



OYAP/COOP Intake Requirements:

- 4 credit co-op students only (full day – targeting approx. 400 hours in a semester)
- Mathematically inclined students
- Students will be interviewed
- WEHBA contractors will place successful applicants at job sites
- Students will require their own mode of transportation as job locations vary

A complete application package will include:

- WEHBA Application
- Resume
- Attendance record
- Credit counselling summary

Application Process Schedule:

- Students must be registered for 4 credit COOP
- Application packages due January 15th to board designates:
 - GECD SB – Jason Lepain
 - WECD SB –
- Interviews with WEHBA will take place starting February 10th (location TBD)
- Successful applicants and COOP teachers will be notified by February 14th
- COOP Placement Timeline:
 - February 3rd through February 14th (Preplacement Paperwork, Health & Safety Training, etc.)
 - February 17th through June 19th COOP Placement on Jobsite(s)

WEHBA Suggested Tools List:

- Tool Belt
- Tape Measure
- Speed Square
- Hammer
- Carpenter's Pencil
- Utility Knife

**Loaner tool kits will be provided through SHSM/OYAP*

IMPORTANT NOTES:

- The goal of this program is to help students find apprenticeship opportunities within our community and allow them to gain skills and experience to help them secure an apprenticeship
- Participating in this program DOES NOT GUARANTEE a signed Training Agreement with an employer

HOW TO RESERVE PLACEMENT SPOTS:

Email communications@wehba.ca placement opportunity – please include:

- Number of students requested
- Location of placement (town or municipality of the majority of work)
- Trade that is requested for student (Carpentry, Plumbing, Electrical, etc.)