

## Executive Summary

A Level II SACSCOC-accredited college required significant assistance preparing its SACSCOC Fifth Year Interim Report, including the Impact Report of the Quality Enhancement Plan (“QEP”).

## Client Challenges

- Staff turnover in multiple leadership positions including institutional effectiveness and QEP director resulted in a lack of attention to collection, analysis, and drafting of the Fifth Year Report.
- The IE and QEP progress and measurement of results were incomplete.

## Details

- Met with the school’s faculty and staff in person and conducted follow-up interviews to gather clarifying and/or additional information via telephone and email.
- Steps were taken to gather as much campus faculty and staff input, insights, and assessment of the status of all key components of the Fifth Year Interim Report.
- Assembled the Report, including the QEP Impact Report, all necessary attachments and appendices, and formatted the document for submission to SACSCOC.

## Results & How our services positively impacted the Client

- The school’s accreditation was reaffirmed following the SACSCOC review of the Fifth Year Interim Report.
- The school was required to provide minor follow-up information to SACSCOC regarding one programmatic component of the IE process.