation for Alice Schieffer.

2. Oct. Tax Deposits: **\$124,762.32** January through October year to date sales tax deposits: **\$1,245,535.33** That is **(\$16,730.13)** more than the same period of 2024 (\$1,228,805.20). For a gain of **1.36149% over 2024**, and \$48,886.21 more than in 2023 (\$1,196,649.12) for an increase of 4.08525%.
3. 135 still at LifeLine, have not heard much other than moving lights from the front grill to the grill guard
4. Moving forward with the Hospital contract, we meet with their administrators on Monday, Oct. 13th.
5. After Hours PAT van is going, so far, they have done 4 trips. Need to get a contract drafted with Unity in Action group still. Will look at the charges again for the After Hours at the end of the year.
6. Doc U Drama was done on October 8th at Pickering.
7. Missouri Hope Set up is Oct 9th
Friday Oct 10^h 13:00 to 17:00
Saturday Oct 11th 08:00 to 12:00 — 13:00 to 17:00
Sunday oct. 12th 08:00 to 12:00
8. Quinton Cox resigned from employment, will move Hayden Mildward to the position.
9. Hamilton Vent Training: Donovan has completed his training on maintenance for the Vents.
10. One hour refresher training each year for board members. McQueen has been in discussion with MAA on being able to do one training for all members. Figuring out how do get them documented.

BUSINESS COORDINATOR AND ACCOUNTING REPORT

October 08, 2025

JULIE

- I have been in contact with the Chief Benefits and Compensation Strategist for Kawasaki again. UMR has paid some but others that I faxed multiple times have not been uploaded. She said the fax number was correct and to fax them again. Received confirmation that they were delivered. She will get back with me again after she finds out that they have uploaded them.
- Alice and I met with AFLAC Rep to find out why account was out of sync. Made corrections, sent check to update one person's account.

ALICE

- Continuing to assist auditor with 2024 Audit – it is complete – waiting on 2nd partner at Harden, Cummins, Moss & Miller to review before presentation to the Board.
- Continuing to work on GEMT Cost Report data for 2024-2025 – requested Medicaid to complete the claims that were submitted to them through June 30, 2025 – we can only claim those that Medicaid has processed.
- Worked with an ESO support representative to update our patient billing schedule for collections and correct some other billing presentation issues within the ESO system.
- Completed 3rd Quarter Unemployment Contribution and Wage Report
- Completed 3rd Quarter 941 Federal Tax Return.
- Worked with Aflac representative to resolve some errors with reporting.
- Finalized contact update request from Basys, our credit card service.

- Revised some of the training expense chart of accounts for 2026 to make them more defined.

Training Manager's Report September 2025

Paramedic Class: Started on 9/22. 6 classes in, all is well

I am still moving forward with implementation of Ultrasound on the ambulances. Two demos came this month. Used them a little bit, no decisions made. Still trying to get the grant from Mosaic for a different model.

New manikins have come in. Currently learning to use all of the features they have.

Paramedic Refresher upcoming (dates below)

Monthly Vent Scenarios and Quarterly Competencies to start in January.

Classes in the last month:

EMR Refresher- 1 Student

Paramedic CEU's 9/24/25- 2 Students

Hamilton Vent Scenarios- 11 Students

Classes scheduled for the next 60 days:

Paramedic Refresher Oct. 23, 30; Nov. 6, 13

Employee Concerns:

Medicaid/Medicare Adjustments:

Allen made the motion to approve the adjustments of 15,124.18 ; Sparks seconded the motion. All approved.

Allen made a motion for invoices to be sent to collections for \$ 10,089.33. Shipps seconded the motion. All approved.

Old Business: New building: Moving along, ordering cabinets for kitchen and bathroom. Deciding color of doors and trim.

New Business:

Closed Meeting: Snodderley made a motion to go into closed session. Sparks second the motion. Snodderley called for a vote. Shipps, yea, Giesken, yea, Allen, yea, Sparks, yea, Pine, yea, Snodderley, yea. Motion passed.
Closed at 8:25 pm.

Open Meeting: Allen made a motion to go into open meeting, Sparks second the motion. . Snodderley called for a vote. Shipps, yea, Giesken, yea, Allen, yea, Sparks, yea, Pine, yea, Snodderley, yea. Motion passed

Open at 9:01 pm. The employee evaluation was discussed.

