



“We Help You to Grow”

Synergy Resource Solutions

Management Consultancy | HR Services | Training & Development

“People” are not your most important asset,

“Right People” are.



Select Right People (Check for Attitude not skills)



HIRING THE RIGHT PEOPLE
TAKES TIME, THE RIGHT
QUESTIONS AND A HEALTHY
DOSE OF CURIOSITY.

Richard Branson

synergy

Have System in Place (Policy & Procedures)

EMPLOYEE
HANDBOOK

Do Proper Induction of New Hire



**EMPLOYEE
ONBOARDING**

MORE IMPORTANT
THAN EVER BEFORE

Mentoring of New Hire

“The first 90 days will make or break a new hire”

MENTORING



A man in a purple shirt is sitting at a desk, pointing at a document with a pen. He is looking towards a woman in a red shirt who is sitting across from him. The woman has her back to the camera. On the desk, there is a spiral notebook, a black folder, and a pen. The background shows an office setting with a computer monitor and a chair.

Do 1-2-1 Meeting with Your Employee

Make Your Company Learning Organization

LEARN.
UNLEARN.
RE-LEARN

*Change is the only constant.
Be flexible & humble to keep
changing & moving along.*

Train, Train & Train for Required Business Skills



Do Proper Work Delegation & Ensure Team Work



Give Required Resources & Authority,
not only Responsibility



Organize Business Activities Properly,
Don't Give Frustration to Your Employees



A close-up photograph of two hands, one from a darker-skinned person and one from a lighter-skinned person, holding a blue baton. The background is a bright, out-of-focus green field. The text is overlaid on the image.

Do Succession Planning for each
job position including yourself

Give Job Rotation to employee
every two/three years

Do Performance Review at Regular Intervals

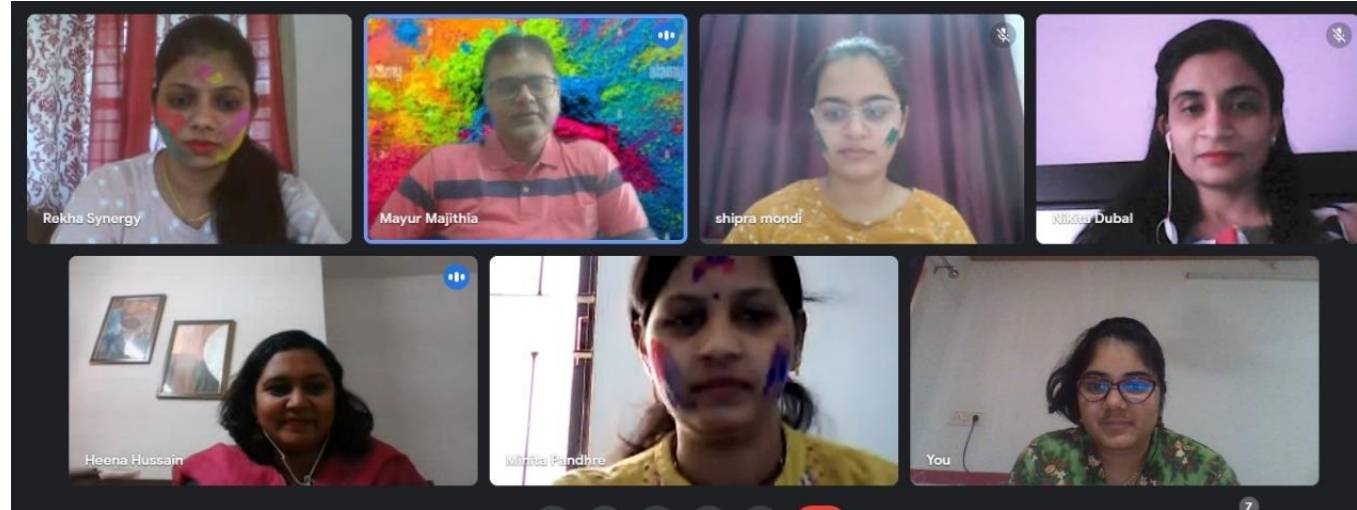


Provide Genuine Feedback

Timely Appreciate & Reward Your Employees



Celebrate with Team





Make Your Employees Happy



Happy Clients



& Many More...



Purpose of Our Services

“To Improve Productivity & Sustainability
of Small & Medium Enterprises through
Human Resource Development &
Establishment of Management System”

To provide World Class services to SME's for

- ✓ Acquiring Right Talents from Market.
- ✓ Designing & Implementation of HR & Management Systems.
- ✓ Training & Development of Employees.
- ✓ Coaching of Business Owners & Senior Team Members for People Management





Training & Development Services

Basic Business Skills Development for Executives:

- How to change habits?
- Goal Setting & actions towards goals
- Communication
- Self Confidence
- Time Management
- Business Writing & Email etiquette
- Basics of accounts/finance
- Basics of Sales & Marketing
- Customer service
- Basics of Microsoft Office- word, excel & ppt.
- Business etiquette
- Interpersonal relationship & Team work
- Work Planning & Target oriented work approach
- Importance of Discipline & professionalism in Business & Career.

Basic Business Skills Development for Managers:

- Effective Delegation
- Decision Making
- Effective Team work
- Selection of right people & development of sub-ordinates
- Target oriented work approach
- Adaptability
- Negotiation Skill
- Presentation Skill
- Art of Appreciation
- Performance Management & How to give effective feedback
- Emotional Intelligence
- Innovation & Creativity
- Conflict Management
- Planning & Organising
- Business Acumen

Synergy Resource Solutions

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Recruitment | Training & Development | Management Consultancy

B-1110, Titanium Heights, Opp. Vodafone House, Corporate Road,
Makarba, Ahmedabad-380015

Contact No (M): 9974017011, Email: info@synergyresource.co.in

Training at Gujarat Radiation, Gandhinagar



Training Coldwell Banker at Ahmedabad



www.coldwellbankergujarat.in
AGD5/AHMEDABAD/AHMEDABAD CITY/AGD5/A0116/2102281

COLDWELL BANKER
GUJARAT
Real Estate Consultant

Communication TRAINING with Mr. Mayur Majethia Corporate Trainer

Coldwell Banker Gujarat
Office No. B-909-910, Mondal Square, Nr. Iskon Elegance, Prahladnagar Cross Road,
SG Highway, Ahmedabad - 380 015. Ph: +91 79 40399336/37

Training at Mood of Wood, Gandhinagar



Training at Citizen Industries (Daiken Group) at Ahmedabad



Topic: Constructive Feedback



Adding Human to Resources

Contact: 9974017011

www.synergyresource.co.in

info@synergyresource.co.in