

FACILITIES / OPERATIONAL REPORT 11/17/2020

1. **NEW MEMBERS:** Three new members in the last 18 days. Thank you for your support.
2. **2021 BUDGET:** We expect to have significant dollars to fund needed projects in 2021.
3. **ONLINE and in OFFICE STORE:** Sales are expected to surpass \$10,000 for the year. Sales are approaching \$1,000.00 per weekend.
4. **NEW HIRES:** Some excellent employees are moving on to University. We have been hiring strong replacements.
5. **GUESTS:** Guests will need to be accompanied by member, and/or Manager emailed prior to arrival.
6. **SUNSCREEN DISPENSER:** Raw Elements has provided a natural and reef safe sunscreen for our members.
7. **QUICKBOOKS:** Being prepared with 2 credit card readers, and digital invoices to be sent January 2021.
8. **LOUNGE CHAIR DOLLY:** A resort in Sanibel Island has contributed a working low-tech idea to move chairs.
9. **TROPICAL STORM ETA:** We successfully implemented our Hurricane SOP. We sustained minor damage but are working daily to restore our dunes. We are receiving volunteer help from the community.
10. **ISLANDER NEWS:** We plan on placing our holiday advertisement shortly. Holiday sales are exceptional.
11. **MANAGER GOALS:** New hire SOP, POS research, Grounds assessment, digital member files, and member entry.
12. **SEWER CONNECTION:** We will have 5 quotes, and board will discuss. Still awaiting node construction by the Village of Key Biscayne.
13. **CONCESSIONS:** Moving through state of Florida. Next step: Village of Key Biscayne.
14. **DRAINAGE:** Village on site with multiple contactors evaluating underground solution/correction.