



### Summer CO-OP Intake Requirements:

- 2 credit co-op students only (Summer full day – targeting approx. 200 hours)
- Mathematically inclined students
- Students will be interviewed
- The WEHBA will place successful applicants at a job site
- Students will require their own mode of transportation as job locations vary

### A complete application package will include:

- WEHBA Application
- Resume
- Attendance record
- Credit counselling summary

### Application Process Schedule (Summer intake):

- Students must be registered for summer COOP (2 credits) through guidance by May 15<sup>th</sup>
- Number of positions identified by WEHBA by May 15<sup>th</sup>
- Application packages due May 29<sup>th</sup> to board designates:
  - GECD SB – Trent Durocher (coordinates with 8 Construction SHSM Program leads)
  - WECDSB – Cory Mc Ainey
- Interviews with WEHBA will take place June 3<sup>rd</sup> through June 7<sup>th</sup> (location TBD)
- Successful applicants will be notified by June 14<sup>th</sup>
- COOP Placement Timeline:
  - July 3 – 9 (Preplacement Paperwork, Health & Safety Training, etc.)
  - July 10 WECHB Central Orientation
  - July 11 – Aug 9 COOP Placement on Jobsite(s)

### WEHBA Required Tools List:

- Tool Belt
- Tape Measure
- Speed Square
- Hammer
- Carpenter's Pencil
- Utility Knife

*\*Loaner tool kits will be provided through SHSM/OYAP*

### IMPORTANT NOTES:

- The goal of this program is to help students find apprenticeship opportunities within our community and allow them to gain skills and experience to help them secure an apprenticeship
- Participating in this program DOES NOT GUARANTEE a signed Training Agreement with an employer

### HOW TO RESERVE PLACEMENT SPOTS

- Email [communications@wehba.ca](mailto:communications@wehba.ca) placement opportunity – please include:
  - Number of students requested
  - Location of placement (town or municipality of the majority of work)
  - Trade that is requested for student (Carpentry, plumbing etc.)