

POLICY REVIEW TABLE (Cont.)

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|---|---|----|---------------|-------------|------|
| 2 | Relaxation and Sleep | BP | Every 3 years | Aug 2017 | 2020 |
| 2 | Road safety | | | | |
| 2 | Sun Protection | M | Every 3 years | Sept 2017 | 2020 |
| 2 | Supervision of Children | BP | Every 3 years | Sept 2017 | 2020 |
| 2 | Water Safety | M | Every 3 years | July 2 | 2 |
| 3 | Occupational Health and Safety | M | Every 3 years | Sept 2017 | 2020 |
| 3 | Environmental Sustainability | BP | Every 3 years | June 2017 | 2020 |
| 4 | Code of Conduct | M | Every 3 years | Oct 2017 | 2020 |
| 4 | Determining Responsible Person | M | Every 3 years | June 2017 | 2020 |
| 4 | Participation of Volunteers and Students | M | Every 3 years | Oct 2018 | 2021 |
| 4 | Staffing (including Qualifications, Supervision and Working with Children Checks/Criminal History Record Checks) | M | Every 3 years | June 2017 | 2020 |
| 5 | Interactions with Children | M | Every 3 years | July 2018 | 2021 |
| 6 | Enrolment and Orientation | M | Every 3 years | August 2018 | 2021 |
| 7 | Fees | M | Every 3 years | June 2018 | 2021 |
| 7 | Governance and Management of the Service | M | Every 3 years | March 2018 | 2021 |
| 7 | Complaints and Grievances | M | Every 3 years | Oct 2017 | 2020 |
| 7 | Information Technology | BP | Every 3 years | Oct 2017 | 2020 |
| 7 | Privacy and Confidentiality (including Confidentiality of Records) | M | Every 3 years | Feb 2018 | 2021 |

~~Road safety~~

POLICY REVIEW TABLE

| Quality Area | Policy | Mandatory (M) or Best Practice (BP) | Review frequency | Date last reviewed | Date of next review |
|--------------|--|-------------------------------------|------------------------------------|--------------------|---------------------|
| 1 | Curriculum Development | BP | Every 3 years | June 2018 | 2021 |
| 1 | Inclusion and Equity | BP | Every 3 years | March 2018 | 2021 |
| 2 | Acceptance and Refusal of Authorisations | M | Every 3 years | April 2016 | 2019 |
| 2 | Administration of First Aid | M | Every 3 years | May 2016 | 2019 |
| 2 | Administration of Medication | BP | Every 3 years | May 2017 | 2020 |
| 2 | Anaphylaxis | M | Yearly | Feb 2019 | 2020 |
| 2 | Asthma | M | Every 3 years (new) | May 2017 | 2020 |
| 2 | Child Safe Environment | M | Formerly known as Child Protection | May 2018 | 2021 |
| 2 | Dealing with Infectious Diseases | M | Every 3 years | Feb 2019 | 2022 |
| 2 | Dealing with Medical Conditions | M | Every 3 years | March 2017 | 2020 |
| 2 | Delivery and Collection of Children | M | Every 3 years | June 2017 | 2020 |
| 2 | Diabetes | M | Every 3 years | May 2017 | 2020 |
| 2 | Emergency and Evacuation | M | Every 3 years | May 2018 | 2021 |
| 2 | Epilepsy | BP | Yearly (new policy) | March 2018 | 2019 |
| 2 | Excursions and Service Events | M | Every 3 years | March 2018 | 2021 |
| 2 | Food Safety Policy | BP | Every 3 years | April 2016 | 2019 |
| 2 | Hygiene | BP | Every 3 years | June 2016 | 2019 |
| 2 | Incident, Injury, Trauma and Illness | M | Every 3 years | Aug 2017 | 2020 |
| 2 | Nutrition and Active Play (including Food, Beverages and Dietary Requirements) | M | Every 3 years | May 2018 | 2021 |