Adjournment: Allen made the motion to adjourn, and Shipps seconded the motion. Snodderley called for a vote. Shipps, yea, Giesken, yea, Allen, yea, Sparks, yea, Pine, yea, Snodderley, yea. Motion passed
Adjournment at 9:02 pm Recorded by Julie Schmitz

Nodaway County Ambulance District

Signed: _____ Pat Giesken, Secretary of the Board of Directors

Nodaway County Ambulance District
2025 Revenue & Expense Budget
Modified Accrual Basis

Ambulance Budget		2025 Proposed Annual Budget	Actual at 9/30/2025	Goal 75% % of Budget	After Audit 2024 Actual
GL Acct #	Account Description				
Ambulance Revenues					
4000	Ambulance Revenues	1,600,000.00	1,234,570.86	77.16%	1,603,471.49
4001	Contractual Adjustment (Medicaid /Medicare)	(162,000.00)	(130,841.59)	80.77%	162,078.53
	Net Revenues	1,438,000.00	1,103,729.27	76.75%	1,441,392.96
4105	Sales Tax	1,500,000.00	1,120,473.01	74.70%	1,471,967.78
4150	Surtax	48,000.00	45,763.38	95.34%	48,575.22
4720	Interest Income	50,000.00	63,968.87	127.94%	72,104.87
4010	Bad Debt Recovery	10,000.00	10,812.57	108.13%	12,878.03
4300	FRA/GEMT Income	30,000.00	8,324.85	27.75%	62,459.69
4730	Miscellaneous Income	1,500.00	2,733.80	182.25%	2,161.18
4011 & 4012	EMT & Paramedic Class Revenue	60,000.00	29,300.00	48.83%	6,400.00
4380	CPR Revenue	1,000.00	2,505.00	250.50%	685.00
4710	Sale Fixed Assets	-	2,500.00	#DIV/0!	6,300.00
4780	Grant Income	153,948.00	116,448.14	75.64%	139,573.86
	Total Revenues	3,292,448.00	2,506,558.89	76.13%	3,264,498.59
Ambulance Expenses					
5000	Ambulance Salaries & Wages	1,220,804.00	893,140.46	73.16%	1,026,889.71
5001	Overtime Wages	250,000.00	227,491.74	91.00%	231,927.49
5005	Health Insurance Payout/Retirement	37,944.00	28,892.99	76.15%	31,795.12
5008	Stipends	20,000.00	11,387.50	56.94%	67,454.00
	Training Wages				
5003	EMT Instruction Wages RT	4,750.00	2,375.72	50.02%	-
5004	EMT Instruction Wages OT	2,250.00	895.44	39.80%	-
5106	Paramedic Instruction Wages RT	4,500.00	13.56	0.30%	5,543.17
5107	Paramedic Instruction Wages OT	9,500.00	650.72	6.85%	13,581.62
5300	Instructor Training Wages RT & OT	1,000.00	53.33	5.33%	815.26
5301	Continuing Ed Instructor Wages RT & OT	3,000.00	996.34	33.21%	2,566.40
5302	First Responder Orig. Cert. Wages RT & OT	4,500.00	678.64	15.08%	5,061.76
5303	Continuing Ed Employee Wages	10,000.00	2,044.48	20.44%	5,825.18
5304	First Responder Refresher Wages	2,200.00	1,089.12	49.51%	2,064.81
5305	Mandatory Training Wages	3,000.00	2,190.96	73.03%	2,994.70
5010	Payroll FICA Taxes	120,369.00	88,011.06	73.12%	108,636.83
5015	Unemployment Taxes	-	-	#DIV/0!	-
	Fringe Benefits				
5006	MO LAGERS	124,322.00	83,525.07	67.18%	420,128.48
5020	Employee Benefits	221,500.00	160,477.92	72.45%	194,201.10
5040	Worker's Compensation	51,164.00	40,050.00	78.28%	44,877.00
5044	Accident/Sickness Insurance	3,531.00	3,531.00	100.00%	3,519.66
5041	Property Insurance	100,199.00	100,199.00	100.00%	89,323.00
5050	Rent/Lease	2,100.00	1,960.61	93.36%	1,960.00
5060	Legal and Accounting	20,000.00	950.00	4.75%	15,980.00
5065	Processing Fees (New)	10,000.00	4,624.32	46.24%	10,557.46
5070	Administrative Expense	18,000.00	20,429.32	113.50%	9,251.44
5080	Election Expense	3,500.00	-	0.00%	109.00
5090	Advertising Expense	500.00	307.50	61.50%	45.69
5100	Fuel & Oil	60,000.00	31,859.88	53.10%	44,423.52
5105	Dispatch Expense	-	-	#DIV/0!	79,568.00
5110	Repairs & Maintenance	35,000.00	36,382.84	103.95%	27,782.30
5115	Ambulance Supplies/Equip under \$2,000	25,000.00	2,203.20	8.81%	3,723.10
5117	Rescue Squad Supplies/Equip under \$2,000	10,000.00	544.20	5.44%	1,665.00
5120	Medical & Operating Supplies	75,000.00	44,092.99	58.79%	59,622.66
5130	Office Supplies Expense	16,000.00	10,028.09	62.68%	13,038.40
5131	Technical Support	40,000.00	38,281.78	95.70%	41,980.09

5132 Kitchen/Breakroom Supplies	1,000.00	925.31	92.53%	1,008.25
5135 Building Repair & Maint	19,000.00	10,465.94	55.08%	21,765.35
5140 Utilities	22,000.00	11,739.48	53.36%	20,021.66
5150 Telephone/Cell	10,000.00	7,061.70	70.62%	7,922.51
5180 Dues & Subscriptions	1,600.00	1,559.40	97.46%	1,287.00
5190 Laundry	-	-	#DIV/0!	-
5220 Radio Repairs & Maintenance	5,000.00	1,404.85	28.10%	2,998.00
5250 Bad Debt Expense Allowance	158,000.00	116,072.58	73.46%	120,986.99
5270 Penalty & Interest Expense		34.47		
5280 Miscellaneous Expense	5,000.00	1,587.46	31.75%	2,164.67
5285 Promotional Expense	1,000.00	740.50	74.05%	-
5290 Credit Recovery Expense	3,000.00	2,825.21	94.17%	2,707.68
5126 GEMT Expenses	-	32,219.50	#DIV/0!	3,521.19
Training Expenses				
5310 Training Equipment Maintenance	5,000.00	-	0.00%	-
5320 Training Supplies	2,500.00	1,127.50	45.10%	1,536.93
5330 Instructor's Tuition/Books	600.00	1,091.20	181.87%	450.00
5331 Training Books & Support	1,000.00	63.34	6.33%	-
5340 Guest Instructor Expense	2,000.00	-	0.00%	613.98
5360 Training Lodging & Meals	1,000.00	687.57	68.76%	544.72
5361 Instructor's Training Mileage	-	317.00	#DIV/0!	-
5370 CE Employee Course	15,000.00	9,836.91	65.58%	13,820.61
5375 Paramedic Class Expense	10,000.00	17,029.18	170.29%	5,441.77
5376 EMT Class Expense	10,000.00	4,800.76	48.01%	825.53
5380 Training Miscellaneous	2,000.00	1,863.41	93.17%	1,480.14
5385 Medical Director	300.00	103.00	34.33%	206.00
Capital Outlays				
1511 2025-26 Bldg Expansion/Renovation	-	166,958.00	#DIV/0!	-
1530 Ambulance Equipment over \$2,000	397,948.00	245,260.38	61.63%	47,263.39
1540 Rescue Equipment over \$2,000	50,000.00	34,935.78	69.87%	49,567.60
1550 Office Equipment over \$2,000	-	-	#DIV/0!	18,538.99
Total Ambulance Expenses	3,232,581.00	2,510,070.21	77.65%	2,891,584.91
Ambulance Net Surplus (Deficit)	59,867.00	(3,511.32)	-5.87%	372,913.68

PAT Van Budget	2025 Proposed Annual Budget	Actual at 9/30/2025	% of Budget	2024 Actual
PAT Van Revenues				
4009 PAT Van Revenues	35,000.00	21,365.75	61.05%	38,660.95
PAT Van Expenses				
5009 PAT Van Wages	42,000.00	31,285.69	74.49%	41,694.42
5019 PAT Van Overtime	300.00	26.67	8.89%	209.78
5010 Payroll Taxes	3,236.00	2,395.40	74.02%	3,205.67
5129 Repairs/Maint	7,000.00	4,677.70	66.82%	4,005.00
5100 Fuel & Oil	5,000.00	2,034.70	40.69%	4,469.50
5119 Supplies/Small Equipment	500.00	85.08	17.02%	-
5099 Advertising	100.00	-	0.00%	-
Total PAT Van Expenses	58,136.00	40,505.24	69.67%	53,584.37
Pat Van Net Surplus (Deficit)	(23,136.00)	(19,139.49)	82.73%	(14,923.42)

Agencywide Revenues	3,327,448.00	2,527,924.64	75.97%	3,303,159.54
Agencywide Expenses	3,290,717.00	2,550,575.45	77.51%	2,945,169.28
Agencywide Surplus (Deficit)	36,731.00	(22,650.81)	-61.67%	357,990.26

Cash Balance at December 31, 2024	\$ 2,593,355.51
Cash Balance at September 30, 2025	2,520,547.83
2025 Change in Cash Surplus (Deficit)	\$ (72,807.68)